

**City of South Pasadena Finance Commission
Minutes for Regular Meeting of:
December 19, 2019 6:30 PM**

City Hall - City Manager Conference Room
1414 Mission St
South Pasadena, CA 91030

- I. Roll Call
 - Commission Chair Wood – Absent
 - Commission Vice-Chair Adrian – Absent
 - Commissioner Tao – Present
 - Commissioner Choi – Present
 - Commissioner Findley – Present
 - City Treasurer Pia – Present
 - Acting Finance Director Aceves – Present
 - Acting Finance Director Demirjian
 - Accounting Manager Trashian - Present
- II. Public Comment
 - None.
- III. Action/Discussion
 1. Approval of Minutes for meeting on 10/24/19: Motion by Commissioner Tao, second by Commissioner Choi - Approved 3-0
 2. Annual Report: Motion for approval by Commissioner Tao, second by Commissioner Choi - Approved 3-0
 3. 2020 Schedule and Workplan presentation
 4. Code of Ethics & Conduct discussion
- IV. Communications
 1. City Council Liaison Communications
 - i. Mayor Joe appointed as City Council Liaison
 2. Commissioner Communications
 - None.
 3. Staff Liaison Communications
 - i. Sales Tax Update
 - ii. Utility Billing Update
- V. Next meeting –March 26, 2020

Meeting Adjourned at 7:40 PM