

City of South Pasadena
CULTURAL HERITAGE COMMISSION
REVISED!

Thursday December 17, 2015 at 6:45 P.M.
City Council Chambers, 1424 Mission Street

James McLane (Chair), Deborah Howell-Ardila (Vice-Chair), West J. De Young, Robert Conte, Steven Treffers
Richard D. Schneider M.D., Council Liaison
John Mayer, Staff Liaison

PUBLIC COMMENT & PRESENTATIONS

**RECOMMENDED
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may agendaize any of the items for future discussion.

CONTINUED APPLICATIONS

**RECOMMENDED
ACTION**

2. **1708 Fletcher Avenue**
Applicant: Denise C. Tomlan, Architect
Project number: 1818-COA
Historic Status Code: 5D1

Project Description:

A request for a Certificate of Appropriateness and a Negative Declaration to demolish a 220 sq. ft. detached garage and 164 sq. ft. carport for the construction of a new 480 sq. ft. detached garage. The existing Craftsman style garage built in 1929 is located at the back southeast corner of the lot. An architectural historian analyzed this project's potential impacts to the historic house and impacts to the potential historic district and found that the demolition of the existing garage would not have a significant impact to the environment and the City's Cultural Resources; a Negative Declaration has been prepared for this project.

Discuss and Determine
Appropriateness

3. **1025 Indiana Avenue**
Applicant: Freeman Han
Project number: 1876-COA
Historic Status Code: 5D1

Project Description:

A request for a Certificate of Appropriateness for a 1,410 sq. ft. single story addition to an existing 963 sq. ft. Craftsman style house on a 7,750 sq. ft. lot. The single story addition will consist of a family room, a nook, a new kitchen, a laundry room, a new master bedroom with a master bathroom and a walk-in closet. The exterior materials for the addition will consist of: wood panel siding, aluminum wood clad windows, and composition roof shingles. A 137 sq. ft. porch is proposed in the rear elevation. The existing 360 sq. ft. garage

Discuss and Determine
Appropriateness

¹ 625 Milan Avenue and 1516 Diamond Avenue were added to the CHC agenda as conceptual review items on 12/9/15

will be relocated towards the rear of the property.

An existing 7" India Laurel Fig tree will be removed. If you would like additional information, please contact the Public Works Dept. at 626/ 403-7240. No tree removal permit was required since the tree is not a protective tree and the tree trunk diameter is less than 12".

NEW ITEMS

RECOMMENDED ACTION

4. **825 Montrose Avenue**
Applicant: Scott Prentice Architects
Project number: 1844-COA
Historic Status Code: 5D3

Project Description:

A request for a Certificate of Appropriateness for a 278 square foot ground-floor and a 614 square foot second-floor addition to the rear of an existing 1,486 square foot Colonial Revival-style home. The addition would include a new kitchen, living room, bedroom, and master bedroom. The new exterior materials would match existing materials and include the following: wood windows and doors, wood siding, and composite shingle roofing.

Discuss and Determine
Appropriateness

5. **1822 Mission Street**
Applicant: Jeremiah Kimber
Project number: 1759-COA
Historic Status Code: 5D1

Project Description:

A request for a Certificate of Appropriateness for a 330 square foot second floor attic with a laundry loft area. The attic area is located on top of the attached garage and the laundry loft area is located above laundry area. The attic is for storage purposes only. Two dormers are proposed on the west elevation, above the garage. The exterior materials for the dormers will match the existing. This project received a COA approval on November 20, 2014.

Discuss and Determine
Appropriateness

6. **240 Hillside Road**
Applicant: Dean Pearson
Project number: 1879-COA
Historic Status Code: 2D2

Project Description:

A request for a Certificate of Appropriateness for a 66 sq. ft. single story addition to an existing 5,025 sq. ft. two level Monterey Colonial style house on a 16,220 sq. ft. lot. The single story addition will consist of a storage room, located in the front of the house. The exterior materials for the addition will match the existing. This project received a COA approval on January 16, 2014.

Discuss and Determine
Appropriateness

7. **1720 Laurel Street**
Applicant: Cristian Poloni
Project number: 1875-COA
Historic Status Code: 5D1

Project Description:

A request for a Certificate of Appropriateness for a 305 square foot second floor addition to the front and rear of an existing 2,161 square foot two-story home. The home was built in 1936 and the architectural style is considered Late Colonial Revival Influence. The addition would consist of a new master bedroom suite, bedroom, and two balconies. The proposed materials would match existing materials and include asphalt roofing and stucco siding.

Discuss and Determine Appropriateness

NEW BUSINESS **RECOMMENDED ACTION**

- 8. **325 Oaklawn Avenue**
Mills Act Request
Historic Status Code: 3B

The prospective applicant is requesting that the Commission review a letter of intent for a Mills Act contract to restoration work for a Craftsman/ Swiss Chalet Influence home in the Oaklawn Historic District.

Review and Appoint Subcommittee

- 9. **625 Milan Avenue**
Historic Status Code: 5D1

The prospective applicant is requesting a conceptual review for a new 625 sq. ft. second addition and a 100 sq. ft. single story addition to an existing 1,540 single story house on a 6,902 sq. ft. lot.

Comment

- 10. **1516 Diamond Avenue**
Historic Status Code: 5D3

The prospective applicant is requesting a conceptual review to demolish a 288 sq. ft. accessory structure/garage and construct a 640 sq. ft. detached garage with a 200 sq. ft. pool house. The proposed construct will be a Craftsman style structure.

Comment

COMMUNICATIONS **RECOMMENDED ACTION**

- 11. Comments from Council Liaison
- 12. Comments from Commission
- 13. Comments from Staff

Comment
Comment
Comment

APPROVAL OF MINUTES **RECOMMENDED ACTION**

- 14. Minutes of regular meeting of July 16, 2015
- 15. Minutes of regular meeting of August 20, 2015
- 16. Minutes of regular meeting of October 15, 2015
- 17. Minutes of regular meeting of November 19, 2015

Approve
Approve
Approve
Approve

ADJOURNMENT **RECOMMENDED ACTION**

18. Adjourn to the next meeting on January 21, 2015 at 6:45 p.m.

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.


Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

12/11/2015
Date


Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)