



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION**

MINUTES
THURSDAY, JANUARY 18, 2024, AT 6:30 P.M.

CALL TO ORDER:

The Regular Meeting of the South Pasadena Cultural Heritage Commission was called to order by Vice-Chair Lopez on Thursday, January 18, 2024, at 6:34 p.m. The meeting was conducted in person from the Council Chambers located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

<u>PRESENT</u>	Vice-Chair	Conrado Lopez
	Commissioner	William Cross
	Commissioner	Kristin Morrish

<u>ABSENT</u>	Commissioner	Jeremy Ding
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CITY STAFF PRESENT

Matt Chang, Planning Manager; Mackenzie Goldberg, Assistant Planner; Lillian Estrada, Administrative Secretary.

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with business.

There were no changes requested and the Agenda was approved as submitted.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by the Commission of site visits and ex-parte contact for Agenda items.

Vice-Chair Lopez stated that he drove by the Diamond Avenue property in Item 3.

PUBLIC COMMENT

1. Public Comment – General (Non-Agenda Items)

None.

CONSENT CALENDAR ITEMS

2. Minutes from the Regular Meeting of October 19, 2023:

Vice-Chair Lopez asked for a motion to approve the minutes.

Commission Motion and Action:

MOVED BY COMMISSIONER MORRISH, SECONDED BY COMMISSIONER CROSS, to approve the minutes as submitted.

AYES: Cross, Morrish, Lopez

NOES:

ABSENT: Ding

ABSTAINED:

Motion Carried: 3-0

PUBLIC HEARING

- 3. 1818 Diamond Avenue, Project No. 2560-COA:** A request for a Certificate of Appropriateness (COA) for a 696 square-foot first-story addition; a 920 square-foot second-story addition; and a 334 square-foot rear patio cover at an existing 1,364 square-foot one-story single-family residence located at 1818 Diamond Avenue (APN: 5319-021-018). In accordance with the California Environmental Quality Act (CEQA), this project qualifies for a Categorical Exemption under Section 15301 – Class 1 (Existing Facilities) and Section 15331 – Class 31 (Historical Resource Restoration/Rehabilitation).

Recommendation:

Finding the project exempt from CEQA pursuant to Sections 15301 and 15331. Approve the Certificate of Appropriateness, subject to Conditions of Approval.

Staff Presentation:

Assistant Planner Goldberg presented the staff report.

Questions for Staff:

None.

Applicant Presentation:

None. However, David and Diane Cristales, Property Owners, and Ben Thomas, Designer, were available to answer questions (via Zoom).

Questions for Applicant:

Commissioners asked how the proposed addition would be differentiated from the original structure and the reasons behind the proposed changes to the front porch area.

Public Comment:

None.

Commission Discussion:

Commissioner Morrish expressed concerns about the size of the proposed second story, the differentiation between the existing structure and the proposed addition, and the proposed changes to the brick steps and entryway with a porch overlay which detracts from the English Revival style of the house.

Vice-Chair Lopez thanked the property owners and designer for their drawings. He appreciated the proposed addition being situated at the back of the property. He discussed the existing house roof slope and agreed with his fellow Commissioners about the front porch concerns.

Property owners David and Diane Cristales and Designer Ben Thomas responded to the Commissioners' questions and concerns.

Commissioner Morrish stated that there were a few main issues, but they are resolvable. She recommended approving this project conditioned upon a Chair Review to address the pitch of the roof and differentiation concerns.

The Commissioners discussed reviewing suggested changes to the project as additional condition of approval for a Chair Review.

Commission Motion and Action:

MOVED BY COMMISSIONER MORRISH AND SECONDED BY VICE-CHAIR LOPEZ, to approve the project as submitted with the mandatory findings and the project specific findings; specifically, number one (1), number two (2), and number three (3). As an added Condition, there will be a Chair Review to address the slope of the roof changes to minimize the second story, demonstration of the differentiation between the new from the original structure, review of the choice of the front porch cover, and confirmation that the steps going to the front porch will remain the way they are.

AYES: Cross, Morrish, Lopez

NOES:

ABSENT: Ding

ABSTAINED:

Motion Carried: 3-0

ADMINISTRATION

4. Comments from City Council Liaison:

None.

5. Comments from Commissioners:

None.

6. Comments from Subcommittees:

None.

7. Comments from Staff:

Planning Manager Chang extended Happy New Year wishes to the Commissioners. He announced that the new Commissioner will be introduced at the February meeting, along with the annual reorganization for the upcoming year. He thanked the Commissioners in advance for serving on the Commission.

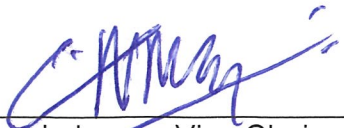
Vice-Chair Lopez asked about considering adding alternate Commissioners similar to a nearby city. Planning Manager Chang stated that the number of Commissioners is established in the South Pasadena Municipal Code. He will discuss the issue with the City Clerk's office and the City Attorney's office.

ADJOURNMENT

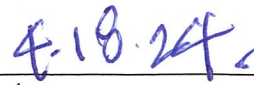
8. Adjourn to the regular Cultural Heritage Commission meeting scheduled for Thursday, February 15, 2024, at 6:30 p.m.

There being no further matters, Vice-Chair Lopez adjourned the Cultural Heritage Commission meeting at 7:35 p.m.

APPROVED,



Conrado Lopez, Vice-Chair
Cultural Heritage Commission



Date