



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION  
MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
January 16, 2024 at 6:30 p.m.**

**IN-PERSON**

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Government Code Section 54953, subdivision (e) (3), meetings of the Mobility and Transportation Infrastructure Commission (MTIC) for Tuesday, January 16, 2024, will be conducted remotely and held by video conference.

The in-person/virtual meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate in-person or via Zoom using the following link:

Mobility and Transportation Infrastructure Commission

**Zoom Meeting Information**

**Meeting ID: 895 9146 3175**

**Passcode: 109785**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or

2. Click on the following unique Zoom meeting link:

<https://us02web.zoom.us/j/89591463175?pwd=eVpqeklNclhFc0JHY2pLYitHUU1Ndz09>

or

3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://us02web.zoom.us/u/ky9n7bhtz>

**PUBLIC COMMENT AND SUGGESTIONS** (*Public Comments are limited to 3 minutes*)

The MTIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: [mticpubliccomments@southpasadenaca.gov](mailto:mticpubliccomments@southpasadenaca.gov). **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00 pm., on Tuesday, January 16, 2024.

**CALL TO ORDER:** Vice Chair Hughes

**ROLL CALL:** Commissioners: Commissioner Abelson, Commissioner Fisher, Vice Chair Hughes, and Commissioner Zavala.

**CITY COUNCIL LIAISON:** Councilmember Jack Donovan

**STAFF PRESENT:** Ted Gerber, Public Works Director (“PWD”), Michael Vartanians, Principal Engineer (“PE”), David Pena, Transportation Program Manager (“TPM”), and Leaonna DeWitt, Public Works Assistant (“PWA”)

**PLEDGE OF ALLEGIANCE:** Commissioner Fisher

**PUBLIC COMMENT**

**1. Public Comment – General**

**ACTION/DISCUSSION**

**2. Street Improvement Program**

**3. Approval of Minutes of the Regular Mobility and Transportation Infrastructure Commission Meeting on December 19, 2023**

**INFORMATION REPORTS**

**4. Project Status Update**

**COMMUNICATIONS**

**5. City Council Liaison Communications**

**6. Commissioner Communications**

**7. Staff Liaison Communications**

**ADJOURNMENT**

**FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS**

February 20, 2024	Council Chamber	6:30 P.M.
March 19, 2024	Council Chamber	6:30 P.M.
April 16, 2024	Council Chamber	6:30 P.M.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.*

01/11/2024

Date

/s/

Leonna DeWitt

Public Works Assistant

## **ITEM 2**

### **Street Improvement Program**



# Mobility and Transportation Infrastructure Commission Agenda Report

ITEM NO.   2  

**DATE:** January 16, 2024  
**FROM:** H. Ted Gerber, Director of Public Works  
**SUBJECT** **Streets Improvement Program**

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## **Recommendation**

It is recommended that the Mobility and Transportation Infrastructure Commission (MTIC) receive a presentation on the City's Streets Improvement Program implementation and provide general recommendations and advisement related to staff's efforts.

## **Background**

In April 2023, MTIC held a joint meeting with the City Council to review City staff's proposed plan to implement several street improvement projects, and review an update to the approach for street improvements moving forward. In September 2023, MTIC briefly reviewed an initial proposed map (Attachment 1) representing areas of the South Pasadena, dividing the City into sections to implement this approach.

## **Discussion**

City staff are currently working with a team of consultants in multiple areas including pavement condition surveying, geographic information system (GIS) analysis, overall street improvement program planning, and street improvement civil, mechanical, landscape, and electrical design. The 2023 pavement condition inspection has been completed and the consultant is currently drafting a report to be presented to the Commission. The initial street construction project is underway and development of the next three street improvement projects, including the draft design of the Mission Street, Pasadena Avenue, and Arroyo Drive intersection (Attachment 2), are in progress.

In addition to the in-progress construction work and design efforts, City staff have been developing the proposed area street improvement approach. This entails establishing a long-term maintenance strategy related to equivalent surface area sections of the City, for non-arterial, largely residential, roadways. To address short-term maintenance, severely damaged City streets, and necessary utility repairs, an interim/hybrid plan is needed to bridge the annual improvements until the area-base plan can be implemented. Staff plan to present the status of the current analysis, a basis for the initial proposed map shown in Attachment 1, and the associated cost evaluation.

