



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION  
MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
October 17, 2023 at 6:30 p.m.**

**IN-PERSON**

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Government Code Section 54953, subdivision (e) (3), meetings of the Mobility and Transportation Infrastructure Commission (MTIC) for Tuesday, October 17, 2023, will be conducted remotely and held by video conference.

The in-person/virtual meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate in-person or via Zoom using the following link:

Mobility and Transportation Infrastructure Commission

**Zoom Meeting Information**

**Meeting ID: 860 1063 5607**

**Passcode: 791559**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
  2. Click on the following unique Zoom meeting link:  
<https://us02web.zoom.us/j/86010635607?pwd=dVdGYW1FRVF4Ny8wbGdDSkFGTGtrdz09>
- or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:  
<https://us02web.zoom.us/u/ky9n7bhtz>

**PUBLIC COMMENT AND SUGGESTIONS** (*Public Comments are limited to 3 minutes*)

The MTIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: [mticpubliccomments@southpasadenaca.gov](mailto:mticpubliccomments@southpasadenaca.gov). **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00 pm., on Tuesday, October 17, 2023.

**CALL TO ORDER:** Chair Dunlap

**ROLL CALL:** Commissioners: Commissioner Abelson, Chair Dunlap, Commissioner Fisher, Vice Chair Hughes, and Commissioner Zavala.

**CITY COUNCIL LIAISON:** Councilmember Jack Donovan

**STAFF PRESENT:** Ted Gerber, Public Works Director (“PWD”), David Pena, Transportation Program Manager (“TPM”), and Leaonna DeWitt, Public Works Assistant (“PWA”)

**PLEDGE OF ALLEGIANCE:** Commissioner Fisher

**PUBLIC COMMENT**

**1. Public Comment – General**

**ACTION/DISCUSSION**

**2. Approval of Minutes of the Regular Mobility and Transportation Infrastructure Commission Meeting on September 19, 2023**

**INFORMATION REPORTS**

**3. Fremont Ave, Huntington Drive, and Fair Avenue Oaks Design Charette (Planning Phase Update) – TDG Engineering (Toole Design Group)**

**4. Project Status Update**

**COMMUNICATIONS**

**5. City Council Liaison Communications**

**6. Commissioner Communications**

**7. Staff Liaison Communications**

**ADJOURNMENT**

**FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS**

November 21, 2023	Council Chamber	6:30 p.m.
December 19, 2023	Council Chamber	6:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.*

10/11/2023

Date

/s/

Leonna DeWitt

Public Works Assistant

**ITEM 2**

Approval of Minutes of the Regular Mobility and  
Transportation Infrastructure Commission Meeting on  
September 19, 2023

**TUESDAY, SEPTEMBER 19, 2023**  
**MINUTES OF THE CITY OF SOUTH PASADENA**  
**MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**  
**REGULAR MEETING**

**CALL TO ORDER**

Chair Dunlap called the Regular Meeting of the Mobility and Transportation Infrastructure Commission (MTIC) to order on September 19, 2023, at 6:33p.m. The meeting was held in-person and virtually via Zoom.

**ROLL CALL:** Chair Dunlap

**Present:** Chair Dunlap, Vice Chair Hughes, Commissioner Fisher, Commissioner Abelson and Commission Zavala

**Council Liaison:** Councilmember Donovan arrived at 7:40p.m.

**Absent:**

**Staff Present:** Ted Gerber, Public Works Director (“PWD”), Anteneh Tesfaye, Deputy Director of Public Works (“DDPW”), and Leonna DeWitt, Public Works Assistant (“PWA”)

**PLEDGE OF ALLEGIANCE**

Commissioner Zavala led the Pledge of Allegiance.

**PUBLIC COMMENT**

**1. Public Comment – General**

**In-person Public Comments:**

Nick Howell expressed concern about the recent fatal accident on Orange Grove Avenue. A new group is forming, “Orange Grove Safer” with the concern of making the entire neighbor safer.

Caroline Howell expressed concern regarding speeding on Orange Grove Avenue and would like slower streets. She reported that there had been another accident in the vicinity just the past Sunday.

Rona Bortz expressed concern regarding speeding on Orange Grove Avenue and the impacts on Oliver Street.

Beth Levinson who lives on Oliver St. expressed concern with the increase in traffic from Orange Grove Avenue that goes down Meridian Avenue and how vehicles ignore the stop sign at Oliver St..

