



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION  
REGULAR MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**September 15, 2020, at 6:30 p.m.**

*South Pasadena Mobility and Transportation Infrastructure Commission Statement of Civility*

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the Mobility and Transportation Infrastructure Commission for September 15, 2020 will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's website

[http://www.spectrumstream.com/streaming/south\\_pasadena\\_mtic/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena_mtic/live.cfm)) and local cable channels.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commission Members will be participating remotely and will not be physically present in the Council Chambers.

If you would like to comment on an agenda item, members of the public may submit their comments in writing for consideration, by emailing comments or questions to: [mticpubliccomments@southpasadenaca.gov](mailto:mticpubliccomments@southpasadenaca.gov). **Public Comments must be received by 12:00 p.m., September 15, 2020** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) if you request for your public comment to be read at the meeting.

- CALL TO ORDER:** Chair Sam Zneimer
- ROLL CALL:** Commissioners: Lawrence Abelson, John Fisher, Michelle Hammond, Kimberley Hughes and Sam Zneimer
- CITY COUNCIL LIAISON:** Dr. Richard Schneider, M.D.
- STAFF PRESENT:** Shahid Abbas, Public Works Director, Garrett Crawford, Public Works Operations Manager, Tatevik Barakazyan, Civil Engineering Assistant, and Leaonna DeWitt, Public Works Assistant
- PLEDGE OF ALLEGIANCE:** Commissioner Michelle Hammond

**PUBLIC COMMENTS AND SUGGESTIONS**

The Mobility and Transportation Infrastructure Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for consideration, by emailing comments or questions to: [mticpubliccomments@southpasadenaca.gov](mailto:mticpubliccomments@southpasadenaca.gov). **Public Comments must be received by 12:00 p.m., September 15, 2020** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) if you request for your public comment to be read at the meeting.

**1. Public Comment – General**

**ACTION ITEMS**

- 2. State Route-110 and Fair Oaks Avenue Interchange Modification Project**
- 3. Minutes of the Regular Mobility and Transportation Infrastructure Commission on August 18, 2020**

**DISCUSSION ITEMS**

- 4. Neighborhood Traffic Management Program (NTMP)**

**COMMISSION LED DISCUSSION**

- 5. COVID-19 Mobility and Transportation Related Matters Ad Hoc Committee**

**COMMUNICATIONS**

- 6. City Council Liaison Communications
- 7. Commissioner Communications
- 8. Staff Liaison Communications

**ADJOURNMENT**

**FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS**

October 20, 2020	TBD	6:30 p.m.
November 17, 2020	TBD	6:30 p.m.
December 15, 2020	TBD	6:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

09/09/20

Date

/s/

Leonna DeWitt

Public Works Assistant

**ITEM 2**

State Route 110 and Fair Oaks Avenue Interchange  
Modification Project



# Mobility & Transportation Infrastructure Commission Agenda Report

ITEM NO.   2  

**DATE:** September 15, 2020

**FROM:** Shahid Abbas, Public Works Director

**SUBJECT:** **Recommended to the City Council Approved the Revised Scope of the Project to Evaluate Different Alternatives for the State Route 110 and Fair Oaks Avenue Interchange Modification Project approved by the Metro Board as a Measure R State Route 710 Mobility Improvement Project**

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## **Recommendation**

It is recommended that the Mobility and Transportation Infrastructure Commission recommend that the City Council approve the revised scope of the project to evaluate different alternatives for the State Route 110 (SR-110) and Fair Oaks Avenue interchange modification project approved by the Metro Board as a Measure R State Route 710 (SR-710) Mobility Improvement Project (MIP) and direct Staff to proceed with the traffic study for the revised scope.

## **Background**

On May 25, 2017, the Metro Board made a unanimous decision to adopt the Transportation System Management/Transportation Demand Management (TSM/TDM) Alternative as the Locally Preferred Alternative for the SR-710 North Extension Project allocating \$1 Billion in remaining Measure R. On November 21, 2017, the City Council approved a letter to the Metro Board recommending SR-110 and Fair Oaks Avenue interchange modifications as a Measure R SR-710 MIP.

## **Discussion/Analysis**

The Metro Board approved a total of \$70 Million in funding over two cycles for the SR-110 and Fair Oaks Avenue interchange modification (“hook ramp”) project as a Measure R SR-710 MIP: Cycle 1 \$38 Million on December 6, 2018 and Cycle 2 \$32 Million on September 18, 2019. The “hook ramp” interchange modification project as originally proposed in 2004 could not be deployed due to the right of way constraints and lack of engineering data to support the project.