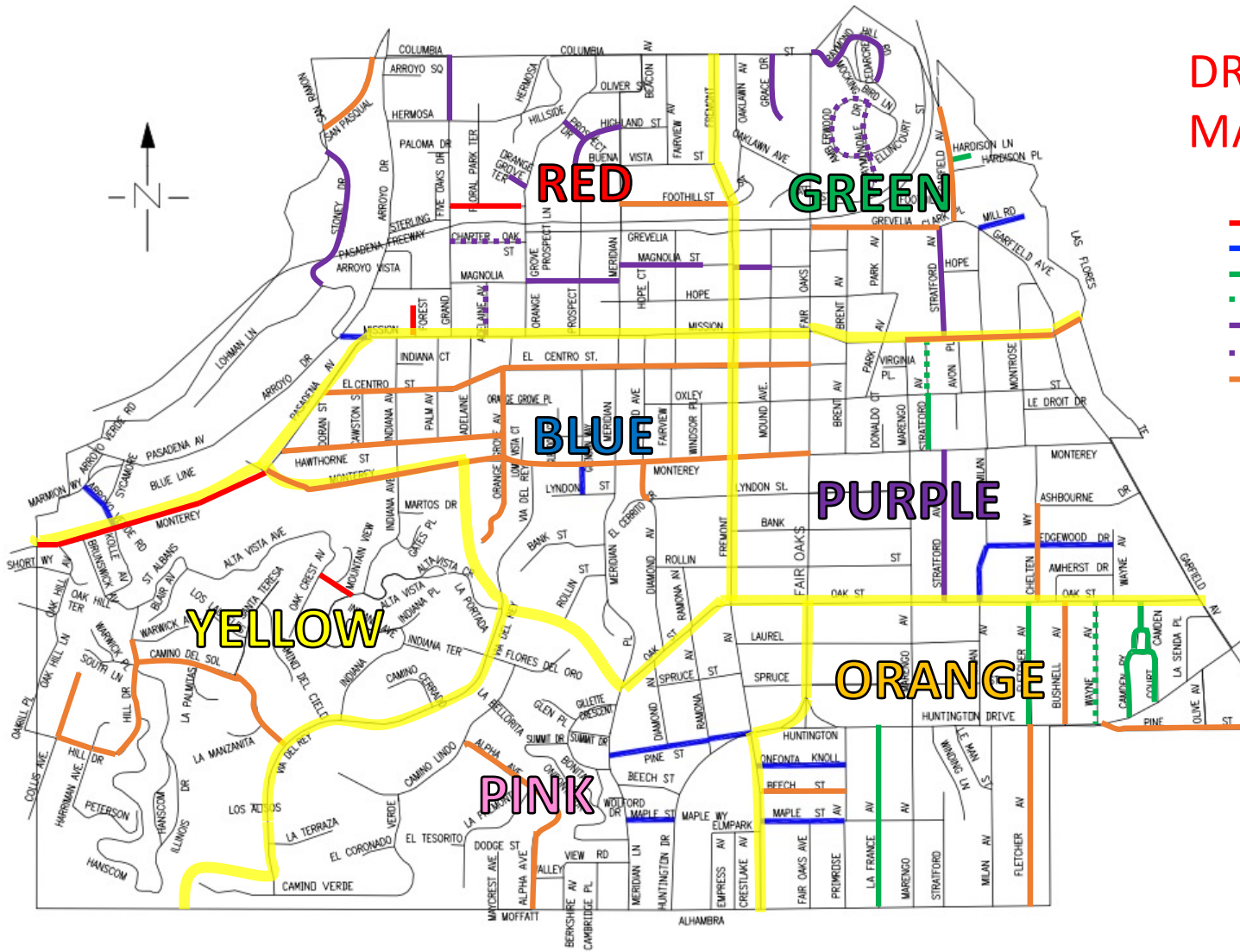
## **Attachments**

1. Initial Proposal for the Future Street Program Area Configuration
2. Draft Design for Mission/Arroyo/Pasadena Intersection

# **ATTACHMENT 1**

## **Initial Proposal for the Future Street Program Area Configuration**

# DRAFT STREET MAINTENANCE ZONES



- Bid Package 1
- Bid Package 2
- 18-19 Preventative Maintenance
- - - 18-19 PM (not on current plan set)
- 19-20 Preventative Maintenance
- - - 19-20 PM (not on current plan set)
- Recently completed projects

