

**City of South Pasadena Finance Commission  
Minutes for Special Meeting of:  
January 28, 2021 6:30 P.M.**

Broadcast via ZOOM conference call.

- I. Roll Call
  - Commission Chair Findley – Present
  - Commission Vice-Chair Tao – Present
  - Commissioner Choi – Present
  - Commissioner Elsner – Present
  - Commissioner Wood – Present
  - City Treasurer Pia – Present
  - City Council Liaison Donovan – Present
  - Interim Assistant City Manager Aguilar – Present
  - Finance Manager Trinh - Present
  - Accounting Manager Trashian - Present
  
- II. Public Comment - None
  
- III. Action/Discussion
  1. Annual Report and Workplan
    - i. Motion by Commissioner Wood to approve Annual Report, Second by Commissioner Elsner, Approved 4-0.
    - ii. Motion by Commissioner Choi to approve Annual Work Plan, Second by Commissioner Wood, Approved 4-0.
  2. Sales Tax & Property Tax Update
    - i. Motion by Commissioner Wood to approve Property and Sales tax Report, Second by Commissioner Elsner, Approved 4-0
  3. Report from the Finance Ad Hoc Committee
    - i. Motion by Commissioner Choi to approve, Second by Commissioner Wood, Approved 4-0.
  4. Long Term Financial Stability Plan Update
  5. Approval of Minutes from the December 17, 2020 Minutes
    - i. Motion by Commissioner Elsner to approve Dec, 17, 2020 Minutes, Second by Commissioner Wood, Approved 4-0.
  
- IV. Communications - NONE
  
- V. Next regular meeting – February 25, 2021

Meeting Adjourned at 7:07 PM