Nizam Hosaini expressed concern regarding the number of accidents related to Orange Grove Avenue. He referenced Del Mar Avenue and how the City of Pasadena has the signal at Orange Grove Avenue and Del Mar Ave. switch to “flashing red” in the late night hours. He suggested implementing all red traffic signals on Columbia Ave. and Orange Grove Ave. from 9:00 p.m. to 5:00 a. m. and only turning green when a vehicle approaches Orange Grove Avenue, which he states could mitigated the speeding.

William Hoyman expressed support for traffic calming measures along Orange Grove Avenue and eliminating the lane drop on southbound Orange Grove Avenue south of Columbia Street.

End of Public Comment.

Chair Dunlap requested PWD Gerber give a brief overview on next steps on Orange Grove Avenue.

PWD Gerber discussed that the City went through a process to appropriate its Measure M funds (sub-regional program), where a group of cities will share and some of those funds have been apportioned for Orange Grove Avenue. The next steps in the project are to evaluate Orange Grove Avenue and the alternatives from the comments given tonight and from discussions staff had with other Orange Grove Avenue residents. PWD Gerber stated it’s a long process and that there is feasibility pre-planning work that still needs to be done. He encouraged the group to participate in the charrette process starting on Monday, September 25, which will focus on Fremont

Avenue, Huntington Drive and Fair Oaks Avenue.

Vice-Chair Hughes requested PWD Gerber to discuss some of the improvements made at the intersection of Orange Grove Avenue and Columbia Street.

PWD Gerber stated that the City has restricted the right turn on red at the north and west corners of Orange Grove Avenue and Columbia Street. Staff has a monthly meeting with the City of Pasadena Department of Transportation to discuss upcoming projects and ideas

## **ACTION/DISCUSSION**

### **2. Slow Streets Program Update and Recommendation**

PWD Gerber gave an update on this project.

#### **Recommendation**

Staff recommends that the Commission:

1. Receive and file the update on the Slow Streets Program including feedback on residential street installations and the parklet design process. Survey results were shared representing around 300 survey respondents. The commission suggested developing outreach to remind residents to respond to the survey.
2. Provide recommendations and advisement on the Mission Street roadway configuration.

Extensive discussion ensued.

#### **Public Comment**

##### **In-Person Public Comments**

Michael Ten commented that he had been around when there had been a pilot effort in 2007, where Mission Street had the lanes reduced. The effort lasted around 6-weeks, as the community was not happy with the loss of lanes. .

Public Works would look into the balance of parking spaces and not to eliminate them if not necessary. The group also felt that the two-lane east/west approach with a center turn lane might be the preferred approach.

Commissioner Abelson asked that the red curbing near the care facility be reviewed to see if there is any parking opportunity for that area. Commissioner Fisher voiced concerns over the large bulbout concept planters, as they could impede visibility, especially for children.

A motion was made by Commissioner Abelson supporting Commissioner Fisher's and Chair Dunlap's approach and with specific comments to the extent they're consistent. (Abelson, 5-0)

PWD Gerber informed the Commission that staff has received direction on standardizing the minutes and moving to Action minutes.

### **3. Approval of Minutes of the Regular Mobility and Transportation Infrastructure Commission Meeting on August 15, 2023 (Hughes, Abelson; 5-0)**

## **INFORMATION REPORTS**

### **4. Project Status Update**

PWD Gerber gave an update on this item.

#### **Recommendation**

It is recommended that the Commission receive and file an update on the status of projects related to the City's mobility and transportation infrastructure.

Discussion ensued.

## **COMMUNICATIONS**

### **5. City Council Liaison Communications**

Council Liaison Donovan apologized for arriving late. He informed the Commission of the Special Meeting held on September 18, 2023 regarding the General Plan, which was well attended. The meeting was postponed and continued until Wednesday, September 27. There will be one more public meeting in October, date to be

determined. At the last Council meeting, the discussion was regarding a proposal or upgrades to the golf course, which garnered a number of comments. Council Liaison Donovan stated everyone wanted improvements to the golf course but no changes. He stated more meetings to come.

#### **6. Commissioner Communications**

Commissioner Hughes thanked the residents who came to the meeting regarding Orange Grove. She requested receiving agenda materials to receive them sooner. She thanked staff for the budget information added to the presentation materials.

Commissioner Abelson commented there have been two recent vehicle accidents with one at Oliver St. and at Prospect Ave. He thanked staff for the loading zone in front of the high school. He also thanked the Police Department for their show of enforcement on Charter Oak and Grand.