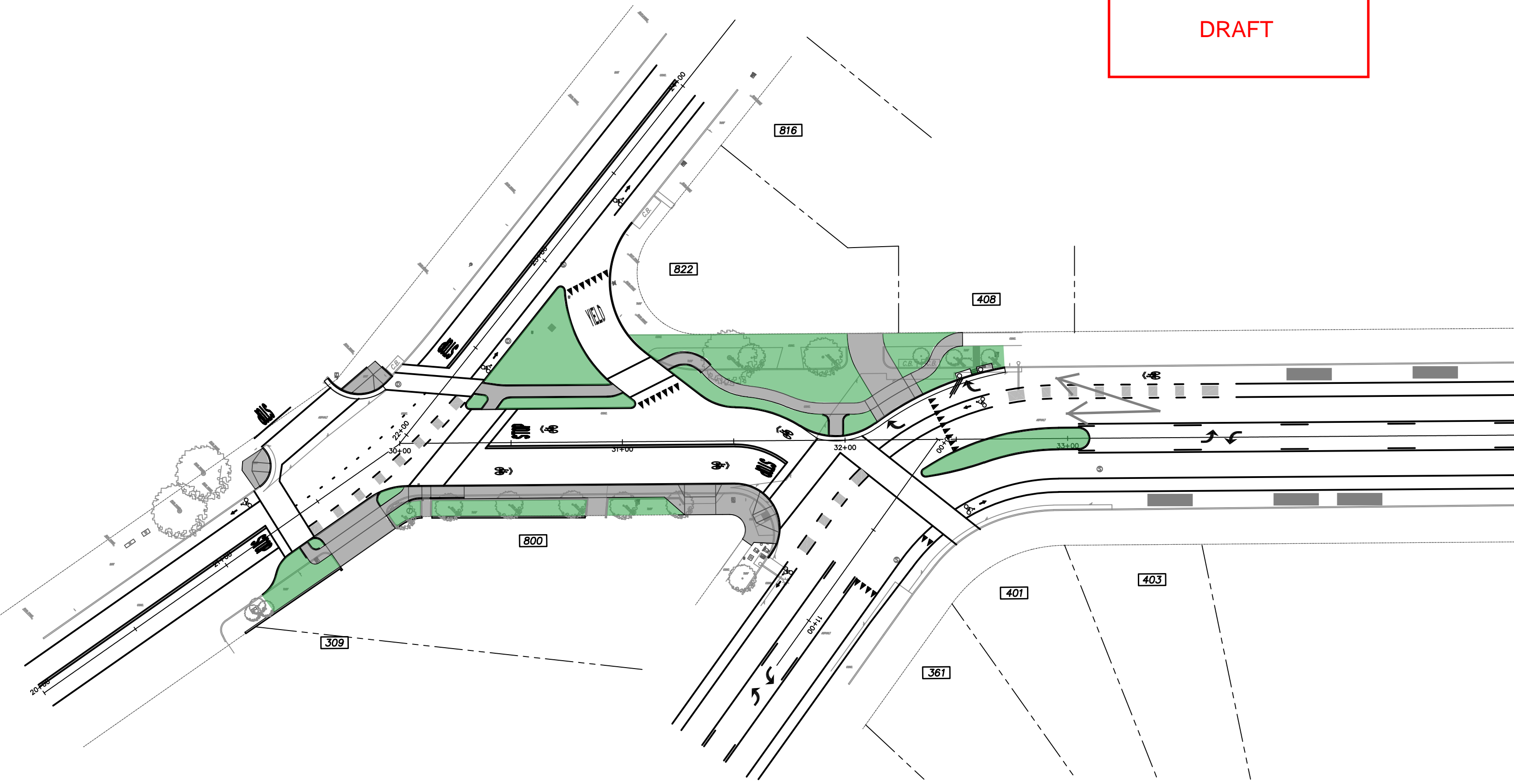
Zone	Total Area (SF)
ORANGE	1,233,028
PURPLE	1,141,320
GREEN	1,028,309
RED	1,172,313
BLUE	1,189,003
YELLOW	1,091,176
PINK	1,138,885
NA	3,828,956
<b>Total</b>	<b>11,822,990</b>

## **ATTACHMENT 2**

### **Draft Design for Mission/Arroyo/Pasadena Intersection**



DRAFT



## **ITEM 3**

Approval of Minutes of the Regular Mobility and  
Transportation Infrastructure Commission Meeting on  
December 19, 2023



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**

**MINUTES  
REGULAR MEETING  
TUESDAY, DECEMBER 19, 2023**

**CALL TO ORDER:**

Chair Dunlap called the Meeting of the South Pasadena Mobility and Transportation Infrastructure Commission to order on Tuesday, December 19, 2023 at 6:39 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Chair	Eric Dunlap
Vice Chair	Kimberley Hughes
Commissioner	Lawrence Abelson
Commissioner	Diego Zavala

**COUNCIL LIAISON**

Councilmember Jack Donovan

**ABSENT**

Commissioner Fisher

Leonna DeWitt, Public Works Assistant, announced a quorum.

**CITY STAFF PRESENT:**

H. Ted Gerber, Public Works Director (“PWD”), David Pena, Transportation Program Manager (“TPM”) via zoom, and Leonna DeWitt, Public Works Assistant (“PWA”) were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Commissioner Zavala.

**PUBLIC COMMENT**

**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

No comments.

**ACTION/DISCUSSION****2. SLOW STREETS PROGRAM UPDATE AND RECOMMENDATION**Recommendation

It is recommended that the Mobility and Transportation Infrastructure Commission (MTIC) provide recommendations and advisement of the Residential Slow Streets Program for City Council related to:

- a. The existing Grand Avenue and Hermosa Street installation;
- b. The existing Oak Street installation;
- c. The future Mission Street and parklet installation;
- d. The future of the Slow Streets Program and usage of Slow Streets temporary traffic control signs.

Transportation Program Manager David Pena presented the item. Staff responded to questions raised by the Commission.

Prior to the Grand Avenue discussion, Commissioner Abelson requested to excuse himself from the discussion of Item 2a, given his proximity to the location.

In-Person Comments for Item 2a

David Johnson expressed his opposition to the project.

Casey Law, speaking on behalf of South Pas Active Streets Group, expressed support for the project.

Katy Femia expressed her support for the project.

Mike Siegel expressed his support for the project.

Lisa Roa expressed her opposition to the project.

Jaydene Davis expressed her opposition to the project.

Steve Koch spoke about the City's online survey results and expressed his opposition to the project.

Nancy Anderson expressed her opposition to the project.

Larry Abelson spoke about his experiences with the devices related to the slow streets program.

Bob Simpson expressed his opposition to the project.

Discussion ensued and staff responded to questions raised by the Commissioners.

**COMMISSION ACTION AND MOTION**

A motion was made by Chair Dunlap to recommend class two bike lanes on Grand Avenue; and concur with staff's recommendation on Hermosa Street; and consider materials that are more aesthetically pleasing and speed humps. The motion carried 3-0, by the following vote:

**AYES:** Dunlap, Zavala, Hughes  
**NOES:** None.  
**ABSENT:** None.  
**ABSTAINED:** None.

Commissioner Abelson returned to the dais.

