



**CITY OF SOUTH PASADENA  
CULTURAL HERITAGE COMMISSION**

**AGENDA**  
**REGULAR MEETING**  
**THURSDAY, SEPTEMBER 15, 2022 AT 6:30 P.M.**

**CITY COUNCIL CHAMBERS**  
**1424 MISSION STREET, SOUTH PASADENA, CA 91030**

*South Pasadena Cultural Heritage Commission Statement of Civility*

*As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Cultural Heritage Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena. Pursuant to AB 361 Government Code Section 54953, subdivision (e) (3), the Cultural Heritage Commission may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street, South Pasadena
- Via Zoom: <https://us02web.zoom.us/j/82268359053> **Meeting ID: 822 6835 9053**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the two methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us02web.zoom.us/j/82268359053>

<b>CALL TO ORDER:</b>	Chair	Mark Gallatin
<b>ROLL CALL:</b>	Chair	Mark Gallatin
	Vice-Chair	Conrado Lopez
	Commissioner	William Cross
	Commissioner	Kristin Morrish
	Commissioner	Rebecca Thompson
<b>COUNCIL LIAISON:</b>	Councilmember	Evelyn G. Zneimer

**APPROVAL OF AGENDA**

Majority vote of the Commission to proceed with Commission business.

**DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS**

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

**PUBLIC COMMENT GUIDELINES** (Public Comments are limited to 3 minutes)

The Cultural Heritage Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by one of the following options:

Option 1:

Participate in-person at the City Council Chambers, 1424 Mission Street, South Pasadena

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 3:

Email public comment(s) to [PlanningComments@southpasadenaca.gov](mailto:PlanningComments@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on, and
- 3) Submit by no later than 12:00 p.m., on the day of the Cultural Heritage Commission meeting.

**NOTE:** Pursuant to State law, the Cultural Heritage Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Cultural Heritage Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**PUBLIC COMMENT****1. Public Comment – General (Non-Agenda Items)****CONSENT CALENDAR ITEMS****2. Minutes from the Regular Meeting of April 15, 2021****3. Minutes from the Regular Meeting of June 17, 2021****PUBLIC HEARING**

- 4. 1024 Meridian Avenue, Project No. 2426-COA – A Certificate of Appropriateness** to construct a new 1,913-square-foot, two-story, single-family dwelling with an attached 432-square-foot garage and a 1,238-square-foot basement. The subject property is a non-contributor to the designated South of Mission Historic District.

Recommendation

Approve the Certificate of Appropriateness, subject to the conditions of approval.

- 5. 610 Meridian Avenue, Project No. 2450 COA – A Certificate of Appropriateness** to add a 420 square-foot first floor addition to the rear of an existing 1,314 square-foot, one-story, single-family dwelling.

Recommendation

Approve the Certificate of Appropriateness, subject to the conditions of approval.

- 6. 1705 Diamond Avenue, Project No. 2494-COA – A Certificate of Appropriateness** to add a 192 square foot second-floor addition to an existing 2,044 square foot two-story single-family dwelling.

Recommendation

Approve the Certificate of Appropriateness, subject to the conditions of approval.

- 7. 1648 Spruce Street, Project No. 2489-NID/DRX – A request for a Notice of Intent to Demolish** for partially demolition of the front façade and rear of an existing single-family dwelling and a 684 square foot detached garage.

Recommendation

Approve the Notice of Intent to Demolish and determine that the property does not meet the national, state, or local criteria for historic designation.

**ADMINISTRATION**

8. Comments from City Council Liaison
9. Comments from Commissioners
10. Comments from Subcommittees
11. Comments from South Pasadena Preservation Foundation (SPPF) Liaison
12. Comments from Staff

**ADJOURNMENT**

13. Adjourn to the Regular Cultural Heritage Commission meeting scheduled for October 20, 2022 at 6:30 PM.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Cultural Heritage Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

9/9/2022

Date

*matt chang*

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Matt Chang, Planning Manager