Commissioner Zavala commented on the installation of the delineators and that the adhesive was compromised when vehicles drive over it and that led to visual damage. The switch over to the new pads is working out pretty well.

#### **7. Staff Communications**

PWD announced the outreach sessions regarding Huntington Dr., Fremont Ave. and Fair Oaks Ave. will be held at the South Pasadena Library, from Monday, September 25 – Thursday, September 28, presentations are from 4pm – 6pm.

**ADJOURNMENT:** Meeting adjourned at 10:05p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on September 19, 2023.

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Eric Dunlap, Chair

**ITEM 3**

**Fremont Ave, Huntington Drive, and Fair Oaks  
Avenue Design Charette (Planning Phase Update)**





# Mobility and Transportation Infrastructure Commission Agenda Report

ITEM NO.   3  

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**DATE:** October 17, 2023

**FROM:** H. Ted Gerber, Director of Public Works  
David Peña, Transportation Program Manager

**SUBJECT:** **Fremont Ave, Huntington Drive, and Fair Avenue Oaks Design  
Charette (Planning Phase Update)**

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## **Recommendation**

It is recommended that the Mobility and Transportation Infrastructure Commission (MTIC) receive and file an update on the Fremont Avenue, Huntington Drive, and Fair Oaks Design Charrette — Planning Phase.

## **Background**

In 2009, a consultant developed the Fremont Avenue Traffic Calming Concept Plan on behalf of the City. However, the conceptual plan never transitioned to the design, environmental, and construction phases. More recently, Public Works started implementing some short-term improvements on Fremont Avenue and Huntington Drive, but major capital investments for multi-modal uses such as pedestrian, bicycle, or bus, and traffic optimization and safety enhancements along the two of the City's essential corridors (Fremont and Huntington) has not occurred yet.

Two Los Angeles County Metro grants were awarded to the City in 2021 and 2022 for both Fremont Avenue and Huntington Drive. The first grant in the amount of \$6 million is from the Measure M Active Transportation Program (MAT), which was approved on September 1, 2022 and the second \$10 million grant is from a reallocation of Interstate 710 funds through the Measure R program for local mobility improvement projects (MIP), which was approved on August 12, 2021. As a note, only \$1.1 million of the MIP \$10 million for the initial project phases is currently programed by Metro. Though the available funding totals \$16 million, both funding agreements do not allow reimbursement of early planning phase expenses, such as the community conceptual design process, which is an essential step to resolve complex planning and design issues, that involves a diverse set of stakeholders and interests. The MAT and MIP funding are to be spent on later project phases including project approval and environmental documents, as well as plans, specifications, and estimates, and project construction.

The focus and scope of work of the \$6 million MAT grant is based on the goal of improving overall circulation and safety for pedestrians, cyclists, bus riders, and vehicle movement along Huntington Drive and Fremont Avenue in the City. The project limits are the entirety of Huntington Drive in the City between Alhambra Road and Garfield Avenue, a 1.5-mile stretch, and the entirety of Fremont Avenue the City, bounded by Alhambra Road on the south side and Columbia Street on the north side, a 1.8-mile segment.

The \$10 million MIP grant is one of the new mobility projects that prioritizes Transportation System Management (TSM) and Transportation Demand Management (TDM) improvements. It aims to improve local, intersections, traffic signal and system upgrades, and intelligent transportation systems (ITS), specifically on Fremont Avenue and Huntington Drive, and at the intersections of Fair Oaks Avenue and Huntington Drive, and Fremont Avenue and Huntington Drive. These improvements aim to remove bottlenecks, reduce weaving conflicts, reduce congestion on the corridor and at major intersections; enhance multimodal mobility throughout the corridor; facilitate safe and efficient traffic flow, and reduce safety concerns along the corridors, including equipment malfunction induced delays.

On July 19, 2023, the City Council approved a task order with TDG Engineering (Toole Design Group) to conduct the first phase of the planning process, including a comprehensive multi-day charrette for the three Fremont Avenue, Huntington Drive, and Fair Oaks Avenue corridors. Fair Oaks Avenue from Huntington Drive to Columbia Street, a 1.5-mile corridor segment is also a part of the design charrette series to better understand the transportation network in the City, develop a more balanced distribution of traffic, and develop enhanced connectivity for all mobility uses. Including Fair Oaks Avenue as part of the scope will help address transportation issues along the City's major arterials, collectively. On Monday, September 25, 2023, TDG Engineering, led the first week of the design charrette-planning process over four (4) days.

