



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION
REGULAR MEETING AGENDA**

Thursday, September 17, 2020 at 6:30 p.m.

South Pasadena Cultural Heritage Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting of the Cultural Heritage Commission will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's website (https://www.spectrumstream.com/streaming/south_pasadena_chc/live.cfm) and local cable channels.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commission Members will be participating remotely and will not be physically present in the Council Chambers.

The Cultural Heritage Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for the Cultural Heritage Commission consideration, by emailing comments or questions to PlanningComments@southpasadenaca.gov or by calling (626) 403-7720 and leaving a **3-minute** voicemail message to be played during the meeting. Public comments must be received by **12:00 p.m. on Thursday, September 17, 2020** to ensure adequate time to compile and post. Please provide: 1) your name and address; and 2) agenda item for the comments/questions. All comments/questions received will be distributed to the Commission for consideration and will also be posted on the City's website prior to the meeting.

CALL TO ORDER: Chair Mark Gallatin

ROLL CALL: Steven Friedman, Kristin Morrish, William Cross, Rebecca Thompson, Vice-Chair, and Mark Gallatin, Chair

COUNCIL LIAISON: Richard D. Schneider, M.D.

STAFF PRESENT: Kanika Kith, Planning Manager
Malinda Lim, Associate Planner

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC COMMENTS AND SUGGESTIONS

If you wish to address the Cultural Heritage Commission on items not on the agenda and within the subject-matter jurisdiction of the Cultural Heritage Commission, members of the public may submit their comments in writing to PlanningComments@southpasadenaca.gov or by calling (626) 403-7720 and leaving a **3-minute** voicemail message to be played during the meeting. Public comments must be received by **12:00 p.m. on Thursday, September 17, 2020** to ensure adequate time to compile and post. The public should be aware that the Cultural Heritage Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

PRESENTATIONS

- 1. None

PUBLIC HEARING

- 2. **23 Short Way/Project No. 2309-NID/DRX/HDP/PMR – Notice of Intent to Demolish a 830 square-foot single-family home and attached two-car garage, Design Review of a new single-family home and an accessory dwelling unit over the garage, Hillside Development Permit to allow construction on a site with an average slope of 205 or greater, and Parcel Merger to combine two existing lots**

Recommendation

Make a determination that the property does not meet the national, state, or local criteria for historic designation and the project may proceed through the city’s application process without any further restrictions under the Cultural Heritage Ordinance.

- 3. **Mills Act Contract for 1506 Rollin Street/Project No. 2305-MIL, which is a contributor to the Rollin Cluster Craftsman District**

Recommendation

Commission to direct the Applicant to re-evaluate their financial analysis and work plan.

- 4. **Mills Act Contract for 1545 Ramona Avenue/Project No. 2306-MIL, which is a contributor to the Ramona Craftsman District**

Recommendation

Recommend approval to the City Council

5. Mills Act Contract for City Landmark No. 47, Burwood House at 335 Monterey Avenue/Project No. 2348-MIL

Recommendation

Commission to direct the Applicant to re-evaluate their financial analysis and work plan.

6. Mills Act Contract for 704 Meridian Avenue/Project No. 2346-MIL, which is a contributor to the North of Mission Historic District

Recommendation

Recommend approval to the City Council

7. 1534 Ramona Avenue/Project No. 2349-COA – Certificate of Appropriate for Front Yard Landscape Design at 1534 Ramona Avenue

Recommendation

Receive an update from the Subcommittee and take one of the following actions:

1. Approve the project and adopt the findings provided in the Historic Assessment report or modify as appropriate; or
2. Provide design recommendations to support approval of a Certificate of Appropriateness; or
3. Direct staff to get a second opinion.

DISCUSSION ITEMS

8. None

CONSENT ITEMS

9. None

ADMINISTRATION

10. Comments from City Council Liaison
11. Comments from Cultural Heritage Commissioners
12. Comments from Subcommittees
13. Comments from South Pasadena Preservation Foundation (SPPF) Liaison
14. Comments from Staff

