



**CITY OF SOUTH PASADENA
COMMUNITY SERVICES COMMISSION**

**MINUTES
REGULAR MEETING
MONDAY, JUNE 12, 2023, AT 6:30 P.M.**

CALL TO ORDER:

The Meeting of the South Pasadena Community Services Commission was called to order by Vice Chair Samuels on Monday, June 12, 2023, at 6:32 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Vice Chair	Bryan Samuels
Commissioner	Lela Bissner
Commissioner	Gabriel Vogel
Commissioner	Margaret Yi
Council Liaison	Jack Donovan

ABSENT

Chair	Victoria Rocha
Commissioner	Alberto Ocon
Commissioner	Kristine Kwong

Lucy Hakobian, Deputy Community Services Director, announced a quorum.

CITY STAFF PRESENT:

Sheila Pautsch, Community Services Director, Melissa Snyder, Community Services Supervisor, Gabriel Tallon, Management Analyst, Jordan Bell, Program Specialist; Lucy Hakobian, Deputy Community Services Director were present at Roll Call.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

None.

ACTION/DISCUSSION

2. APPROVAL OF MINUTES OF MAY 8, 2023 COMMUNITY SERVICES COMMISSION MEETING

Recommendation

It is recommended that the Commission review and consider approval of the May 8, 2023, Meeting Minutes.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Bissner, seconded by Commissioner Vogel and approved by roll call vote to approve Item No. 2. The motion carried 4-0-3, by the following vote:

AYES: Samuels, Bissner, Vogel, Yi

NOES: None.

ABSENT: Rocha, Ocon, Kwong

ABSTAINED: None.

3. APPROVE THE ADDITION OF AN ENGRAVED BOULDER FOR JAMES HENRY ALLEN TO THE SOUTH PASADENA CHILDREN'S MEMORIAL AND HEALING GARDEN

Recommendation

It is recommended that the Commission review and consider approval of the addition of an engraved boulder for James Henry Allen.

COMMISSION ACTION AND MOTION

A motion was made by Vice Chair Samuels, seconded by Commissioner Yi and approved by roll call vote to approve Item No. 3. The motion carried 4-0-3, by the following vote:

AYES: Samuels, Bissner, Vogel, Yi

NOES: None.

ABSENT: Rocha, Ocon, Kwong

ABSTAINED: None.

COMMUNICATIONS

4. CITY COUNCIL LIAISON COMMUNICATIONS

Councilmember Donovan provided information on the Housing Element, new law firm for City Attorney services, Just Cause Eviction Ordinance, and the City's Budget.

5. COMMISSIONER COMMUNICATIONS

Commissioner Vogel inquired about the Ad-Hoc Committee. Director Pautsch reported on the golf study session scheduled in September.

Vice Chair Samuels inquired about re-opening the restaurant at the Golf Course.

Commissioner Yi inquired about the Brown Act training.

6. STAFF LIAISON COMMUNICATIONS

Community Services Director Pautsch reminded the Commission about the Commission Congress on June 28. Also, the July Commission meeting will be cancelled.

Management Analyst Tallon provided an update on the Transit Division.

Program Specialist Bell provided an update on Summer Camp Med. Vice-Chair Samuels requested information on the percentage of South Pasadena residents registering for the Camp Med program.

Community Services Supervisor Snyder reported on the new caterer for the senior centers' lunch program, senior programming, luncheons and excursions, Festival of Balloons 4th of July event, department software transitioning to CivicPlus, and July designated as Parks Make Life Better Month.

ADJOURNMENT

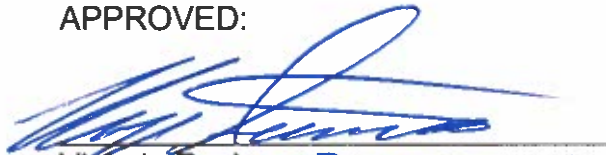
There being no further matters, Vice Chair Samuels adjourned the meeting of the Community Services Commission at 7:25 P.M. to the next Regular Community Services Commission meeting scheduled for August 14, 2023.

Respectfully submitted:



Lucy Hakobian
Deputy Community Services Director

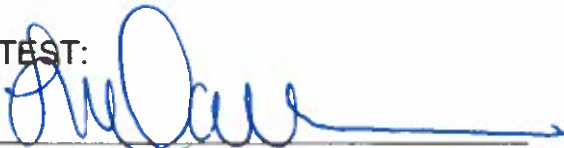
APPROVED:



Victoria Rocha
Chair

Bryan Samuels
Vice Chair

ATTEST:



Lucy Hakobian
Deputy Community Services Director

Approved at Commission Meeting: August 21, 2023