### **Discussion**

The consultant, TDG Engineering, conducted a discovery phase where they met with city staff, key stakeholders, and the public. On the first evening, September 25, 2023, approximately 35 people from the public attended and participated in an activity with other residents and presented their ideas to the consultant and other residents. Over the next two days, the consultant held interviews with key stakeholders and documented their input. The consultant also held an Open Studio on Tuesday, September 26, 2023, where the public was invited to see some of the initial work the consultant had prepared. Attendees also had an opportunity to talk to the planners, engineers, urban landscapers, project manager, and the charrette lead. On Thursday, September 28, 2023, approximately 45 people attended the public meeting in the evening to listen to a presentation and view the work the consultant developed. The work included preliminary sketches and drawings as well as cross sections of the existing conditions and potential designs. These were based on input from the public, key stakeholders, and City staff, for Fremont Avenue, Huntington Drive, and Fair Oaks Avenue.

On Monday, October 16, 2023, Toole Design Group is scheduled to return to complete final key stakeholder interviews, with another Open Studio for the public to view the starter ideas on the following day. On October 17, 2023, during this evening's MTIC meeting, the consultant will discuss and present an update to the commission and public. During the remainder of the week, the consultant will further refine the concepts and advance design details on preferred concepts. On Thursday, October 19, 2023, a final public meeting will be held from 4:00 p.m. to 6:00 p.m. to present the concept ideas and gather feedback from the public before completing the design process.

As a final step, approximately one month after the 2<sup>nd</sup> phase of the charette, the consultant will provide City staff with three reports, one for each corridor summarizing the charette recommendations, community-based vision for the corridors, feedback received and design concepts.

**ITEM 4**  
**Project Status Update**



# Mobility and Transportation Infrastructure Commission Agenda Report

ITEM NO. 4

**DATE:** October 17, 2023  
**FROM:** H. Ted Gerber, Director of Public Works  
 David Peña, Transportation Program Manager  
**SUBJECT:** Project Status Update

### Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City’s mobility and transportation infrastructure.

### Information

Public Works projects are generally divided into two areas: (1) Capital Improvement Program (CIP) projects and (2) routine or special Operations & Maintenance (O&M) projects. Ongoing or planned projects related to mobility and transportation infrastructure in both of these areas, along with their recent status, are listed in the tables below.

Capital Improvement Program (CIP) Projects	Project Status
<p>Mission and Fremont Rectangular Rapid Flashing Beacons</p> <p><i>Budget: Highway Safety Improvement Program (HSIP) \$238,465, Measure M Local Return \$26,497</i></p>	<p><u>No Significant Update</u>  <i>Staff working to release bid with an update from the design consultant.</i></p> <p>This project installs Rectangular Rapid Flashing Beacons (RRFBs) at Fremont Avenue and Lyndon Street, Mission Street and Diamond Avenue, and Mission Street and Fairview Avenue.</p> <p>The design consultant has provided a scope and fee to implement the necessary updates to the bid package – a contract is in the process of being executed, with the negotiation of terms and conditions now complete.</p>
<p>Street Improvements</p> <p><i>Budget: General Fund \$298,445, Proposition C \$300,000, Gas Tax \$200,000, Measure R Local Return \$300,000, Measure M Local Return \$177,565, SB1 \$585,093, Bike &amp; Pedestrian \$25,000</i></p> <p><i>Total \$3,886,103</i></p>	<p><u>Updated Status</u>  <i>Design Consultant and Project Management Consultant working to release first bid package. Staff and Project Management Consultant.</i></p> <p>The first of several bid packages was released on September 22<sup>nd</sup> and will close on October 16<sup>th</sup>. This work includes reconstruction projects along Monterey Road from Pasadena Avenue to the West City Limit, Alta Vista Avenue from Indiana Avenue to Oak Crest Avenue, Forest Avenue from Mission Street to the End of the Street, and Sterling Place from Floral Park Terrace of the End of the Street. Staff will review the remaining streets to be reconstructed and resurfaced with the Commission in a future meeting. A map showing the initial proposal for the future street program area configuration was presented in the 9/19 Commission meeting.</p>