Prior to the Oak Street discussion, Vice Chair Hughes requested to excuse herself from the discussion of Item 2b, given her proximity to the location.

Public Works Director Gerber presented on Oak Street, Item 2b, as part of the Slow Streets Program.

Staff responded to questions raised by the Commission.

**Zoom Comments for Item 2b**

Ben Steele expressed his support for the project on Oak Street.

**In Person Comments for Item 2b**

Mike Siegel expressed his support for the project on Oak Street and for a permanent solution.

Kimberley Hughes expressed her support for the project and other opportunities more permanent.

Discussion ensued and staff responded to questions raised by the Commission.

**COMMISSION ACTION AND MOTION**

A motion was made by Commissioner Abelson to concur with Staff's recommendation and install more permanent center median striping at the intersection of Fletcher Street and Oak Street. If funding and staff resources allow to prioritize Oak and Marengo and Oak and Fremont. The motion carried 3-0, by the following vote:

**AYES:** Dunlap, Abelson, Zavala,  
**NOES:** None.  
**ABSENT:** None.  
**ABSTAINED:** None.

Public Works Director Gerber presented on Mission Street, Item 2c as part of the Slow Streets Program.

Discussion ensued and staff responded to questions raised by the Commission.

### Zoom Comments

Ben Steele spoke about the traffic flow on Orange Grove Avenue and Mission Street. Public Works Director Gerber presented on Item 2d as part of the Slow Streets Program.

Discussion ensued and staff responded to questions raised by the Commission.

No Public Comment.

### **3. APPROVAL OF MINUTES OF OCTOBER 17, 2023 MEETING**

#### Recommendation

It is recommended that the Commission review and consider approval of the October 17, 2023 Meeting Minutes.

#### **COMMISSION ACTION AND MOTION**

**A motion was made by Commissioner Abelson, seconded by Vice Chair Hughes to approved the minutes. The motion carried 4-0.**

## **INFORMATION REPORTS**

### **4. PROJECT STATUS UPDATE**

#### Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City's Mobility and Transportation Infrastructure.

TPM Pena gave a brief project update on Grevelia Street and Fair Oaks Project, Fremont Avenue and Huntington Drive, and the Charrette process.

Public Works Director Gerber gave a brief project update on street improvements.

Staff responded to questions raised by the Commission.

## **COMMUNICATIONS**

### **5. CITY COUNCIL LIAISON COMMUNICATIONS**

Councilmember Donovan reported that the City Council approved the purchase of the Flameless Pothole Patcher asphalt repair vehicle. The truck will be powered with natural gas and connect with the City's program in the future. He reminded everyone that the election of the Mayor and Mayor Pro-Tem will happen at tomorrow's meeting.

### **6. COMMISSIONER COMMUNICATIONS**

Vice-Chair Hughes thanked staff for their great work. She reported that she participated in the Arroyo Fest and that everyone who worked on the Arroyo Fest should be commended.

Commissioner Zavala reported that the Arroyo Fest event was very impressive and that he worked on the Tiger Run, which had around 3000 participants.

Commissioner Abelson thanked staff and Councilmember Donovan for all of the good work during the year. He commented that he participated in the Arroyo Fest and walked on the freeway and it was amazing.

Chair Dunlap wished everyone Happy Holidays and he enjoyed being Chair for the year.

**7. STAFF LIAISON COMMUNICATIONS**

PWD Gerber invited everyone to the Mayor's reorganization and to celebrate the closing of the year. He wished everyone Happy Holidays.

**ADJOURNMENT**

Chair Dunlap adjourned the meeting of the Mobility and Transportation Infrastructure Commission at 10:17 P.M.

Respectfully submitted:

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Leonna DeWitt  
Public Works Assistant

APPROVED:

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Eric Dunlap  
Chair

*Approved at Commission Meeting: January 16, 2024*

## **ITEM 4**

### **Project Status Update**





# Mobility and Transportation Infrastructure Commission Agenda Report

ITEM NO. 4

**DATE:** January 16, 2024  
**FROM:** H. Ted Gerber, Director of Public Works  
David Peña, Transportation Program Manager  
**SUBJECT:** **Project Status Update**

## Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City's mobility and transportation infrastructure.

## Information

Public Works projects are generally divided into two areas: (1) Capital Improvement Program (CIP) projects and (2) routine or special Operations & Maintenance (O&M) projects. Ongoing or planned projects related to mobility and transportation infrastructure in both of these areas, along with their recent status, are listed in the tables below.

