

MINUTES OF THE REGULAR MEETING OF THE
CULTURAL HERITAGE COMMISSION

CITY OF SOUTH PASADENA

Thursday, November 18, 2021 at 6:30 P.M.

AMEDEE O. "DICK" RICHARDS, JR. COUNCIL CHAMBER
1424 MISSION STREET, SOUTH PASADENA, CA 91030

HYBRID MEETING – IN-PERSON AND VIRTUAL

ROLL CALL

The meeting convened at: 6:30 pm

Commissioners Present: Rebecca Thompson (Chair), Mark Gallatin (Vice-Chair), William Cross and Kristin Morrish

Commissioners Absent: Conrado Lopez

Staff Present: Angelica Frausto-Lupo (Community Development Director), Margaret Lin (Deputy Community Development Director) and Alexandra Madsen (Contract Planner)

City Council Liaison: Evelyn G. Zneimer

Please Note: These Minutes are a summary of the meetings and are not a fully transcribed record.

APPROVAL OF AGENDA

Approved 4-0.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Commissioner Cross disclosed that he visited the site on tonight's agenda.

PUBLIC COMMENTS AND SUGGESTIONS

Jenny Bright reported that South Pasadena Historical Landmark Number 9, the Oaklawn Portals are in a serious state of disrepair.

PRESENTATIONS

None.

PUBLIC HEARING

1. 1123 Donaldo Court/Project No. 2423-COA – a Certificate of Appropriateness for a proposed one-story 790 square-foot addition to an existing one-story, 1,046 square-foot single-family residence located at 1123 Donaldo Court:

Recommendation:

Approve the Certificate of Appropriateness, subject to conditions of approval.

Vice-Chair Gallatin recused himself from this item because he owns property within 1,000 feet of the subject site.

Staff Presentation:

Contract Planner Alexandra Madsen presented a prerecorded PowerPoint presentation.

Questions for Staff:

Commissioner Cross and Contract Planner Madsen discussed the ADU garage conversion and confirmed that it was not a part of the CHC's approval tonight.

Chair Thompson asked about which type of barrel tiles would be used for this project.

Public Comments:

None.

Applicant's Presentation:

Architect Greg Crawford presented the project on behalf of the applicant. They are trying to provide a design and program for their clients within the spirit of the Secretary of the Interior's Guidelines and he complimented the staff on their discussions to refine some of those developments.

Questions for Applicant:

Chair Thompson asked about the vents and roof tiles. Architect Crawford said the vents would be code compliant and confirmed that the entire house would be re-roofed with barrel tile, not S-tile, including the garage.

Commissioner Discussion:

Chair Thompson and Commissioner Morrish both thought it was a well-designed project. Commissioner Morrish believed it to be a nice modest addition to the rear of the house. Commissioner Cross and Chair Thompson agreed that it was a sensitive design, a good addition to the neighborhood and to the historic cluster.

Commissioner Cross said he would add a condition that this approval does not apply to the ADU garage conversion.

Decision:

Commissioner Morrish motioned, seconded by Commissioner Cross, to approve a Certificate of Appropriateness for this project, subject to the Conditions of Approval, making the mandatory findings and specific findings 2, 3 and 5.

Motion carried, 3-0.

Vice-Chair Gallatin rejoined the meeting.

ADMINISTRATION

2. Comments from City Council Liaison:

Councilmember Zneimer made comments regarding the conditions of Oaklawn Portals.

Vice-Chair Gallatin said he hoped the City would get creative with funding sources for this treasure in the City.

3. Comments from Cultural Heritage Commissioners:

Commissioner Cross said that the house known as Oaklawn Manor had been selected to be a Pasadena Showcase House and remarked that it had been some time since a South Pasadena home had been selected for this honor.

4. Comments from Subcommittees:

None.

Comments from South Pasadena Preservation Foundation (SPPF) Liaison:


Vice-Chair Gallatin wanted to thank all who attended the Irving J. Gill Virtual Event on Sunday (or those watched virtually) which included a video tour of the Miltimore House and a webinar with four scholars who specialize in Irving J. Gill. The next event coming up will be on April 24 of next year which will be the live tour of the Miltimore House.

5. Comments from Staff:

Community Development Director Frausto-Lupo reported that interviews for staffing positions were being conducted and by mid-December three new associate planners and a planning manager should be in place. In addition, the current staff - an intern holding down the fort with her and Margaret - is trying to reduce the caseload backlog and keep up with current cases. Vice-Chair Gallatin wanted to know the status of the search for a land management system and recalled that there are funds allocated in the budget for this project. Community Development Director Frausto-Lupo finished her comments by wishing everyone a Happy Thanksgiving and told the Commissioners to know that they are greatly appreciated.

ADJOURNMENT

6. The meeting adjourned at 7:11 pm to the next regular Cultural Heritage Commission meeting scheduled on December 16, 2021.

APPROVED,	
	<u>12-15-22</u>
Mark Gallatin	Date
Chair, Cultural Heritage Commission	