



**CITY OF SOUTH PASADENA
COMMUNITY SERVICES COMMISSION REGULAR MEETING**

**MINUTES
MONDAY, JULY 8, 2024, AT 6:30 P.M.**

CALL TO ORDER:

The Regular Meeting of the South Pasadena Community Services Commission was called to order by Chair Vogel on Monday, July 8, 2024, at 6:36 P.M. The City Council Chambers is located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Chair	Gabriel Vogel
Vice Chair	Bryan Samuels
Commissioner	Lela Bissner
Commissioner	Anthony W. Lai
Commissioner	Mackenzie Z. Moore
Commissioner	Stephen Plotkin (On Zoom)
Council Liaison	Jack Donovan

ABSENT

Commissioner	Leslie Albe Field (Excused Absence)
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Lucy Hakobian, Deputy Community Services Director, announced a quorum.

CITY STAFF PRESENT:

Sheila Pautsch, Community Services Director; and Lucy Hakobian, Community Services Deputy Director were present at Roll Call.

PLEDGE OF ALLEGIANCE:

The Flag Salute was led by Commissioner Moore.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

None

PRESENTATION

ACTION/DISCUSSION**2. APPROVAL OF MINUTES OF JULY 8, 2024, COMMUNITY SERVICES COMMISSION MEETING**Recommendation

It is recommended that the Community Services Commission approve the minutes for the July 8, 2024, Regular Community Services Commission Meeting.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Bissner, seconded by Commissioner Lai, and approved by roll call vote to approve Item No. 2. The motion carried 5-0-1-1, with Vice Chair Samuels abstaining, by the following vote:

AYES: Bissner, Lai, Moore, Plotkin, Vogel
NOES: None
ABSENT: Field
ABSTAINED: Samuels

3. REVIEW AND APPROVE THE SUMMER 2024 FIELD USE REQUEST FOR SOUTH PASADENA LITTLE LEAGUE (SPLL)Recommendation

It is recommended that the Community Services Commission review and approve the Summer 2024 field use request for SPLL.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Lai, seconded by Commissioner Bissner, and approved by roll call vote to approve Item No. 3. The motion carried 6-0-1-0, by the following vote:

AYES: Bissner, Lai, Moore, Plotkin, Samuels, Vogel
NOES: None
ABSENT: Field
ABSTAINED: None

4. REVIEW AND APPROVE THE FALL 2024 FIELD USE REQUEST FOR AMERICAN YOUTH SOCCER ORGANIZATION (AYSO)Recommendation

It is recommended that the Community Services Commission review and approve the Fall 2024 field use request for AYSO.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Bissner, seconded by Commissioner Lai, and approved by roll call vote to approve Item No. 4. The motion carried 5-0-1-1 with Vice Chair Samuels abstaining, by the following vote:

AYES: Bissner, Lai, Moore, Plotkin, Vogel

NOES: None
ABSENT: Field
ABSTAINED: Samuels

5. CANCELLATION OF AUGUST COMMISSION MEETING

Recommendation

It is recommended that the Commission cancel the regular Commission meeting in August. The next regular Commission meeting will be held on September 9, 2024. There will be a golf meeting scheduled on August 7, 2024 and the Commission is invited to attend as the consultant will be soliciting feedback for the Arroyo Seco Golf Course Comprehensive Plan.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Lai, seconded by Commissioner Bissner, and approved by roll call vote to approve Item No. 5. The motion carried 6-0-1-0, by the following vote:

AYES: Bissner, Lai, Moore, Plotkin, Samuels, Vogel
NOES: None
ABSENT: Field
ABSTAINED: None

COMMUNICATIONS

6. CITY COUNCIL LIAISON COMMUNICATIONS

Councilmember Donovan provided a brief update on the following:

- Separation of employment with City Manager Chaparyan; Chief Brian Solinsky and Community Services Director Sheila Pautsch have been appointed Acting City Managers.

7. COMMISSIONER COMMUNICATIONS

Chair Vogel volunteered at the 4th of July event and reported that it was a great day. Vice Chair Samuels inquired about volunteer support to assist city staff for the 4th of July events. He added that the Commission should enhance their roles by taking on additional tasks and asked about the possibility of the Chair and Department Director to meet and come up with monthly topics. Chair Vogel reminded the Commission that this falls under the Annual Work Plan.

8. STAFF LIAISON COMMUNICATIONS

Community Services Director Pautsch reported on the following:

- Arroyo Seco Golf Course Meeting August 7; Surveys are forthcoming
- Parks Comprehensive Plan Award of Contract on July 17

Commissioner Plotkin inquired as to why the Commission did not partake in the Parks Comprehensive Plan project. Director Pautsch informed the Commission that these are city projects that require City Council approval.

Deputy Community Services Director Hakobian reported on the following:

- Summer Camp

- After School Registration
- 2 new Dial-A-Ride vans have been delivered making it 100% electric fleet

PUBLIC COMMENT- CONTINUED

9. CONTINUED PUBLIC COMMENT-GENERAL

None

ADJOURNMENT

There being no further matters, Chair Vogel adjourned the meeting of the Community Services Commission at 7:34 P.M. to the next Regular Community Services Commission meeting scheduled for September 9, 2024.

Respectfully submitted:



Lucy Hakobian
Deputy Community Services Director

APPROVED:



Gabriel Vogel
Chair

ATTEST:



Lucy Hakobian
Deputy Community Services Director

Approved at Community Services Commission Meeting: September 9, 2024