Capital Improvement Program (CIP) Projects	Project Status
<p>Mission and Fremont Rectangular Rapid Flashing Beacons</p> <p><i>Budget: Highway Safety Improvement Program (HSIP) \$238,465, Measure M Local Return \$26,497</i></p>	<p><u>Updated Status</u> <i>Staff working to release bid with an update from the design consultant.</i></p> <p>This project installs Rectangular Rapid Flashing Beacons (RRFBs) at Fremont Avenue and Lyndon Street, Mission Street and Diamond Avenue, and Mission Street and Fairview Avenue.</p> <p>The design consultant has provided a first draft of the bid package construction documents – staff are reviewing the package and providing revision comments to the consultant. In order to accommodate the bid package advertisement, which requires compliance with federal requirements, staff worked with Metro and Caltrans to submit requests to extend the construction financing into 2024.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p><b>Street Improvements</b></p> <p><i>Budget: General Fund \$2,298,445, Proposition C \$300,000, Gas Tax \$200,000, Measure R Local Return \$300,000, Measure M Local Return \$177,565, SB1 \$585,093, Bike &amp; Pedestrian \$25,000</i></p> <p><i>Total \$3,886,103</i></p>	<p><u>Updated Status</u>  <i>Construction underway, paving to be completed by late January.</i></p> <p>This work includes reconstruction projects along Monterey Road from Pasadena Avenue to the West City Limit, Alta Vista Avenue from Indiana Avenue to Oak Crest Avenue, Forest Avenue from Mission Street to the End of the Street, and Sterling Place from Floral Park Terrace of the End of the Street. Concrete work commenced in early January, and grinding/paving commenced on January 10. All paving is expected to be complete by late January. Some components, such as replacement of streetlight LED heads may be delayed due to long lead times from equipment manufacturers.</p>
<p><b>Measure M Project Funding Requests</b></p>	<p><u>No Significant Update</u>  <i>New projects to be considered in FY 23-24.</i></p> <p>The Commission will review new proposed projects in FY 23-24 to submit for the 2024 project request cycle.</p>
<p><b>Grevelia Street and Fair Oaks Avenue Measure M Project</b></p> <p><i>Budget: Measure M MSP \$200,000</i></p>	<p><u>Updated Status</u>  <i>Staff met with a consultant to develop the scope of work. Funding Agreement to be executed.</i></p> <p>Staff are working with a Metro representative to file the documents necessary in order to execute a funding agreement (MM5506.06). Staff obtained Off-Ramp Counts and Turn Movement Counts from Caltrans. Staff met with an on-call transportation consultant to discuss the extent of traffic study (queuing analysis of freeway off-ramp to determine the requirements for restriping and making changes to the intersection. Staff and the consultant are drafting a scope of work that will be used as part of the Funding Agreement with Metro.</p>
<p><b>Orange Grove Avenue Widening from Oliver Street to Arroyo Seco Park</b></p> <p><i>Budget: Measure M MSP \$500,000</i></p>	<p><u>Updated Status</u>  <i>Staff met with a consultant and separately, community members, to develop the scope of work for Orange Grove. Funding Agreement to be executed.</i></p> <p>Staff are working with a Metro representative to file the documents necessary to execute a funding agreement (MM5506.08). Upon approving the funding submittal, City Council directed staff to explore the feasibility of alternatives to the widening. Staff will also look at a traffic safety assessment for Orange Grove as part of the consultant's scope to then develop a task order.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>Pedestrian Crossing Devices</p> <p><i>Budget: Measure M MSP \$322,624</i></p>	<p><b><u>No Significant Update</u></b>  <i>Funding Agreement to be executed.</i></p> <p>Staff is working with a Metro representative to file the documents necessary in order to execute a funding agreement (MM4101.11). Staff made edits to Metro’s feedback and submitted a final scope of work to Metro to initiate Funding Agreement terms. MTIC recommended crossing locations and will prioritize three intersections Meridian and Bank, Grevelia and Park, and Fair Oaks/Spruce.</p>
<p>Columbia Street Striping &amp; Signal Improvements</p> <p><i>Budget: Measure M MSP \$300,000</i></p>	<p><b><u>No Significant Update</u></b>  <i>\$9.9M in Measure R Mobility Improvement Project (MIP) Funds were approved by Metro and Pasadena City Council included the project in the City CIP.</i></p> <p>On May 8, 2023 the City of Pasadena’s Council determined Pasadena’s funded project to be in conformance with the City’s General Plan. City staff will work with Pasadena DOT to determine the next steps to move this project forward. Staff are working with a Metro representative to file the documents necessary in order to execute South Pasadena’s Measure M MSP funding agreement (MM5506.07). City staff discussed this project with the City of Pasadena and the Fremont/Huntington/Fair Oaks planning consultant as it is related to potential reconfiguration of the Fremont/Columbia/Pasadena intersection.</p>
<p>Garfield Avenue and Monterey Road Traffic Signal</p>	<p><b><u>No Significant Update</u></b>  <i>Staff to conduct feasibility work.</i></p> <p>Staff plan to conduct the necessary warrant analysis of the signal in order to fulfill the feasibility requirements of the funding source, before resubmitting the project to Metro.</p>
<p>Fremont/Huntington Mobility Active Transportation &amp; Mobility Improvement Projects</p> <p><i>Budget: Measure M MAT \$6M, Measure M MIP \$10M</i></p>	<p><b><u>Updated Status</u></b>  <i>Near-term improvements continue. Staff received a cost estimate from LA County to restripe Fremont Avenue. Staff requested a budget adjustment to allow access to additional funds to complete this project in early 2024, which was approved.</i></p> <p>The design charrette concluded on October 19, 2023 after the consultant gave a final presentation to the community. The first phase of the charrette was held the week of September 25<sup>th</sup> and the second phase was the week of October 16<sup>th</sup>. Staff met with the consultant to discuss deliverables, which were expected at the end of the year. Staff is working with the consultant on the deliverable timeline.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>City of Pasadena ‘Stub’ Relinquishment / Transitional Project Development &amp; City of Alhambra I-10 Modifications</p>	<p><b><u>No Significant Update</u></b>  <i>Discussion with Alhambra and Pasadena.</i></p> <p>South Pasadena, Pasadena, and Alhambra staff held an initial discussion, and are scheduling follow up meetings. The City of Alhambra approved a Measure R funding agreement with Metro for the Fremont Ramp and Interchange Improvements. Staff provided an update to Council on the status of the Pasadena re-visioning process and the ‘Advancing Alhambra’ projects. On Monday, 9/11, Pasadena Council considered a contract for strategic planning and project management services for the relinquished 710 stub area. City Manager team also made a presentation to Council regarding the status of the project. City staff discussed this project with the City of Pasadena, the City of Alhambra, and the Fremont/Huntington/Fair Oaks planning consultant as it related to neighboring City projects and their impact on South Pasadena planning effort.</p>
<p>Sidewalks Replacement &amp; ADA Ramps Upgrades</p> <p><i>Budget: \$564,663</i></p>	<p><b><u>Updated Status</u></b>  <i>Project is being expanded to include more locations.</i></p> <p>Staff met with the Los Angeles County Development Authority (LACDA) Community Development Division to ensure the funding requirements are met and to program funding for the next fiscal years. The outcome of the meeting was direction to expand the scope of the project to expend more funding in Fiscal Year 2023-2024. Staff are proposing to include improvements at these locations, in addition to the existing twelve intersections along Meridian Avenue:</p> <ul style="list-style-type: none"> <li>• Amberwood at Raymondale (North &amp; South)</li> <li>• Amberwood at Mockingbird</li> <li>• Oxley at Fairview</li> </ul> <p>Staff are working to provide an updated implementation schedule to be reviewed and approved by LACDA for the newly established budget of \$564,663. Staff met with the LACDA at the end of December to review the project advertisement requirements.</p>
<p>North-South Corridor Intelligent Transportation Systems (ITS) Deployment Project</p> <p><i>Budget: \$9M Rogan Funds, \$1.4 General Fund</i></p>	<p><b><u>Updated Status</u></b>  <i>Consultant KOA/City submitted Air Quality Study to Caltrans for review. KOA is preparing cultural research records to submit to Caltrans before APE is reviewed.</i></p> <p>Staff submitted the completed Preliminary Environmental Study to Caltrans’ Division of Environmental Analysis and received a signed copy. Caltrans requested an Air Quality Study and Cultural Resource Report. Staff is waiting to get back the cultural resource research records from KOA. Staff met with LA Metro to discuss the fiber connection and strands. The city will permit the use of virtual local-area network (VLAN) on switches in lieu of splicing fiber cable which would reduce costs for the signal prioritization for Line 260. This would have minimal impact and would limit the use of the city’s infrastructure. This process also helps with performance and security. Staff and KOA are working with Metro’s consultant Iteris on the implementation.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>Farmer's Market Bollard System</p>	<p><b><u>No Significant Update</u></b>  <i>Potential grant funding opportunity identified.</i></p> <p>This future proposed project is listed in the 5-Year Capital Improvement Program (CIP). Staff is currently exploring an available funding opportunity for this project. The project is scheduled for implementation in Fiscal Year 2024-2025.</p>
<p>Fair Oaks SR-110 Interchange Loop/Hook On-Ramp</p> <p><i>Budget: Measure M MIP \$70 Million</i></p>	<p><b><u>Updated Status</u></b>  <i>Staff will review Toole Design's recommendations before finalizing the scope of work with HNTB. A professional services on-call consultant has developed a scope of work to complete the Project Approval and Environmental Document (PA/ED) project phase. Staff presented this item at the August 15, 2023 MTIC meeting, and recommended the consultant and City staff will coordinate a meeting with Metro and Caltrans to discuss near-term study work and the use of Measure R Mobility Improvement Project (MIP) funding. The Commission provided comments on the scope of work which staff provided to the consultant.</i></p> <p>Staff met with HNTB to review the commission and public's feedback regarding the scope of work. Further, staff met with Caltrans, Metro, and HNTB representatives and discussed the project's objective, initial Caltrans comments, as well as technical studies and design considerations, future meetings with the group. Staff met separately with Metro as well at the end of October to discuss the funding source for the environmental phase. Staff is currently working with Metro to develop a funding agreement for the PA/ED work. Once this is completed, work on the item can commence with Council approval.</p>
<p>Fair Oaks SR-110 Interchange Loop/Hook Grevelia Off-Ramp</p> <p><i>Budget: See above</i></p>	<p><b><u>Updated Status</u></b>  <i>Alternative study scope being developed.</i></p> <p>See above "Fair Oaks SR-110 Interchange Loop/Hook On-Ramp" status.</p>