Capital Improvement Program (CIP) Projects	Project Status
Measure M Project Funding Requests	<p><b><u>No Significant Update</u></b>  <i>New projects to be considered in FY 23-24.</i></p> <p>The Commission will review new proposed projects in FY 23-24 to submit for the 2024 project request cycle.</p>
Grevelia Street and Fair Oaks Avenue Measure M Project  <i>Budget: Measure M MSP \$200,000</i>	<p><b><u>No Significant Update</u></b>  <i>Scope of work begin drafted, Funding Agreement to be executed.</i></p> <p>Staff are working with a Metro representative to file the documents necessary in order to execute a funding agreement (MM5506.06). Staff met with Caltrans to discuss requirements related to the lane changes recommended at the SR-110 freeway exit. Staff is drafting a scope of work that will be used as part of the Funding Agreement with Metro.</p>
Orange Grove Avenue Widening from Oliver Street to Arroyo Seco Park  <i>Budget: Measure M MSP \$500,000</i>	<p><b><u>No Significant Update</u></b>  <i>Funding Agreement to be executed.</i></p> <p>Staff are working with a Metro representative to file the documents necessary in order to execute a funding agreement (MM5506.08). Upon approving the funding submittal, City Council directed staff to explore the feasibility of alternatives to the widening.</p>
Pedestrian Crossing Devices  <i>Budget: Measure M MSP \$322,624</i>	<p><b><u>Updated Status</u></b>  <i>Funding Agreement to be executed.</i></p> <p>Staff are working with a Metro representative to file the documents necessary in order to execute a funding agreement (MM4101.11). Staff drafted a scope of work and submitted to Metro for review. MTIC recommended crossing locations and will prioritize three intersections Meridian and Bank, Grevelia and Park, and Fair Oaks/Spruce.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>Columbia Street Striping &amp; Signal Improvements</p> <p><i>Budget: Measure M MSP \$300,000</i></p>	<p><u>Updated Status</u>  <i>\$9.9M in Measure R Mobility Improvement Project (MIP) Funds were approved by Metro and Pasadena City Council included the project in the City CIP.</i></p> <p>On May 8, 2023 the City of Pasadena’s Council determined Pasadena’s funded project to be in conformance with the City’s General Plan. City staff will work with Pasadena DOT to determine the next steps to move this project forward. Staff are working with a Metro representative to file the documents necessary in order to execute South Pasadena’s Measure M MSP funding agreement (MM5506.07). City staff discussed this project with the City of Pasadena and the Fremont/Huntington/Fair Oaks planning consultant as it is related to potential reconfiguration of the Fremont/Columbia/Pasadena intersection.</p>
<p>Garfield Avenue and Monterey Road Traffic Signal</p>	<p><u>No Significant Update</u>  <i>Staff to conduct feasibility work.</i></p> <p>Staff plan to conduct the necessary warrant analysis of the signal in order to fulfill the feasibility requirements of the funding source, before resubmitting the project to Metro.</p>
<p>Fremont/Huntington Mobility Active Transportation &amp; Mobility Improvement Projects</p> <p><i>Budget: Measure M MAT \$6M, Measure M MIP \$10M</i></p>	<p><u>Updated Status</u>  <i>Near-term improvements continue. The 2nd phase of the planning and community charrette process will resume on the week of October 16, 2023.</i></p> <p>The first phase of the charrette was held the week of September 25<sup>th</sup>. A presentation from the consultant will be provided at this October 17<sup>th</sup>, 2023 Commission meeting.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>City of Pasadena ‘Stub’ Relinquishment / Transitional Project Development &amp; City of Alhambra I-10 Modifications</p>	<p><b><u>Updated Status</u></b>  <i>Discussion with Alhambra and Pasadena.</i></p> <p>South Pasadena, Pasadena, and Alhambra staff held an initial discussion, and are scheduling follow up meetings. The City of Alhambra approved a Measure R funding agreement with Metro for the Fremont Ramp and Interchange Improvements. Staff provided an update to Council on the status of the Pasadena re-visioning process and the ‘Advancing Alhambra’ projects. On Monday, 9/11, Pasadena Council considered a contract for strategic planning and project management services for the relinquished 710 stub area. City Manager team also made a presentation to Council regarding the status of the project. City staff discussed this project with the City of Pasadena, the City of Alhambra, and the Fremont/Huntington/Fair Oaks planning consultant as it related to neighboring City projects and their impact on South Pasadena planning effort.</p>
<p>Sidewalks Replacement &amp; ADA Ramps Upgrades</p> <p><i>Budget: TBD</i></p>	<p><b><u>No Significant Update</u></b>  <i>Project is being expanded to include more locations.</i></p> <p>Staff met with the Los Angeles County Development Authority Community Development Division to ensure the funding requirements are met and to program funding for the next fiscal years. The outcome of the meeting was direction to expand the scope of the project to expend more funding in Fiscal Year 2023-2024. Staff are proposing to include improvements at these locations, in addition to the existing twelve intersections along Meridian Avenue:</p> <ul style="list-style-type: none"> <li>• Amberwood at Raymondale (North &amp; South)</li> <li>• Amberwood at Mockingbird</li> <li>• Oxley at Fairview</li> </ul>
<p>North-South Corridor Intelligent Transportation Systems (ITS) Deployment Project</p> <p><i>Budget: \$9M Rogan Funds, \$1.4 General Fund</i></p>	<p><b><u>Updated Status</u></b>  <i>Caltrans signed off on the Preliminary Environment Study (PES) awaiting feedback on completed Preliminary Environmental. Staff will be meeting with the consultant and Metro to discuss transit prioritization.</i></p> <p>Staff submitted the completed Preliminary Environmental Study to Caltrans’ Division of Environmental Analysis and received a signed copy. Caltrans requested an Air Quality Study and Cultural Resource Report. The Consultant KOA prepared the Air Quality Report, APE Narrative and Map. Staff is reviewing the documents the consultant prepared. Staff are also reviewing the feedback from the public outreach meeting for consideration into the project’s direction, and will discuss these updates with the Commission at a future meeting. Staff will be meeting with the consultant and Metro to discuss the projects incorporation of Metro’s NextGen plan which features signal prioritization for the Line 260 bus route on Fair Oaks Avenue.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>Farmer's Market Bollard System</p>	<p><b><u>No Significant Update</u></b>  <i>Potential grant funding opportunity identified.</i></p> <p>This future proposed project is listed in the 5-Year Capital Improvement Program (CIP). Staff is currently exploring an available funding opportunity for this project. The project is scheduled for implementation in Fiscal Year 2024-2025.</p>
<p>Fair Oaks SR-110 Interchange Loop/Hook On-Ramp</p> <p><i>Budget: Measure M MIP \$70 Million</i></p>	<p><b><u>Updated Status</u></b>  <i>Alternative study scope developed. The item was being presented to the Commission on 8/15.</i></p> <p>A professional services on-call consultant has developed a scope of work to complete the Project Approval and Environmental Document (PA/ED) project phase. Staff presented this item at the August 15, 2023 meeting, and recommended the consultant and City staff will coordinate a meeting with Metro and Caltrans to discuss near-term study work and the use of Measure R Mobility Improvement Project (MIP) funding. The Commission provided comments on the scope of work which staff will provide to the consultant.</p> <p>Staff met with HNTB to review the commission and public's feedback regarding the scope of work. Further, staff met with Caltrans, Metro, and HNTB representatives and discussed the project's objective, initial Caltrans comments, as well as technical studies and design considerations, future meetings with the group, and will separately discuss the structure of the funding agreement with Metro.</p>
<p>Fair Oaks SR-110 Interchange Loop/Hook Grevelia Off-Ramp</p> <p><i>Budget: See above</i></p>	<p><b><u>Updated Status</u></b>  <i>Alternative study scope being developed.</i></p> <p>See above "Fair Oaks SR-110 Interchange Loop/Hook On-Ramp" status.</p>



