

City of South Pasadena
CULTURAL HERITAGE COMMISSION

Thursday, February 20, 2014 6:45 P.M.

Council Chambers, 1424 Mission Street

John Lesak (Chair), James McLane (Vice-Chair), West J. De Young, Deborah Howell-Ardila, Robert Conte

Michael Cacciotti, Council Liaison

John Mayer, Staff Liaison

PUBLIC COMMENT & PRESENTATION

**RECOMMENDED
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may agendaize any of the items for future discussion.

CONTINUED APPLICATIONS

**RECOMMENDED
ACTION**

2. No Continued Items.

NEW ITEMS

**RECOMMENDED
ACTION**

3. **436 Oaklawn Avenue**
Applicant: Heidi Mitchell, Homeowner
Project #: 1656-COA/DRX
Historic Status Code: 3D (Oaklawn Historic District)

Project Description:

A request for Certificate of Appropriateness for a 746 sq. ft. single story addition and a 753 sq. ft. second story addition to an existing 2,106 two story Colonial Revival style house on a 13,856 sq. ft. lot. The addition is located on the rear of the structure. The single story addition will consist of a family room, a pantry and a mud room. The second story addition will consist of a master bedroom with master bathroom, a walk-in closet, and a sunroom. A 95 sq. ft. porch with a 95 sq. ft. deck above the porch will be located on the rear elevation. The proposed exterior siding for the addition will be stucco, to match the existing and new shiplap siding on the east elevation for the addition. The proposed roof materials for the addition will be asphalt shingles. The new wood windows will be; casement windows, single hung windows, and fix windows. A 202 sq. ft. garage addition is being proposed to an existing 333 sq. ft. detached garage. The new garage will require an Administrative Use Permit for the tandem parking garage. The exterior of the garage will be stucco siding to match existing and asphalt shingles to match existing.

Discuss and Determine
Appropriateness

4. **1619 Fletcher Avenue**
Applicant: Steven Dahl, Homeowner
Project #: 1665-COA/DRX
Historic Status Code: 5D1

A request for Certificate of Appropriateness for a 428 square foot two-story addition to an existing 2,275 square foot two story Craftsman style house. 11 square feet of the total proposed addition would be located at the northwest corner of the first floor, and the remaining 416 square feet would add a master suite, laundry room, and an additional bathroom toward the back of the existing second floor. All proposed materials would match those of the existing house and consist of a combination of wood shingles and wood siding, wood windows, and composition shingle roofing.

Discuss and Determine
Appropriateness

5. **630 Stratford Avenue**
Applicant: Hugh Maguire, Designer
Project #: 1670-COA/DRX
Historic Status Code: 5S3

Project Description:

A request for Certificate of Appropriateness for a 784 sq. ft. first floor addition and a 298 sq. ft. second floor addition to the rear of the property. The site consists of an existing 1,555 sq. ft. two story Colonial Revival/Craftsman style house on a 8,403 sq. ft. lot. The single story addition will consist of one bedroom and a new master bedroom with bathroom. The new second story addition will consist of a study area and art room. The exterior design is designed in a contemporary style to distinguish the separation between old and new to preserve the historic value of the house.

Discuss and Determine
 Appropriateness

NEW BUSINESS

RECOMMENDED ACTION

6. **2040 Primrose Ave**

A request for Certificate of Appropriateness for a 854sq. ft. single story addition to the rear of the property. The site consists of an existing 1,796 sq. ft. single story English Revival style house on a 7,500 sq. ft. lot. The single story addition will consist of extending the existing kitchen/dining room area and a new master bedroom with bathroom. The exterior materials will match the existing; stucco finish and wood windows. The façade of the house will remain the same.

Discuss and Provide
 Feedback

7. **224 Mockingbird Lane**

A conceptual review of a new house proposed on a property where part of the cobblestone wall and stone ditch belonging to the Raymond Hotel property still exist. The item is for discussion purposes only; no decision shall be made at this time.

Discuss and Provide
 Feedback

8. **CHC Calendar of Events – 2014**

Commissioners will discuss a timeline for 2014 to include a series of goals to accomplish and public outreach efforts to plan.

Discuss and Plan

COMMUNICATIONS

RECOMMENDED ACTION

9. Comments from Council Liaison
 10. Comments from Commission
 11. Comments from South Pasadena Preservation Foundation Liaison
 12. Comments from Staff

Comment
 Comment
 Comment
 Comment

APPROVAL OF MINUTES

RECOMMENDED ACTION

13. Minutes of the regular meeting of January 16, 2014

Approve

14. Adjourn to the next meeting on March 20, 2014 at 6:45 p.m.

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

2-14-14
Date

Jason Corrales
Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)