



**CITY OF SOUTH PASADENA
COMMUNITY SERVICES COMMISSION REGULAR MEETING**

MINUTES
MONDAY, MARCH 11, 2024, AT 6:30 P.M.

CALL TO ORDER:

The Regular Meeting of the South Pasadena Community Services Commission was called to order by Commissioner Bissner on Monday, February 12, 2024, at 6:31 P.M. The City Council Chambers is located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Vice-Chair	Bryan Samuels (arrived after roll call)
Commissioner	Leslie Albe Field
Commissioner	Anthony W. Lai
Commissioner	Mackenzie Z. Moore
Commissioner	Stephen Plotkin
Council Liaison	Jack Donovan

ABSENT

Commissioner Vogel

Melissa Snyder, Community Services Supervisor, announced a quorum.

CITY STAFF PRESENT:

Sheila Pautsch, Community Services Director; Lucy Hakobian, Community Services Deputy Director; Melissa Snyder, Community Services Supervisor; Nathalie Wilcox, Community Services Supervisor; Gabriel Tallon, Management Analyst; and Jordan Bell, Program Specialist were present at Roll Call.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

None

2. RECEIVE AND FILE PRESENTATION ON REDUCING YOUTH ACCESS TO TOBACCO PRODUCTS BY THE WELLNESS CENTER

Dr. Julia Ruedas with The Wellness Center provided a presentation on reducing youth access to tobacco products.

Recommendation

It is recommended that the Community Services Commission receive and file the presentation on Reducing Youth Access to Tobacco Products presented by Dr. Julia Ruedas from The Wellness Center.

ACTION/DISCUSSION**3. INTRODUCTION OF NEW COMMISSIONER MACKENZIE Z. MOORE**

Vice-Chair Samuels introduced Commissioner Moore.

4. APPROVAL OF COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR FEBRUARY 12, 2024Recommendation

It is recommended that the Community Services Commission approve the minutes of the February 12, 2024, Community Services Commission Meeting.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Lai, seconded by Commissioner Bissner and approved by roll call vote to approve Item No. 4. The motion carried 6-0-1-0, by the following vote:

AYES: Samuels, Bissner, Field, Lai, Moore, Plotkin

NOES: None

ABSENT: Vogel

ABSTAINED: None

5. TRANSIT ASSESSMENT PRESENTATION BY MARTIN GOMBERT FROM MOBILITY AVANCEMENT GROUP

Martin Gombert from Mobility Advancement Group presented this item.

Recommendation

It is recommended that the Community Services Commission review and provide a recommendation on the Transit Assessment.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Lai seconded by Commissioner Field and approved by roll call vote to continue to operate Dial-A-Ride with modifications to add a full-time driver by converting part-time positions into full-time, and approved Item No. 5. The motion carried 5-1-1-0, by the following vote:

AYES: Bissner, Field, Lai, Moore, Plotkin

NOES: Samuels

ABSENT: Vogel

ABSTAINED: None

A second motion was made by Commissioner Lai seconded by Commissioner Bissner and approved by roll call vote to continue to explore micro transit service

and research feasibility and logistics, and approved Item No. 5. The motion carried 6-0-1-0, by the following vote:

AYES: Samuels Bissner, Field, Lai, Moore, Plotkin
NOES: None
ABSENT: Vogel
ABSTAINED: None

6. REVIEW AND CONSIDER APPROVAL OF SPRING/SUMMER 2024 FIELD USE REQUEST FOR SOUTH PAADENA LITTLE LEAGUE FOR ORANGE GROVE, ARROYO SOUTH AND ARROYO NORTH FIELDS

Community Services Supervisor Wilcox presented the item. Commissioner Plotkin inquired about how organizations can make contributions to the city.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Plotkin, seconded by Commissioner Bissner and approved by roll call vote to approve Item No. 6. The motion carried 6-0-1-0, by the following vote:

AYES: Samuels, Bissner, Field, Lai, Moore, Plotkin
NOES: None
ABSENT: Vogel
ABSTAINED: None

7. REVIEW AND CONSIDER APPROVAL OF SPRING 2024 FIELD USE REQUESTS FOR AYSO FOR ARROYO SOUTH FIELDS (Item #7 was taken before Item #6)

Community Services Supervisor Wilcox presented the item. Commissioner Plotkin inquired about how organizations can make contributions to the city.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Bissner, seconded by Commissioner Lai and approved by roll call vote to approve Item No. 7. The motion carried 5-0-1-1, by the following vote:

AYES: Bissner, Field, Lai, Moore, Plotkin
NOES: None
ABSENT: Vogel
ABSTAINED: Samuels

8. REVIEW AND CONSIDER APPROVAL OF SUMMER 2024 FIELD USE REQUEST FOR CAMP ADVENTUREWOOD FOR ARROYO NORTH STADIUM, GAZEBO A AND B, AND GRASS AREA/PLAYGROUND AT ARROYO SOUTH

Community Services Supervisor Wilcox presented the item.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Samuels seconded by Commissioner Field and approved by roll call vote to approve Item No. 8. The motion carried 6-0-1-0, by the following vote:

AYES: Samuels, Bissner, Field, Lai, Moore, Plotkin
NOES: None
ABSENT: Vogel
ABSTAINED: None

9. REVIEW AND CONSIDER APPROVAL OF SUMMER 2024 FIELD USE REQUEST FOR HOLY FAMILY SCHOOL FOR ORANGE GROVE FIELD

Community Services Supervisor Wilcox presented the item.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Samuels seconded by Commissioner Bissner and approved by roll call vote to approve Item No. 9. The motion carried 6-0-1-0, by the following vote:

AYES: Samuels, Bissner, Field, Lai, Moore, Plotkin
NOES: None
ABSENT: Vogel
ABSTAINED: None

10. REVIEW AND PROVIDE DIRECTION TO STAFF OF THE SUMMER 2024 FIELD USE REQUEST FOR FITSPORTS FOR ARROYO NORTH

Community Services Supervisor Wilcox presented the item.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Samuels, seconded by Commissioner Field to postpone the decision until staff have a discussion with South Pasadena Little League. The motion to postpone carried 6-0-1-0, by the following vote:

AYES: Samuels, Bissner, Field, Lai, Moore, Plotkin
NOES: None
ABSENT: Vogel
ABSTAINED: None

11. RECEIVE AND FILE THE MAINTENANCE SCHEDULE FOR GARFIELD PARK AND ORANGE GROVE PARK TENNIS COURTS

Deputy Community Services Director Hakobian presented this item. Commission requested this item be on a future agenda to inquire about the last time the tennis courts were resurfaced as well as inquiring about a resurfacing schedule.

Recommendation

It is recommended that the Community Services Commission receive and file the maintenance schedule for Garfield Park and orange Grove Park tennis courts.

COMMUNICATIONS

12. CITY COUNCIL LIAISON COMMUNICATIONS

Councilmember Donovan provided a brief update on the housing rental program and Mission to Mission event coming up on April 28.

13. COMMISSIONER COMMUNICATIONS

Vice-Chair Samuels inquired about the South Pasadena Educational Foundation's fee of \$20,000 for the annual Parti Gras.

14. STAFF LIAISON COMMUNICATIONS

Community Services Director Pautsch reported on the following:

- Library Ad Hoc Comprehensive Plan

Commissioner Field is interested; additional information will be provided to Commissioner Field.

Community Services Supervisor Wilcox reported on the following:

- Concerts subcommittee will receive information on band selections; Recreation class registration is now open; Spring Eggstravaganza on March 30; and 37 park gazebo reservations

Management Analyst Tallon reported on the following:

- Purchasing two electric fleet; hiring a new full-time driver

Program Specialist Bell reported on the following:

- Spring Break Camp

Commissioner Field inquired about potential scholarship opportunity summer camp. Due to public funds, we are unable to do so. However, the suggestion was made to have a discussion with Commissioner Field and Program Specialist Bell.

Community Services Supervisor Snyder reported on the following:

- Lunar New Year Luncheon in partnership with the South Pasadena Chinese American Club; COVID-19 Boosters were administered with the County; Alignment Health offered classes have been successful; Huntington Health-fall prevention workshop; Tech Talk-How to Use an Air Fryer with 50 attendees; Dumpster Day reservations are open; older adult egg hunt; Senior Prom on April 12.

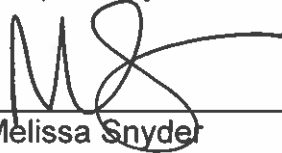
15. CONTINUED PUBLIC COMMENT-GENERAL

None

ADJOURNMENT

There being no further matters, Vice-Chair Samuels adjourned the meeting of the Community Services Commission at 9:23 P.M. to the next Regular Community Services Commission meeting scheduled for April 8, 2024.

Respectfully submitted:



Melissa Snyder
Community Services Supervisor

APPROVED:



Gabriel Vogel
Chair

ATTEST:



Melissa Snyder
Community Services Supervisor

Approved at Community Services Commission Meeting: April 8, 2024