Therefore, all three agencies (the City, Caltrans and Metro) agreed to the revised expanded scope of the project to include performing a traffic study to select the most viable and practical alternative including consideration of the hook ramp that will reduce congestion along the Fair Oaks Avenue corridor and not shift the problem to a different location. All three agencies agreed that the expanded project scope to include study of the following alternates:

- On ramp configurations from northbound Fair Oaks Avenue to southbound SR-110, i.e., “hook ramp”.
- Off ramp configurations from northbound SR-110 to Fair Oaks Avenue including consideration to add an off ramp lane.

Measure R SR-710 Mobility Improvement Project: SR-110 and Fair Oaks Avenue Interchange Modification Project Revised Scope of Work

September 15, 2020

Page 2 of 2

- Identification of bottlenecks along Fair Oaks Avenue corridor and suggested improvements.
- Traffic signal improvements throughout the corridor with the deployment of advanced adaptive traffic management systems and signal coordination and synchronization.
- Other possible viable alternatives to improve the interchange and reduce congestion along Fair Oaks Avenue to keep traffic off adjacent corridors.

The study will deploy advanced modeling and micro simulation techniques to assess the impacts and analyze the proposed alternatives. To select the best possible alternative the study will consider measures of effectiveness such as travel times, delay times, congestion levels, queue lengths, volume and capacity ratios, and impacts to bike and pedestrian passage.

### **Fiscal Impact**

The Metro Board approved \$70M in Measure R MIP funding for the City of South Pasadena SR-110 and Fair Oaks Avenue interchange modification (hook ramp) project. In order to execute an agreement with Metro, the City needs to have a detailed project scope of work. The proposed traffic study will evaluate the best alternative to develop the project scope for the proposed agreement. Once the agreement is finalized, the City will be eligible for reimbursement of the traffic study, as the results of the study will be utilized for the project environmental and design phases. It is proposed to initially fund the traffic study from the Prop C local return and then the City will be eligible for reimbursement of the funds once the agreement is finalized with Metro.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**ITEM 3**

Minutes of the Regular Mobility and Transportation  
Infrastructure Commission on August 18, 2020

**MINUTES OF THE  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION  
18<sup>TH</sup> DAY OF AUGUST 2020 AT 6:30 P.M. AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Regular Meeting of the Mobility and Transportation Infrastructure Commission was called to order by Chair Zneimer at 6:30 p.m. The meeting was held in a virtual setting, with all Commissioners and Council Liaisons attending via Zoom, and the meeting being broadcast via the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**Present:** Vice Chair Abelson, Commissioner Fisher, Commissioner Hammond, Commission Hughes, and Chair Zneimer.

**Council Liaison:** Councilmember Dr. Richard Schneider

**Absent:** None

**Staff Present:** Deputy Director of Public Works Kristine Courdy, Director of Planning and Community Development Joanna Hankamer, Manager of Long Range Planning and Economic Development Margaret Lin and Public Works Assistant Leonna DeWitt

**PLEDGE OF ALLEGIANCE**

Commissioner Fisher led the pledge of allegiance.

**PUBLIC COMMENT**

1. PWA DeWitt announced that one public comment was received in writing via email from the following individual:

- Josh Albrekston – He submitted a flyer on “Uplift Melrose” a proposed improvement in the Melrose Arts District for safe public spaces.

**PRESENTATIONS**

**2. Al Fresco Dining**

Joanna Hankamer, Director of Planning and Community Development and Margaret Lin, Manager of Long Range Planning and Economic Development gave a presentation and update on the Al Fresco Dining.

Commissioners had various questions and comments regarding the Al Fresco Dining Plan and Staff responded to the commissioners.

**3. Transportation and MTIC CIP Project Overview**

DDPW Courdy gave a presentation of the transportation and MTIC CIP Project overview.

Commissioners had various questions and comments regarding the various projects and funding.

**4. Monterey Road Bike Lanes from Western City Limit to Pasadena Avenue**

DDPW Courdy gave a presentation that bike lanes are proposed on Monterey Road from the western



City limit to Pasadena Avenue as part of a planned street improvement project.

Commissioners had various questions and comments regarding the additional bike lanes on Monterey Road and were overall supportive of the proposed bike lanes..

**5. Rogan Funds and Measure R SR-710 Mobility Improvement Projects**

DDPW Courdy gave a presentation regarding the Rogan Funds and Measure R SR-710 Mobility Improvement Projects.

Commissioners had various questions and comments regarding the projects.

**6. Status Update on Measure M Sub-Regional Project (MSP) Funding**

DDPW Courdy gave a brief update on the Measure M MSP funding and answered questions of the commissioners.