Capital Improvement Program (CIP) Projects	Project Status
<p>Federal Transportation Improvement Plan (FTIP)</p>	<p><b>Updated Status</b>  <i>Staff updated five (5) FTIP projects with Metro.</i></p> <p><i>FTIP is a federally mandated list of transportation projects that are funded with federal, state, or local funds. It also includes projects regionally significant for transit, highway, local roadway, bridge, freight, bicycle, and pedestrian.</i></p> <p><i>Over the last two months staff has been working with Metro staff, and discussed projects with Caltrans and FHWA to update all projects and remove projects that were deobligated. Staff also reconciled duplicate projects and projects that were deprioritized by the City several years ago. The system is updated every two years by staff and requires City staff to provide changes in the FTIP system. Future projects will be added to the FTIP pending formal review by Metro's FTIP team based on funding source and significance.</i></p>
<p>Highway Safety Improvement Program (HSIP) Cycle 11 Projects</p> <p><i>Budget: \$540,760 HSIP with \$88,840 City match</i></p>	<p><b>No Significant Update</b>  <i>Recently awarded grant funding.</i></p> <p><i>On March 9, 2023, South Pasadena was awarded over \$500,000 in HSIP funding for four (4) projects submitted in Fall 2022 related to street lighting, bike lanes, and pedestrian crossing improvements at multiple locations:</i></p> <p><i>The intersection of Monterey Road and Fremont Avenue and the intersection of Fair Oaks Avenue and Grevelia Street south of the 110 Freeway on and off-ramps to improve traffic signal timing and hardware, add intersection lighting (\$32,350).</i></p> <p><i>The intersection of Fremont Avenue and Huntington Drive for the addition of bike lanes, installation of pedestrian countdown signals, and addition of lighting (\$50,040).</i></p> <p><i>Fremont Avenue from Columbia Street to Monterey Road to add street lighting, install flashing beacons at stop-controlled intersection, install curve advance warning signs (\$277,110).</i></p> <p><i>Huntington Drive from Lemay Street to Maple Street to install bike lanes, and add street lighting (\$181,260).</i></p> <p><i>These HSIP projects will be coordinated with the Fremont/Huntington Mobility Active Transportation &amp; Mobility Improvement Projects.</i></p>