Capital Improvement Program (CIP) Projects	Project Status
<p>Highway Safety Improvement Program (HSIP) Cycle 11 Projects</p> <p><i>Budget: \$540,760 HSIP with \$88,840 City match</i></p>	<p><b><u>No Significant Update</u></b>  <i>Recently awarded grant funding.</i></p> <p>On March 9, 2023, South Pasadena was awarded over \$500,000 in HSIP funding for four (4) projects submitted in Fall 2022 related to street lighting, bike lanes, and pedestrian crossing improvements at multiple locations:</p> <p>The intersection of Monterey Road and Fremont Avenue and the intersection of Fair Oaks Avenue and Grevelia Street south of the 110 Freeway on and off-ramps to improve traffic signal timing and hardware, add intersection lighting (\$32,350).</p> <p>The intersection of Fremont Avenue and Huntington Drive for the addition of bike lanes, installation of pedestrian countdown signals, and addition of lighting (\$50,040).</p> <p>Fremont Avenue from Columbia Street to Monterey Road to add street lighting, install flashing beacons at stop-controlled intersection, install curve advance warning signs (\$277,110).</p> <p>Huntington Drive from Lemman Street to Maple Street to install bike lanes, and add street lighting (\$181,260).</p> <p>These HSIP projects will be coordinated with the Fremont/Huntington Mobility Active Transportation &amp; Mobility Improvement Projects.</p>