**ACTION ITEMS**

**7. Minutes of the Regular Mobility and Transportation Infrastructure Commission on July 21, 2020.**

Commission approved as amended (Zneimer, Abelson; passed unanimously)

**8. Non-Voting Youth Member to the Mobility and Transportation Infrastructure Commission**

DDPW Courdy gave an update that the City Council received a first and second for the MTIC to consider adding a non-voting youth member.

The Commission discussed and reached a consensus that the appointment of a non-voting youth member should be considered during the next school year (2021-22).

A motion was made that the non-voting youth member be added to the MTIC Workplan in June 2021 for consideration during the next school year starting in September 2021. (Zneimer, Hughes; passed unanimously)

**DISCUSSION ITEMS**

9. None

**COMMISSION LED DISCUSSION**

**10. COVID-19 Mobility and Transportation Related Matters Ad Hoc Committee**

No comments

**COMMUNICATIONS**

**11. City Council Liaison Communications**

No Comments

**12. Commissioner Communications**

Commissioner Hughes expressed concerned regarding the Gold Line Crossing improvements and inquired about all the proposed traffic studies.

Vice Chair Abelson expressed concern regarding the intersection at Fair Oaks Avenue and Grevelia Street and inquired if there are some short-term solutions regarding the right turn movement.

Commissioner Fisher agreed with Vice Chair Abelson’s comments.

Commissioner Hammond concurred with the comments regarding the intersection at Fair Oaks Avenue and Grevelia Street.

### **13. Staff Liaison Communications**

PWD DeWitt announced the Household Hazardous and Electronic Waste Event scheduled for Saturday, August 29 at 8 a.m. to 2 p.m. at 1020 El Centro Street.

DDPW Courdy announced that this is her last meeting for several months, as she will be out on maternity leave.

**ADJOURNMENT**: Meeting adjourned at 9:30 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on August 18, 2020.

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Sam Zneimer, Chair



PUBLIC COMMENT  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE  
COMMISSION MEETING

August 18, 2020

(Deadline to submit Comments 8/18/20 at 12p.m.)

Item No.	Name	Document	Date Received
GC	Josh Albrekston	E-mail Public Comment	8/8/20

**From:** Josh Albrektson  
**Sent:** Saturday, August 8, 2020 4:14 AM  
**To:** MTIC Public Comments  
**Subject:** August 18th meeting general comment

**CAUTION:** This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please read aloud

This should be the ten year plan for Mission Street.

**UPLIFT MELROSE**  
ACTIVATING SAFE PUBLIC SPACE ON THE STREETS OF LA

Please join us **Tuesday, August 11th at 6:30 pm**, to learn more about the exciting proposed improvements in the Melrose Arts District.



**Uplift Melrose** seeks to encourage an increase in active modes of transportation such as bicycling and walking by creating a safe and comfortable pedestrian environment for all Angelenos.

**Approved and Funded 3.9 Million Dollar Grant**  
Through the Metro 2015 Call For Projects

**Seeking Additional 40-50 Million Dollar Grant Funding**  
Through the Active Transportation Program

**PROJECT AREA**



- Road Reconfiguration
- 1.3 Miles of Separated, Protected Bikeways
- 4 Acres of Additional Public Space
- Raised and Enhanced Crosswalks
- Pedestrian Safety Improvements
- Trees and Landscape Planting

Hosted by the Mid City West Community Council and the City of Los Angeles Bureau of Street Services.

[Click here to join meeting](#)

**Tuesday • August 11th • 6:30 pm**

MID CITY WEST STREETS LA

--  
Josh Albrektson MD  
Neuroradiologist by night  
Crime fighter by day

**ITEM 4**

Discussion of Neighborhood Traffic Management  
Program (NTMP)



# Mobility & Transportation Infrastructure Commission Agenda Report

ITEM NO.   4  

**DATE:** September 15, 2020

**FROM:** Garrett Crawford, Public Works Operations Manager  
Tatevik Barakazyan, Civil Engineering Assistant

**SUBJECT:** **Discussion of Neighborhood Traffic Management Program (NTMP)**

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## **Discussion/Analysis**

The City of South Pasadena Neighborhood Traffic Management Program (NTMP) is a city-wide initiative to empower citizens to address traffic calming concerns. The need for the program stemmed from the City's desire for an equitable, systematic and easily accessible approach to handling neighborhood traffic calming requests.

Interwest Consulting Group has prepared the proposed Plan that will be presented to the Mobility and Transportation Infrastructure Commission. The proposed NTMP will require City Council adoption. The traffic studies and implementation of traffic calming measures under the proposed NTMP shall be subject to availability of funds and City Council will be required to designate funding towards this Program on an annual basis.

## **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: South Pasadena Neighborhood Traffic Management Program (NTMP)