



**CITY OF SOUTH PASADENA
COMMUNITY SERVICES COMMISSION- SPECIAL MEETING**

MINUTES
MONDAY, NOVEMBER 13, 2023, AT 6:30 P.M.

CALL TO ORDER:

The Special Meeting of the South Pasadena Community Services Commission was called to order by Chair Rocha on Monday, November 13, 2023, at 6:33 P.M. The South Pasadena Senior Center is located at 1102 Oxley Street, South Pasadena, California.

ROLL CALL:

PRESENT

Chair	Victoria Rocha
Vice Chair	Bryan Samuels
Commissioner	Lela Bissner
Commissioner	Kristine Kwong
Commissioner	Alberto Ocon
Commissioner	Gabriel Vogel
Commissioner	Margaret Yi
Council Liaison	Jack Donovan

ABSENT

None

Lucy Hakobian, Deputy Community Services Director, announced a quorum.

CITY STAFF PRESENT:

Sheila Pautsch, Community Services Director; Nathalie Wilcox, Community Services Supervisor; Gabriel Tallon, Management Analyst; Jordan Bell, Program Specialist; Lucy Hakobian, Deputy Community Services Director were present at Roll Call.

PLEDGE OF ALLEGIANCE:

The Flag Salute was led by Commissioner Yi.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

None.

ACTION/DISCUSSION

2. APPROVAL OF COMMUNITY SERVICES COMMISSION MEETING MINUTES FOR SEPTEMBER 11, 2023

Recommendation

It is recommended that the Community Services Commission approve the minutes for the September 11, 2023, Special Community Services Commission Meeting.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Bissner, seconded by Commissioner Ocon and approved by roll call vote to approve Item No. 2. The motion carried 7-0-0, by the following vote:

- AYES: Rocha, Samuels, Bissner, Kwong, Ocon, Vogel, Yi
- NOES: None.
- ABSENT: None.
- ABSTAINED: None.

3. REVIEW AND APPROVAL OF SOUTH PASADENA CHILDREN’S MEMORIAL AND HEALING GARDEN FOR BRIAN PARKINSON

Recommendation

It is recommended that the Community Services Commission review and approve the South Pasadena Children’s Memorial and Healing Garden request for Brian Parkinson. Former Mayor and Council Member Mike Ten presented the item. Brian’s father Mr. Parkinson was also in attendance.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Kwong, seconded by Commissioner Ocon and approved by roll call vote to approve Item No. 3. The motion carried 7-0-0, by the following vote:

- AYES: Rocha, Samuels, Bissner, Kwong, Ocon, Vogel, Yi
- NOES: None.
- ABSENT: None.
- ABSTAINED: None.

COMMUNICATIONS

4. CITY COUNCIL LIAISON COMMUNICATIONS

Councilmember Donovan provided a brief update on Cal Trans homes, and the Just Cause Ordinance. Vice Chair Samuels voiced his concerns about unhoused people who are utilizing a vacant home across from his residence. Commissioner Vogel asked questions about the bike lanes.

5. COMMISSIONER COMMUNICATIONS

Commissioner Ocon reported on the graffiti at the Skate Park including possible termites at the gazebo, and possible replacement of rules signs.

Vice Chair Samuels reported on the misuse of facilities and the state of our parks, and disregard for rules. He added that fields should be locked up, have additional fencing to restrict access, and address dogs destroying fields. With respect to the Skate Park, park murals may deter graffiti.

Commissioner Bissner reported on people who conduct business at parks such as personal training classes. She added that our parks are well maintained. Vice Chair Samuels added that he would rather see people use our parks than undesirable activities taking place. Community Services Director Pautsch stated that staff are looking into different ways to address this. Chair Rocha added that additional staff may be needed for this and possibly code enforcement.

Chair Rocha reported that the fire on Huntington Drive was the property she was living in. This caused displacement of residents, but she also thanked the Fire Department for all their efforts.

6. STAFF LIAISON COMMUNICATIONS

Community Services Director Pautsch reported on the Golf Course Master Plan Request for Proposal; Transit Assessment Meeting scheduled for November 14; State of the City scheduled for December 5; Groundbreaking Ceremony for Berkshire Park on December 13.

Program Specialist Bell provided an update on Camp Med. The campers also enjoyed a walking trip to the local pumpkin patch.

Management Analyst Tallon provided an update on the Transit Division; a new hire will be onboarding in December; CNG Station is out of commission for repairs.

Community Services Supervisor Wilcox provided an update on Recreation division offerings; Halloween Spooktacular was well attended with 3500 people; winter registration is open for recreation classes; Breakfast with Santa is scheduled for December 9; facility rentals included 6 at the War Memorial Building, 3 at the Senior Center, and 1 and Eddie Park; 64 park reservations in the month of October. Ms. Wilcox also provided an update on Senior division offerings including the workshop for What to Do About Mom and Dad; Dumpster Day with 100 sign-ups; Hispanic Heritage Month; Dia de Los Muertos; Paint and Sip; new lecture series by Cal State LA; and an excursion to Tanaka Farms.

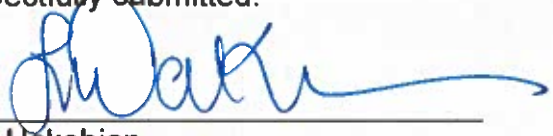
7. CONTINUED PUBLIC COMMENT-GENERAL

None

ADJOURNMENT

There being no further matters, Chair Rocha adjourned the meeting of the Community Services Commission at 7:32 P.M. to the next Regular Community Services Commission meeting scheduled for December 11, 2023.

Respectfully submitted:



Lucy Hakobian
Deputy Community Services Director

APPROVED:



Victoria Rocha
Chair

ATTEST:



Lucy Hakobian
Deputy Community Services Director

Approved at Community Services Commission Meeting: December 11, 2023