Operations & Maintenance (O&M) Projects	Project Status
<p>2023-2024 Slow Streets &amp; Open Streets Program</p> <p><i>Budget: General Fund \$150,000            Measure M \$105,570            SGVCOG Grant: \$45,000</i></p>	<p><u>Updated Status</u>  <i>Staff provided an update on Slow Streets, Mission Avenue Street reconfiguration, and parklet at the December MTIC meeting.</i></p> <p>An initial 'pilot' parklet will be installed ahead of the street design and equipment roll-out in front of Jones Coffee Roasters. The proposed design of this parklet was presented at the 9/19 MTIC Commission Meeting and at the 9/21 Cultural Heritage Commission Meeting. Staff received recommendations from MTIC on the residential slow streets program which will be presented to City Council in February 2024. In addition, staff are working with the project consultant to implement MTIC's recommendations on the Mission Street road diet.</p>
<p>Neighborhood Traffic Management Program (NTMP) Implementation</p>	<p><u>No Significant Update</u>  <i>Software workflow development underway. City Council approval of the amended software contract is required.</i></p> <p>Staff are working with the contracted software system designer to implement the NTMP online processing forms. The implementation requires a contract amendment to the software development agreement, which is expected to be before City Council for approval in the next few months. While the implementation is underway, staff continue to receive and process requests from the community related to neighborhood traffic management.</p>
<p>Ramona Avenue, Oak Street, Rollin Street, &amp; Fremont Avenue Traffic Management</p>	<p><u>No Significant Update</u>  <i>Drop-off and Pick-Up 5-minute zone was installed at the end of August 2023. Staff will be meeting with Holy Family Catholic School to discuss drop-off and pick-up circulation configuration.</i></p> <p>Public Works staff engaged with the City Manager's Office staff to facilitate the distribution of outreach material to parents/students through the School District; a flyer was developed identifying the new drop-off and pick-up zone. Staff also coordinated with the School District and Parent-Teacher Association to distribute the flyer. The necessary signage and curb painting were installed. In addition, Public Works staff and Community Development staff met with Holy Family Catholic School in October to discuss drop-off and pick-up circulation configuration. Staff met on November 14<sup>th</sup> with residents who live near Ramona Avenue and surrounding streets to discuss traffic impacts and concerns from Holy Family Church. Staff will work with Holy Family on an amendment to their specific plan to address related traffic and circulation issues.</p>

