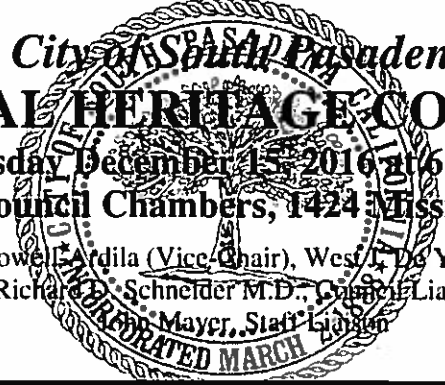


CULTURAL HERITAGE COMMISSION

Thursday, December 15, 2016 at 6:45 P.M.  
City Council Chambers, 1424 Mission Street

James McLane (Chair), Deborah Howell-Ardila (Vice-Chair), West J. De Young, Steven Friedman, Mark Gallatin  
Richard D. Schneider M.D., Cassin Liaison  
Richard J. Mayer, Staff Liaison



**PUBLIC COMMENT & PRESENTATIONS**

**RECOMMENDED ACTION**

**1. Landscape Lighting & Maintenance District**

Public Works Director Paul Toor will provide information to the Commission and the public about assessment rates for the Landscape Lighting and Maintenance District.

2. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

**CONTINUED APPLICATIONS**

**RECOMMENDED ACTION**

3. None

**NEW ITEMS**

**RECOMMENDED ACTION**

**4. 851 Lyndon Street**  
**Applicant: Conrado Lopez, Architect**  
**Project number: 1971-COA**  
**Historic Status Code: IS**

**Description:**

A request for a Certificate of Appropriateness to expand an existing kitchen addition by 360 square feet. The new addition will be located on the south side of the structure and will not be readily visible from the street given the siting of the house. All materials of the new addition are to match the existing structure including window trim, eave detail, and siding. The historic house is styled after Queen Anne architecture and was originally constructed in 1887 with a historic designation of IS; it is listed on the National Register of Historic Places. The house is located on a 92,796 square foot parcel and is located in an (RE) Residential Estate zoning district

Discuss and Determine Appropriateness

**5. 2023 La France Avenue**  
**Applicant: Odom Stamps, Designer**  
**Project number: 1968-COA**  
**Historic Status Code: 5D1**

**Description:**

A request for a Certificate of Appropriateness for the construction of a new 780 sq. ft. second story addition to an existing 1,870 sq. ft. single story Craftsman house on a 9,750 sq. ft. lot. The second story addition will consist

Discuss and Determine Appropriateness

of: a new bedroom, a study, a master bathroom, new master bedroom with a new master closet. The exterior materials for the addition will match the existing and will consist of; wood windows, wood siding, and composition asphalt shingles. The detached garage will be restored back to a functioning two vehicle garage. Two new garage doors are proposed.

**NEW BUSINESS**

**RECOMMENDED ACTION**

- 6. **Certified Local Government (CLG) Annual Report 2015-2016**  
The Commission will review a draft annual report that identifies all of the City's historic preservation activities for the reporting period of October 1, 2015 through September 30, 2016. The annual report is submitted to the State Office of Historic Preservation in compliance with the City's participation in the Certified Local Government Program.

Discuss and Comment

**COMMUNICATIONS**

**RECOMMENDED ACTION**

- 7. Comments from Council Liaison
- 8. Comments from Commission
- 9. Comments from Staff

Comment  
Comment  
Comment

**APPROVAL OF MINUTES**

**RECOMMENDED ACTION**

- 10. Minutes of the regular meeting of November 17, 2016

Approve

**ADJOURNMENT**

**RECOMMENDED ACTION**

- 11. Adjourn to the next meeting on January 19, 2017 at 6:45 p.m.

Adjourn

*Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.*

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded

to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA )  
CITY OF SOUTH PASADENA ) SS  
COUNTY OF LOS ANGELES )

**AFFIDAVIT OF POSTING**

*I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.*

\_\_\_\_\_ 12/5/2016 \_\_\_\_\_  
Date Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)