



Monday, December 12, 2022
Minutes of the Regular Meeting of the Community Services Commission

CALL TO ORDER

A Regular Meeting of the Community Services Commission was called to order by Chair Rocha on Monday, December 12, 2022, at 6:32 p.m. The meeting was held in a hybrid setting, with Commissioners present at the Council Chambers.

ROLL CALL

Present: Chair Victoria Rocha, Commissioners Lela Bissner, Kristine Kwong, Alberto Ocon, Karen Tamis (via Zoom), and Gabriel Vogel

Absent: Vice-Chair Bryan Samuels (Excused Absence)

City Staff: Community Services Director Sheila Pautsch
Community Services Deputy Director Lucy Hakobian
Community Services Supervisor Melissa Snyder
Community Services Supervisor Nathalie Wilcox
Program Specialist Jordan Bell

Council Liaison: Councilmember Jack Donovan (Absent)

PUBLIC COMMENT

None

ACTION / DISCUSSION

Minutes of the Community Services Commission Meeting of November 14, 2022

Motion by Commissioner Ocon to approve the November 14, 2022 meeting minutes, seconded by Commissioner Bissner. Motion carries 6-0 to approve the November 14, 2022 meeting minutes.

Discussion and Direction Regarding the Creation of a Path from Clarich Field to Nelson Field along the Hillside

Community Services Director introduced the item. Discussion took place amongst the Commissioners. Motion was made by Chair Rocha to recommend city staff to bring back

this item after Public Works provides a recommendation, seconded by Commissioner Kwong. Motion carries 6-0.

COMMUNICATIONS

City Council Liaison Communications

None

Staff Liaison Communications

Community Services Director Pautsch thanked Commissioner Tamis for her time serving on the Commission.

Division Liaison Communications

Community Services Supervisor Snyder provided an update on senior division items for the senior meals program. A few save the dates include the Senior Holiday Luncheon; Gift Wrapping, Holiday Cheer and Snuggle a Senior program. Social media efforts continue to increase with 1382 unique accounts and 35 new followers. The department is offering a new event, the Hometown Holidays throughout the month of December. Concert Sponsorship Letters will be sent out to businesses, and a meeting will be scheduled with the subcommittee to determine concert bands. Staff will be conducting their first training with CivicPlus, which will be the department's new registration software.

Community Services Supervisor Wilcox provided an update on recreation and youth services. The Breakfast with Santa event was sold out with 130 tickets. The department coordinated 49 gazebo rentals in the month of November. There are 279 registrations thus far for Recreation classes, and staff are already planning for the spring session.

Program Specialist Bell provided an update on the After-School Camp Med program. The program has 60 participants enrolled, and has hired on 2 new Recreation Leaders. Teen Center participation has increased to 13 teens.

Deputy Community Services Director Hakobian informed the Commission of a new electric van arriving in January 2023, along with the recruitment of a Management Analyst in the Transit Division.

Commissioner Communications

Chair Rocha commented on the Golf Course Consultant's draft proposal, and she thanked Commissioner Tamis for her efforts and the work she has done on the Commission.

Commissioner Bissner stated complaints about Golf Course staff. Director Pautsch will be speaking to the Operator.

Commissioner Kwong attended a few luncheons at the Senior Center and was well pleased.

Commissioner Ocon also echoed Chair Rocha's comments on the Golf Course and the draft proposal.

ADJOURNMENT Meeting adjourned at 7:09 p.m.



Lucy Hakobian
Deputy Community Services Director



Victoria Rocha
Chair, Community Services Commission