Operations & Maintenance (O&M) Projects	Project Status
<p>Meridian Avenue Traffic Management &amp; Safety Measures</p>	<p><b><u>No Significant Update</u></b>  <i>Pending task order issuance.</i></p> <p>Staff have evaluated the site conditions and traffic data to discuss potential improvements to Meridian Avenue. This information was presented at the July 2022 MTIC meeting, and the Commission provided feedback. A study will be conducted, including a speed survey, which will be coordinated with local stakeholders. A task order is being issued to a professional services on-call consultant for this work. Recently, the pedestrian crossing at Meridian and Bank has been refreshed with new paint and a new sign. The nearby City trees have been trimmed and residents have been notified by mail to trim nearby privately-owned overgrown trees.</p>
<p>Timing Improvements at the Metro Gold Line Mission &amp; Meridian</p>	<p><b><u>No Significant Update</u></b>  <i>Task order being executed.</i></p> <p>Staff previously met with MTIC’s Chair to review recommendations regarding the timing of signal lights and railway crossing gates at Mission and Meridian. Metro has provided a contact for timing issues to work with the City, however, Metro requires more information on the matter to troubleshoot the solution. If necessary, a task order to update the timing sheets for this location will be issued to a professional services on-call consultant. The task order work would also reconcile the City’s previously requested preemption changes with the known timing issues.</p>
<p>Fremont Avenue Southbound Left Turn Pocket South of Huntington Drive Intersection</p>	<p><b><u>No Significant Update</u></b>  <i>Work scope being developed.</i></p> <p>A task order to develop a striping plan for this project is being issued to a professional services on-call consultant. The striping plan will remove the ‘no left turn’ marking a create left-turn pocket to access business at the Southeast corner of Fremont Avenue and Huntington Drive. This Commission recommended project will be incorporated into the planning process for the Fremont/Huntington Mobility Active Transportation &amp; Mobility Improvement Projects. City staff discussed this project with the Fremont/Huntington/Fair Oaks planning consultant as it related to proposed Fremont/Huntington intersection improvements.</p>



Operations & Maintenance (O&M) Projects	Project Status
<p>Traffic &amp; Parking Impacts along Glendon Way between El Centro Street and Meridian Avenue</p>	<p><b><u>No Significant Update</u></b>  <i>Held site meeting with the Chamber.</i></p> <p>City Council recently approved a new five-year agreement with the Chamber of Commerce that contains updated language to facilitate review of the Farmer’s Market event Parking Management Plan. Public Works is working with the Chamber of Commerce with the goal of improving traffic and parking impacts along Glendon Way, and met with the Chamber of Commerce and several residents on location in September.</p>
<p>Replacement of Missing Orange Grove Street Lamps</p>	<p><b><u>No Significant Update</u></b>  <i>Pending staff cost estimate.</i></p> <p>Staff is developing a cost estimate to replace the Orange Grove Street Lamps, and relocating the lamps away from the street where possible.</p>
<p>Early Action Projects (EAP) List</p>	<p><b><u>No Significant Update</u></b></p> <p>Measure R Mobility Improvement Projects (MIP) were discussed at the November 2022 MTIC Meeting, where some elements of the “SR 710 Early Action Projects (EAP)” are planned to be addressed in the North-South Corridor Intelligent Transportation Systems Project, and the current Measure R programmed projects include the Fair Oaks SR-110 Interchange Loop/Hook On-Ramp and Off-Ramp projects and the Fremont/Huntington Mobility Active Transportation Project (see above items). “Early Action Projects (EAP) List”. EAPs do not have committed funding and will be kept on this list for future tracking.</p>
<p>Installation of City Limit Signs at Various Locations</p>	<p><b><u>No Significant Update</u></b>  <i>Pending task order issuance.</i></p> <p>A task order to develop a conceptual plan for this project is being issued to a professional services on-call consultant.</p>
<p>Preferential Parking Policy</p>	<p><b><u>No Significant Update</u></b>  <i>Pending General Plan Update.</i></p> <p>As a City Council Strategic Plan goal, Staff will work with Community Development in this area, considering recommendations provided by MTIC. The scope and priority of parking evaluation efforts are being considered in the Council’s revised Strategic Plan.</p>
<p>Traffic Impact Analyses</p>	<p><b><u>No Significant Update</u></b>  <i>Proposed development traffic study complete.</i></p> <p>The developer team completed a traffic evaluation for a proposed project southwest of Fair Oaks and Grevelia. No other development projects have submitted traffic impact analyses for review recently.</p>

Operations & Maintenance (O&M) Projects	Project Status
<p>Marengo Avenue Traffic Safety Assessment</p> <p><i>Budget: Measure M Local Return \$39,030</i></p>	<p><b><u>No Significant Update</u></b></p> <p><i>Turning movement counts and stop compliance counts underway.</i></p> <p>The consultant began work to conduct stop compliance and turn movement counts, and submitted their encroachment permit for 24-hour machine counts and speed data collection. The consultant provided an early draft of the traffic collision report and staff provided feedback. Consultant conducted speed analysis as well and will continue collecting data.</p>
<p>Huntington Drive 2000 Block Review</p>	<p><b><u>Updated Status</u></b></p> <p><i>Staff is working to implement MTIC recommended raised reflectors and Bott's dots along Huntington Drive.</i></p> <p>Staff is finalizing the purchase order (PO) to have LA County Public Works replace the damaged and missing raised reflectors and bott's dots on Huntington Drive between Garfield and Fletcher. Staff is preparing a council report to make an adjustment to the budget to permit discretionary spending on traffic control devices and traffic material and improvements. Staff requested a budget adjustment from City Council, which was approved, to allow access to additional funds to complete this work and Edge Line striping along the south side of Huntington Drive from Dos Robles to Olive Street.</p>
<p>Diamond Avenue Improvements</p>	<p><b><u>No Significant Update</u></b></p> <p><i>Review of community suggestions and enforcement.</i></p> <p>Staff are reviewing improvements suggested by community members along Diamond Avenue between Mission Street and El Centro. The Police Department has been enforcing parking restrictions and Public Works refreshed the existing red curb paint along the roadway.</p>