



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**

**MINUTES  
REGULAR MEETING  
TUESDAY, FEBRUARY 20, 2024**

**CALL TO ORDER:**

Vice Chair Hughes called the Meeting of the South Pasadena Mobility and Transportation Infrastructure Commission to order on Tuesday, February 20, 2024 at 6:33 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Vice Chair Kimberley Hughes  
Commissioner Lawrence Abelson  
Commissioner John Fisher  
Commissioner Diego Zavala

**COUNCIL LIAISON**

Councilmember Evelyn Zneimer

**ABSENT**

Commissioner Eric Dunlap

Leaonna DeWitt, Public Works Assistant, announced a quorum.

**CITY STAFF PRESENT:**

H. Ted Gerber, Public Works Director (“PWD”), David Pena, Transportation Program Manager (“TPM”), and Leaonna DeWitt, Public Works Assistant (“PWA”) were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Commissioner Abelson.

**PUBLIC COMMENT**

**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

In-person Public Comments

Kevin and Kimberly Crockrell spoke about the road conditions on Indiana Avenue and requested the repairs to be made a priority.

Michael Green spoke about the road conditions on Indiana Avenue and vehicles speeding on the street, which he feels is unsafe. He suggested speed humps.

David Lee spoke about a water main break in 2021, which he believes is the caused of the road conditions on Indiana. He mentioned there was a second water main break prior to the 2021 incident, but he didn't recall when.

Caroline Howell expressed concerns with slowing traffic down on Orange Grove Avenue and re-evaluate the cut through traffic through the neighboring streets. She hopes that funding can be used for temporary measure and then long-term measures to prevent another accident.

Nick Howell provided an update on a meeting with Staff about the potential for a safety assessment of Orange Grove Avenue. He spoke about a meeting he had with Assembly members Chris Holden and Mike Fong about their concerns on Orange Grove Avenue. The Assembly members expressed interest in assisting them with their concerns and would send letters to the City officials.

## **ACTION/DISCUSSION**

### **2. Review of Development Project and Transportation Impact Analysis Methodology Recommendation**

It is recommended that the Commission receive information related to a recently reviewed development project in the City and a review of the City's adopted Traffic Impact Analysis Methodology.

PWD Gerber gave a presentation on this item. Staff responded to questions raised by the Commission.

### **3. APPROVAL OF MINUTES OF JANUARY 16, 2024 MEETING Recommendation**

It is recommended that the Commission review and consider approval of the January 16, 2024 minutes.

### **COMMISSION ACTION AND MOTION**

**A motion was made by Vice Chair Hughes, seconded by Commissioner Fisher to approve the minutes as amended. The motion carried 4-0.**

## **INFORMATION REPORTS**

### **4. PROJECT STATUS UPDATE**

### Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City's mobility and transportation Infrastructure.

TPM Pena gave a brief project update.

Commissioner Fisher suggested changing the project title from Orange Grove Avenue Widening to Orange Grove Avenue Safety Improvements. PWD Gerber gave some background on the title noting that the title was submitted and approved by Council and Metro and would be not changed, however for the project status update it can be changed.

Commissioners Fisher suggested a maintenance undesignated fund for unexpected projects and a scheduled maintenance fund.

Staff responded to questions raised by the Commission.

## COMMUNICATIONS

### 5. CITY COUNCIL LIAISON COMMUNICATIONS

Council Liaison Zneimer reported that the FY 2024-25 Proposed Budget will be presented at the Special Joint Meeting of the City Council and the Finance Commission, which will be held tomorrow on February 21, 2024. She emphasized that it is an important meeting and invited everyone to attend the meeting. Council Liaison spoke about the blinking lights on Garfield Avenue and Monterey Road and that the project is not a priority. She was in contact with the Mayor of San Marino and it is not a priority to them. She stated that according to state law, if the project (lights) doesn't involve public safety it will be a low priority. She spoke about the environmental and political landscape and how things are so different.

### 6. COMMISSIONER COMMUNICATIONS

Commissioner Zavala spoke about a bike accident where he was injured, when a driver opened their door in the bike lane. He was thankful that he and his passenger were wearing helmets.

Commissioner Abelson thanked the members of the public who came to talk about the road conditions on Indiana Avenue. He was reminded of how Hermosa Street was repaved and it was in part due to the reconstruction of the Grand Avenue Reservoir. The street had been damaged as a result and the City used the water fund to complete the repaving of the street. Commissioner Abelson thought that it could be used as additional funding source that might be considered for these types of projects. He agreed with Commissioner Fisher regarding having an easier way for staff to do its job by having a budget for certain projects, which should be a more efficient way for staff to deliver basic operational and maintenance items. Commissioner Abelson commented that the proposed signal for the Garfield and Monterey intersection has been a discussed by the Commission regularly and that it's a public safety measure for this heavy volume intersection.

Vice Chair Hughes thanked the public for coming out and voicing their concerns regarding the road conditions on Indiana Avenue. She suggested once the CIP budget is finalized maybe the Commission can assist staff in prioritizing projects that are workable. Vice Chair

Hughes thanked staff for all of their hard work and keeping the Commission updated on the projects.

**7. STAFF LIAISON COMMUNICATIONS**

PWD Gerber announced San Gabriel Valley Council of Governments and Active SGV are planning for the next Mission to Mission Event, which is planned for Sunday, April 28.

**ADJOURNMENT**

Vice Chair Hughes adjourned the meeting of the Mobility and Transportation Infrastructure Commission at 9:18 P.M.

Respectfully submitted:

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Leonna DeWitt  
Public Works Assistant

APPROVED:

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Kimberley Hughes  
Vice Chair

*Approved at Commission Meeting: March 19, 2024*