



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION
REGULAR MEETING AGENDA**

Thursday, October 15, 2020 at 6:30 p.m.

South Pasadena Cultural Heritage Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting for the Cultural Heritage Commission for the October 15, 2020 meeting will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's Cultural Heritage Commission website and can be viewed by [clicking here](#) or put in **ID 898 2708 0083** in Zoom.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commission Members will be participating remotely and will not be physically present in the Council Chambers.

The Cultural Heritage Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for the Cultural Heritage Commission consideration, by emailing comments or questions to PlanningComments@southpasadenaca.gov or by calling (626) 403-7720 and leaving a **3-minute** voicemail message to be played during the meeting. Public comments must be received by **12:00 p.m. on Thursday, October 15, 2020** to ensure adequate time to compile and post. Please provide: 1) your name and address; and 2) agenda item for the comments/questions. All comments/questions received will be distributed to the Commission for consideration and will also be posted on the City's website prior to the meeting.

CALL TO ORDER:

Chair Mark Gallatin

ROLL CALL:

Steven Friedman, Kristin Morrish, William Cross, Rebecca Thompson, Vice-Chair, and Mark Gallatin, Chair

COUNCIL LIAISON:

Richard D. Schneider, M.D.

STAFF PRESENT:

Kanika Kith, Planning Manager
Malinda Lim, Associate Planner

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC COMMENTS AND SUGGESTIONS

If you wish to address the Cultural Heritage Commission on items not on the agenda and within the subject-matter jurisdiction of the Cultural Heritage Commission, members of the public may submit their comments in writing to PlanningComments@southpasadenaca.gov or by calling (626) 403-7720 and leaving a **3-minute** voicemail message to be played during the meeting. Public comments must be received by **12:00 p.m. on Thursday, October 15, 2020** to ensure adequate time to compile and post. The public should be aware that the Cultural Heritage Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

PRESENTATIONS

None

PUBLIC HEARING

1. 1534 Ramona Avenue/Project No. 2349-COA – Certificate of Appropriate for Front Yard Landscape Design at 1534 Ramona Avenue (Continued)

Recommendation

- 1. Direct staff to obtain an Architectural Historian to conduct a peer review, subject to receiving a letter of authorization from the property owner; and
- 2. Continue the project to November 19, 2020 meeting.

2. 1716 Lyndon Street/Project No. 2296-NID/COA - Intent to Demolish approximately 281 square feet of the rear of the home and a 274 square-foot detached garage and Certificate of Appropriateness for additions to the first and second floor of the existing single-family home and a new 2-car carport

Recommendation

Approve, subject to Conditions of Approval

- 3. **1947 Oak Street/Project No. 2340-COA - Certificate of Appropriateness for an approximately 150 square-foot single-story addition to an existing 2-story single-family residence.**

Recommendation

Approve, subject to Conditions of Approval

- 4. **1960 Oak Street/Project No. 2320-COA - Certificate of Appropriateness for an approximately 581 square-foot, two-story addition to an existing 2-story single-family residence and the expansion of the existing garage.**

Recommendation

Continue to November 19, 2020 meeting.

DISCUSSION ITEMS

- 5. **Accessory Dwelling Units (ADUs) Ordinance Update**

Recommendation

Formation of a subcommittee to work with staff on updating the Accessory Dwelling Units Ordinance

CONSENT ITEMS

- 6. **None**

ADMINISTRATION

- 7. **Comments from City Council Liaison**
- 8. **Comments from Cultural Heritage Commissioners**
- 9. **Comments from Subcommittees**
- 10. **Comments from South Pasadena Preservation Foundation (SPPF) Liaison**
- 11. **Comments from Staff**

ADJOURNMENT

- 12. **Adjourn to the regular Cultural Heritage Commission meeting scheduled for November 19, 2020.**

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Cultural Heritage Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Agenda related documents provided to the Cultural Heritage Commission are available for public review on the City’s website. Additional documents, when presented to Cultural Heritage Commission, will also be uploaded and available on the City’s website. The meeting will be broadcast live on the City's website via Zoom, and a recording of the meeting will be available on the website within 48 hours of adjournment.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

10/8/20	
Date	Elaine Serrano, Administrative Secretary