

**MINUTES OF THE MEETING OF THE
CULTURAL HERITAGE COMMISSION
CITY OF SOUTH PASADENA, CALIFORNIA
CONVENED THIS 19TH DAY OF MAY, 2016
COUNCIL CHAMBERS, 1424 MISSION STREET**

ROLL CALL

The Meeting convened at: 6:45 PM

Commissioners Present: James McLane (Chair), West J. De Young, and Steven Friedman

Commissioner Absent: Deborah Howell-Ardila

Council Liaison Absent: Richard D. Schneider M.D., Councilmember

Staff Liaison Present: John Mayer, Senior Planner

NON-AGENDA
PUBLIC COMMENT
PERIOD

1. None.

CONTINUED
APPLICATIONS

2. None.

NEW ITEMS

3. **1728 Oxley Street**
Applicant: Duncan McIntosh, Architect
Project number: 1922-COA
Historic Status Code: 5D3

Project Description:

A request for a Certificate of Appropriateness for a new shed roof dormer to an existing 2,885 sq. ft. second story Craftsman style house on a 8400 sq. ft. The proposed dormer will provide additional head height for a bathroom. The bathroom is part of an interior remodeling. The dormer is located on the front elevation. The exterior materials will match the existing.

Commissioner McLane noted that he spoke with the applicant about this project at the Planning & Building counter in a chair review format.

Presentation:

Duncan McIntosh presented his project and he responded to questions about the proposed dormer. The property owners displayed photos of the house. Mr. McIntosh made some clarifications about the attic and the proposed alterations.

Public Comment:

None

Commission Decision:

Motion/Second (McLane/De Young) to **APPROVE** the project as submitted and with no additional changes. This motion was made on the finding that the project is appropriate to the size, massing, and design context of the historic neighborhood, there is a clear distinction between the new and historic elements, it adds substantial new living space while preserving the historic character of the streetscape, and it enhances the appearance of the residence without impacts to its original design, character, or heritage.

The motion carried 3-0, Howell-Ardila Absent.

Upon consideration of the criteria identified in Section 2.64(b)(2) of the South Pasadena Municipal Code, Section 36.410.040 (required findings to approve the design review application, consideration of the application, and all written and oral testimony submitted, including the evaluation of the property by a qualified architectural historian and categorization of the property as set forth in the City's Cultural Heritage Inventory, the Cultural Heritage Commission found and determined that 1728 Oxley Street as it exists, and as it is proposed to be altered, would reasonably meet national, state or local criteria for designation as a landmark or part of an historic district, and is exempt from CEQA under Class 31.

NEW BUSINESS

4. **1019 Montrose Avenue**
Prospective Applicant: Jennifer Koo, *Architect*
Project number: 1925-CUP/COA
Historic Status Code: 5D1

Description:

A request for a conceptual review for a 691 sq. ft. single story addition to an existing 1,482 sq. ft. single story house on an 8,518 sq. ft. lot. The exterior materials for the addition will match the existing exterior materials.

Discussion:

There was no discussion of this item because the prospective applicant was not in attendance.

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5. **915 Palm Avenue**
Owners: Stefani Williams & Dino Pierone
Mills Act (Letter of Intention)

Presentation:

Dino Pierone (property owner) solicited comments from the Commission regarding his request for a Mills Act contract for property located at 915 Palm Avenue. The property is a Craftsman style home and a contributor to the El Centro-Indiana-Palm historic district. Mr. Pierone explained the issues that need to be addressed with the house. He responded to some questions about the home's history.

Discussion:

Commissioners were in favor of the owners' intent to apply for a Mills Act application. Commissioners McLane and De Young offered to review this proposal in more detail. Commissioner McLane requested that the owner prepare a work plan first.

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6. **207 Oaklawn Avenue**
Owners: Michael and Jamie Lesnever
Mills Act (Request for Review)
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Presentation:

Jamie Lesnever (property owner) presented her proposal for a Mills Act contract. The work would include interior and exterior restoration tasks on a Colonial Revival style home in the Oaklawn Historic District.

Discussion:

Commissioners were in favor of the owners' intent to apply for a Mills Act application. Commissioners noted that some items may need to be deleted from the work tasks in order to qualify for the Mills Act contract. Commissioner Friedman offered to review this proposal in more detail and the Commission nominated Commissioner Howell-Ardila to assist. Commissioner McLane requested that the owner prepare a work plan first.

7. **1831 Spruce Street**
Architect: Lisa Henderson
Conceptual Review
Historic Status Code: 5D1

Presentation:

Lisa Henderson presented her proposed project for a raised deck and trellis to the side and in back of a Craftsman style house.

Discussion:

Commissioner McLane expressed concerns about the project's effect on the home's windows and the proposed alterations of windows on the east elevation.

8. **Mapping Project Presentation**
Presenter: Marina Khrustaleva

Presentation:

Marina Khrustaleva presented a PowerPoint slide show regarding maps that could illustrate the City's historic landmarks for visitors. The maps could also advertise local businesses.

Discussion:

The Commission recommended including historic districts on the map. Commissioners recommended that Ms. Khrustaleva contact the South Pasadena Chamber of Commerce to develop this idea further.

COMMUNICATIONS

9. **Comments from Council Liaison**

None.

10. **Comments from Commission**

Commissioner McLane requested that staff agenize the draft Preservation Ordinance for the next meeting.

11. **Comments from Staff**

None.

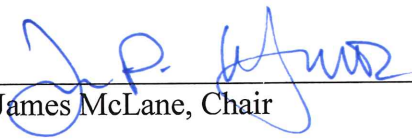
MINUTES

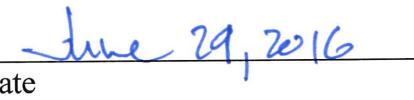
12. Minutes of regular meeting of April 21, 2016

Motion/Second (McLane/Friedman) to **APPROVE** the minutes.

ADJOURNMENT

13. Meeting Adjourned at 8:20 p.m. to the next regular meeting scheduled for June 16, 2016.


James McLane, Chair


Date
