



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION
SPECIAL MEETING AGENDA**

Monday, February 7, 2022 at 6:30 p.m.

Via Zoom Teleconference

South Pasadena Cultural Heritage Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Government Code Section 54953, subdivision (e) (3), the Cultural Heritage Commission may conduct its meetings remotely and be heard via video conference. The Cultural Heritage Commission may allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena Cultural Heritage Commission Meeting for **February 7, 2022** will be conducted virtually via Zoom Teleconference.

The Meeting will be available:

- Via Zoom: <https://us02web.zoom.us/j/85849138250>

See weblink: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Public Comments and participation may be made as follows:

- Written Comment submitted by no later than meeting day, 12:00 PM deadline, via email PlanningComments@southpasadenaca.gov
- Via Zoom by “raising hand” (see Public Comment Section below for instructions.)

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom.

1. Go to the Zoom website and Join meeting 858 4913 8250; or
2. Click on the following unique Zoom meeting link:

<https://us02web.zoom.us/j/85849138250>

- CALL TO ORDER:** Chair Rebecca Thompson
- ROLL CALL:** Conrado Lopez, Kristin Morrish, William Cross, Mark Gallatin, Vice-Chair, and Rebecca Thompson, Chair
- COUNCIL LIAISON:** Evelyn G. Zneimer
- STAFF PRESENT:** Angelica Frausto-Lupo, Community Development Director
Margaret Lin, Community Development Deputy Director
Matt Chang, Planning Manager
Alexandra Madsen, Contract Planner

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC COMMENT AND SUGGESTIONS (Public Comments are limited to 3 minutes)

The Cultural Heritage Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of **one** of the following options:

- Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item; or
- Option 2: Email public comment(s) to PlanningComments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. Submit by no later than 12:00 p.m., on the day of the Cultural Heritage Commission meeting.

NOTE: Pursuant to State law, the Cultural Heritage Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Cultural Heritage Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC HEARING

1. **1806 Wayne Avenue/Project No. 2445-COA – a Certificate of Appropriateness** for a proposed 380 square-foot second story addition to an existing 2,220-square-foot two-story single-family residence located at 1806 Wayne Avenue.

Recommendation

Approve the Certificate of Appropriateness, subject to conditions of approval.

2. **2039 Edgewood Drive/Project No. 2444-COA – a Certificate of Appropriateness** for a proposed 149 square-foot first story and a 713 square-foot second story addition to an existing 2,475 square-foot two-story single-family residence located 2039 Edgewood Drive.

Recommendation

Form a subcommittee to work with the applicant to refine and relocate the proposed addition to the rear of the property. Approve the Certificate of Appropriateness upon relocation of the addition to the rear of the residence and subject to conditions of approval.

ADMINISTRATION

3. **Comments from City Council Liaison**
4. **Comments from Commissioners**
5. **Comments from Subcommittees**
6. **Comments from Staff**

ADJOURNMENT

7. **Adjourn to the Cultural Heritage Commission regular meeting scheduled for February 17, 2022 at 6:30 PM.**

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Cultural Heritage Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Agenda related documents provided to the Cultural Heritage Commission are available for public review on the City’s website. Additional documents, when presented to the Cultural Heritage Commission, will also be uploaded and available on the City’s website.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

2/3/22
Date

Elaine Serrano,
Administrative Secretary