

City of South Pasadena
CULTURAL HERITAGE COMMISSION

Thursday, May 21, 2015 at 6:45 P.M.
City Council Chambers, 1424 Mission Street

REVISED¹²

James McLane (Chair), Deborah Howell-Ardila (Vice-Chair), West J. De Young, Robert Conte, Steven Treffers
Richard D. Schneider M.D., Council Liaison
John Mayer, Staff Liaison

PUBLIC COMMENT & PRESENTATION

**RECOMMENDED
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may agendaize any of the items for future discussion.

CONTINUED APPLICATIONS

**RECOMMENDED
ACTION**

2. No Continued Items

NEW ITEMS

**RECOMMENDED
ACTION**

3. **917 Summit Drive**
Applicant: Angela Leverett
Project number: 1767-COA
Historic Status Code: 5D1
Project Description:

A request for a Certificate of Appropriateness for an addition to the rear of a Colonial Revival style single-family home. The project includes a new 524.82 square foot first-story addition and a 339.45 square foot second-floor addition. New hardie board siding will differentiate the addition from the wood siding on the existing home. New roofing will match existing roofing, but new aluminum windows will not match existing wood windows.

Discuss and Determine
Appropriateness

NEW BUSINESS

**RECOMMENDED
ACTION**

4. **904 Monterey Road**
Applicant: Brian Knight, AIA, LEED AP
Mills Act Proposal

Review and Select
Subcommittee

The Commission will review a Letter of Intent for a Mills Act contract.

5. **440 Orange Grove Avenue**
Applicant: Matthew Richman
Conceptual Review
Historic Status Code: 2D

Comment

The applicant is proposing to add a 120 square foot second story addition and 45.6 square foot patio to a 3,215 square foot Spanish Colonial Revival style

¹ Conceptual Review item 904 Monterey Road was added to the agenda on May 18, 2015.

² Project description was edited for 917 Summit Drive to reflect public noticing materials on May 20, 2015.

home. The proposed addition would occur over the existing first story office at the front of the home, but be set back from the front elevation. The addition consists of an expansion master bedroom. New materials will match existing materials and consist of the following: stucco siding, tile roofing, and wood windows. This is a discussion item only. No approval or decision will be made at this time

6. 825 Montrose Avenue
Applicant: Scott Prentice
Conceptual Review
Historic Status Code: 5D3

The applicant is proposing to add a 1,168 square foot ground floor and second floor addition to an existing 1,486 square foot Colonial Revival style home. The addition consists of a new shed dormer that would run along the roof of the front elevation. The new exterior materials will match the existing materials. This is a discussion item only. No approval or decision will be made at this time.

Comment

7. 2020 Fletcher Avenue
Applicant: Kenny Loo
Conceptual Review
Historic Status Code: 5D3

The applicant is proposing to add a 1,272 square foot second story addition to a 1,272 square foot Colonial Revival style home. The proposed addition would consist of two bedrooms with two bathrooms, a family room, and a master bedroom with master bathroom. The new exterior materials will match the existing materials. This is a discussion item only. No approval or decision will be made at this time.

Comment

COMMUNICATIONS

RECOMMENDED ACTION

8. Comments from Council Liaison

Comment

9. Comments from Commission

Comment

10. Comments from South Pasadena Preservation Foundation Liaison

Comment

11. Comments from Staff

Comment

APPROVAL OF MINUTES

RECOMMENDED ACTION

12. Minutes of the regular meeting of April 16, 2015

Approve

ADJOURNMENT

RECOMMENDED ACTION

13. Adjourn to the next meeting on June 18, 2015 at 6:45 p.m.

Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

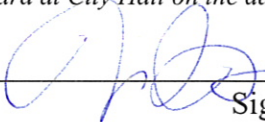
Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

_____ 5/20/2015 _____
Date

_____  _____
Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)