

**MINUTES OF THE
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
19TH DAY OF MAY 19, 2020 AT 6:30 P.M. AT THE
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

CALL TO ORDER

The Regular Meeting of the Mobility and Transportation Infrastructure Commission was called to order by Kristine Courdy, Deputy Director of Public Works (DDPW), at 6:34 p.m. The meeting was held in a virtual setting, with all Commissioners and Council Liaisons attending via Zoom, and the meeting being broadcast via the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL:

Present: Commissioner Abelson, Commissioner Fisher, Commissioner Hammond and Commissioner Hughes, and Commissioner Zneimer.

Absent: None

City Staff

Present: Deputy Director of Public Works Kristine Courdy and Public Works Assistant (PWA) Leonna DeWitt

PLEDGE OF ALLEGIANCE

Leonna DeWitt, Public Works Assistant led the pledge of allegiance.

PUBLIC COMMENT

PWA DeWitt announced that one public comments was received in writing via email from the following individual:

- Margie Menza – Suggested updating the traffic signals to eliminate the need to touch the pedestrian push buttons.

PWA DeWitt announced that three public comments were received via email past the deadline and would all be made part of the record. Council Liaison Schneider read those items:

- William Sherman – Requested that the Rogan, Measure R, and Measure M be the highest priority matters on the work plan.
- Brandon Fox – Discussed traffic and safety issues on Fremont Avenue and requested additional traffic calming measures.
- Joanne Knuckles – Requested that the Rogan, Measure R, and Measure M be the highest priority matters on the work plan and requested heavy commissioner involvement.

COMMISSION AND STAFF INTRODUCTIONS

1. Commission and Staff Introductions

Commissioners, Staff and Council Liaison all provided brief introductions of themselves.

ACTION ITEMS

2. Selection of Officers

Commissioner Zneimer was nominated as Chair by Commissioner Hughes and seconded by Commissioner Fisher. Commissioner Zneimer accepted the Chair nomination and no additional nominations were made. By roll call vote the motion carried 5-0 for Chair Zneimer.

Commissioner Abelson was nominated as Vice Chair by Chair Zneimer and seconded by Commissioner Hughes. Commissioner Abelson accepted the Vice Chair nomination and no additional nominations were made. By roll call vote the motion carried 5-0 for Vice Chair Abelson.

3. Review and Approve 2020 Work Plan

Staff presented the 2020 Work Plan and answered questions of the Commissioners.

A motion was made by Commissioner Hughes and seconded by Vice Chair to approve the 2020 Work Plan with the following amendments:

- June 2020: Add a commission lead discussion on COVID-19 mobility and transportation related items.
- July 2020: Move up the Measure R and Rogan Fund Discussion including a discussion of the hook ramp project.
- August 2020: Move up the City Neighborhood Traffic Management Program (NTMP). Move back the Staff briefing on the transportation related grants update.
- September 2020: Placeholder for items shifted from a previous meeting if there was not adequate time at that meeting for the topic.

By roll call vote the motion carried 5-0.

INFORMATION ITEMS

4. Commission Charter

The final copy of the City Council approved Mobility and Transportation Commission charter was provided as information only.

COMMUNICATIONS

5. Council Liaison Communications

Council Liaison Dr. Schneider notified the Commission that the Chair could call special meetings if required and can create sub-committees for certain topics.

6. Commission Communications

Vice Chair Abelson expressed concern about the safety on the city streets and shared some photos of signs used in the City of Pasadena that could be considered for South Pasadena.

Commissioner Fisher thanked staff for removing graffiti from a stop sign near Trader Joe's.

Commissioner Hammond is looking forward to working with the Commission.

Commissioner Hughes commented on the Monterey Road at Orange Grove Avenue traffic signal project.

Chair Zneimer thanked the Commission for nominating him as Chair and commended the bike parking project.

7. Staff Liaison Communications

DDPW Courdy gave a brief update on the Ethics Training required by the City. She announced the Climate Action Plan Virtual Community meeting on Thursday, May 28 at 6:00 pm. Residents must register 24 hours in advance.

PWA DeWitt announce the Annual Dumpster Day Event on Saturday, June 20 at 8am. Seniors can qualify for curbside pickup by registering with the Senior Center.

ADJOURNMENT: Meeting adjourned at 8:13 pm

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on June 16, 2020.

DocuSigned by:

Sam Zneimer

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Sam Zneimer, Chair