Operations & Maintenance (O&M) Projects	Project Status
<p>2023-2024 Slow Streets &amp; Open Streets Program</p> <p><i>Budget: General Fund \$150,000            SGVCOG Grant: \$45,000</i></p>	<p><b><u>Updated Status</u></b>  <i>Consultant team is preparing the first pilot parklet installation which will be reviewed by Cultural Heritage Commission. Residential installation is complete.</i></p> <p>An initial 'pilot' parklet will be installed ahead of the street design and equipment roll-out in front of Jones Coffee Roasters. The proposed design of this parklet was being presented at the 9/19 Commission Meeting and at the 9/21 Cultural Heritage Commission Meeting. City staff is currently working with the consultant on revisions and changes to the plans based on the Commission's feedback. An update on the residential survey responses will be presented at a future Commission meeting.</p>

Operations & Maintenance (O&M) Projects	Project Status
<p>Neighborhood Traffic Management Program (NTMP) Implementation</p>	<p><b><u>No Significant Update</u></b>  <i>Software workflow development underway. City Council approval of the amended software contract is required.</i></p> <p>Staff are working with the contracted software system designer to implement the NTMP online processing forms. The implementation requires a contract amendment to the software development agreement, which is expected to be before City Council for approval in the next few months. While the implementation is underway, staff continue to receive and process requests from the community related to neighborhood traffic management.</p>
<p>Ramona Avenue, Oak Street, Rollin Street, &amp; Fremont Avenue Traffic Management</p>	<p><b><u>Updated Status</u></b>  <i>Drop-off and Pick-Up 5-minute zone was installed at the end of August 2023. Staff will be meeting with Holy Family Catholic School to discuss drop-off and pick-up circulation configuration.</i></p> <p>Public Works staff engaged with the City Manager's Office staff to facilitate the distribution of outreach material to parents/students through the School District; a flyer was developed identifying the new drop-off and pick-up zone. Staff also coordinated with the School District and Parent-Teacher Association to distribute the flyer. The necessary signage and curb painting were installed. In addition, Public Works staff and Community Development staff are working out the process to address community concerns related to traffic issues in this area and have initiated a discussion with Holy Family Catholic School. Staff will be meeting with Holy Family Catholic School in October to discuss drop-off and pick-up circulation configuration.</p>
<p>Meridian Avenue Traffic Management &amp; Safety Measures</p>	<p><b><u>No Significant Update</u></b>  <i>Pending task order issuance.</i></p> <p>Staff have evaluated the site conditions and traffic data to discuss potential improvements to Meridian Avenue. This information was presented at the July 2022 MTIC meeting, and the Commission provided feedback. A study will be conducted, including a speed survey, which will be coordinated with local stakeholders. A task order is being issued to a professional services on-call consultant for this work. Recently, the pedestrian crossing at Meridian and Bank has been refreshed with new paint and a new sign. The nearby City trees have been trimmed and residents have been notified by mail to trim nearby privately-owned overgrown trees.</p>

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<p>Timing Improvements at the Metro Gold Line Mission &amp; Meridian</p>	<p><b><u>No Significant Update</u></b>  <i>Task order being executed.</i></p> <p>Staff previously met with MTIC’s Chair to review recommendations regarding the timing of signal lights and railway crossing gates at Mission and Meridian. Metro has provided a contact for timing issues to work with the City, however, Metro requires more information on the matter to troubleshoot the solution. If necessary, a task order to update the timing sheets for this location will be issued to a professional services on-call consultant. The task order work would also reconcile the City’s previously requested preemption changes with the known timing issues.</p>
<p>Fremont Avenue Southbound Left Turn Pocket South of Huntington Drive Intersection</p>	<p><b><u>Updated Status</u></b>  <i>Work scope being developed.</i></p> <p>A task order to develop a striping plan for this project is being issued to a professional services on-call consultant. The striping plan will remove the ‘no left turn’ marking a create left-turn pocket to access business at the Southeast corner of Fremont Avenue and Huntington Drive. This Commission recommended project will be incorporated into the planning process for the Fremont/Huntington Mobility Active Transportation &amp; Mobility Improvement Projects. City staff discussed this project with the Fremont/Huntington/Fair Oaks planning consultant as it related to proposed Fremont/Huntington intersection improvements.</p>
<p>Traffic &amp; Parking Impacts along Glendon Way between El Centro Street and Meridian Avenue</p>	<p><b><u>Updated Status</u></b>  <i>Held site meeting with the Chamber.</i></p> <p>City Council recently approved a new five-year agreement with the Chamber of Commerce that contains updated language to facilitate review of the Farmer’s Market event Parking Management Plan. Public Works is working with the Chamber of Commerce with the goal of improving traffic and parking impacts along Glendon Way, and met with the Chamber of Commerce and several residents on location in September.</p>
<p>Replacement of Missing Orange Grove Street Lamps</p>	<p><b><u>No Significant Update</u></b>  <i>Pending staff cost estimate.</i></p> <p>Staff is developing a cost estimate to replace the Orange Grove Street Lamps, and relocating the lamps away from the street where possible.</p>

