

**City of South Pasadena Finance Commission**  
**Minutes for Special Meeting of:**  
**June 12, 2019 6:30 p.m.**

Location: City Hall – City Manager’s Conference Room  
1414 Mission Street  
South Pasadena, CA 91030

- I. Roll Call  
Commission Chair Wood- Present  
Commission Vice-Chair Adrian – Present  
Commissioner Choi – Present  
Commissioner Findley - Present  
Commissioner Tao– Present  
City Council Liaison Mahmud– Present  
City Treasurer Pia – Absent  
Staff Liaison/Finance Director Koehler – Present–  
Assistant to City Manager Demirjian - Present
- II. Public Comment  
None.
- III. Approval of Minutes  
Minutes of Special Meeting of May 23, 2019, Approved 5-0.
- IV. New Business
  - a. Review of Proposed Fee Adjustments  
Assistant to City Manager Demirjian provided an overview of the analysis that was requested at the May 23 Special meeting and prepared by Planning in connection with examples for permit fees charged with five development projects. The results indicated that the increase in fees as a percentage of the estimated project cost under the proposed fee increase, would average approximately 0.43% higher for the five project examples. The proposed fee increases will be on the June 19, 2019 Council agenda for adoption.
- V. Continuing Business  
None.
- VI. Commissioner Comments
- VII. None.
- VIII. Council Liaison Comments  
None.
- IX. Staff Liaison Comments  
None.
- X. Next regular meeting – June 27, 2019