Operations & Maintenance (O&M) Projects	Project Status
<p>Early Action Projects (EAP) List</p>	<p><b><u>No Significant Update</u></b>            Measure R Mobility Improvement Projects (MIP) were discussed at the November 2022 MTIC Meeting, where some elements of the “SR 710 Early Action Projects (EAP)” are planned to be addressed in the North-South Corridor Intelligent Transportation Systems Project, and the current Measure R programmed projects include the Fair Oaks SR-110 Interchange Loop/Hook On-Ramp and Off-Ramp projects and the Fremont/Huntington Mobility Active Transportation Project (see above items). “Early Action Projects (EAP) List”. EAPs do not have committed funding and will be kept on this list for future tracking.</p>
<p>Installation of City Limit Signs at Various Locations</p>	<p><b><u>No Significant Update</u></b>  <i>Pending task order issuance.</i>            A task order to develop a conceptual plan for this project is being issued to a professional services on-call consultant.</p>
<p>Preferential Parking Policy</p>	<p><b><u>No Significant Update</u></b>  <i>Pending General Plan Update.</i>            As a City Council Strategic Plan goal, Staff will work with Community Development in this area, considering recommendations provided by MTIC. Work will commence after the General Plan and Downtown Specific Plan are completed.</p>
<p>2023 626 Golden Streets Arroyo Fest (October 29, 2023)</p> <p><i>Budget: In-Kind Staff Time            Match \$19,000</i></p>	<p><b><u>Updated Status</u></b>  <i>Memorandum of Understanding with the San Gabriel Valley Council of Government (SGVCOG) was approved on the September 27, 2023 City Council meeting.</i>            ActiveSGV finalized the traffic control plan on October 6, 2023 after staff provided final comments. Staff is routing the Memorandum of Understanding (MOU) and Certificate of Insurance (COI) to City Staff for final review and signatures. The MOU establishes a budget for City expenses, as well as other coordination details.</p>
<p>Traffic Impact Analyses</p>	<p><b><u>Updated Status</u></b>  <i>Proposed development traffic study complete.</i>            The developer team completed a traffic evaluation for a proposed project southwest of Fair Oaks and Grevelia. No other development projects have submitted traffic impact analyses for review recently.</p>
<p>Marengo Avenue Traffic Safety Assessment</p> <p><i>Budget: Measure M Local            Return \$39,030</i></p>	<p><b><u>Updated Status</u></b>  <i>Turning movement counts and stop compliance counts underway.</i>            The consultant began work to conduct stop compliance and turn movement counts, and submitted their encroachment permit for 24-hour machine counts and speed data collection.</p>

Operations & Maintenance (O&M) Projects	Project Status
<p>Huntington Drive 2000 Block Review</p>	<p><b><u>Updated Status</u></b>  <i>Staff working to implement MTIC recommended edge striping. The 2<sup>nd</sup> phase of the planning and community design charrette process is scheduled to start the week of October 16, 2023.</i></p> <p>Staff is finalizing the contract agreement and is routing the contract for signatures and contractor to install an Edge Line striping along the south side of Huntington Drive from Dos Robles to Olive Street as recommended by the Commission. City staff discussed this project with the Fremont/Huntington/Fair Oaks planning consultant as it related to proposed Huntington improvements.</p>
<p>Diamond Avenue Improvements</p>	<p><b><u>No Significant Update</u></b>  <i>Review of community suggestions and enforcement.</i></p> <p>Staff are reviewing improvements suggested by community members along Diamond Avenue between Mission Street and El Centro. The Police Department has been enforcing parking restrictions and Public Works refreshed the existing red curb paint along the roadway.</p>