



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION  
SPECIAL MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
December 15, 2020, at 6:29 p.m.**

*South Pasadena Mobility and Transportation Infrastructure Commission Statement of Civility*

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the special meeting of the Mobility and Transportation Infrastructure Commission (MTIC) for December 15, 2020 at 6:29 p.m. will be conducted remotely and held by Zoom video conference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commission Members will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

Mobility and Transportation Infrastructure Commission  
**Zoom Meeting Information**  
**Meeting ID: 849 3688 8186**  
**Passcode: 094138**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly;  
or
2. Click on the following unique Zoom meeting link:;  
<https://us02web.zoom.us/j/84936888186?pwd=eEZnYzZsQkZjTStYbHhBeHI1VXQvZz09> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:  
<https://us02web.zoom.us/u/ky9n7bhztz>

**IMPORTANT NOTE:** Members of the public may access the meeting to observe the meeting's proceedings; however, at this time, there is no live, real-time participation by members of the

**PUBLIC COMMENT**

If you would like to comment on an agenda item, members of the public may submit their comments in writing for consideration, by emailing comments or questions to: [mticpubliccomments@southpasadenaca.gov](mailto:mticpubliccomments@southpasadenaca.gov). **Public Comments must be received by 12:00 p.m., December 15, 2020** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) clearly state if you wish for your comment to be read during the meeting.

**CALL TO ORDER:** Chair Sam Zneimer

**ROLL CALL:** Commissioners: Lawrence Abelson, John Fisher, Michelle Hammond, Kimberley Hughes and Sam Zneimer

**CITY COUNCIL LIAISON:**

**STAFF PRESENT:** Garrett Crawford, Acting Deputy Director of Public Works, Tatevik Barakazyan, Civil Engineering Assistant, and Leaonna DeWitt, Public Works Assistant

**PLEDGE OF ALLEGIANCE:** Commissioner John Fisher

**PUBLIC COMMENT AND SUGGESTIONS**

**1. Public Comment – General**

**ACTION ITEMS**

**2. Minutes of the Regular Mobility and Transportation Infrastructure Commission on November 15, 2020**

**DISCUSSION ITEMS**

**3. Transportation Project Status Update**

**4. Mobility Capital Improvement Projects Proposed 2020-21**

**5. Mobility and Transportation Infrastructure 2021 Work Plan**

**6. Annual Report 2020**

**COMMISSION LED DISCUSSION**

**7. COVID-19 Mobility and Transportation Related Matters Ad Hoc Committee**

**8. SR 710 Mobility Improvement Projects Ad Hoc Committee**

**COMMUNICATIONS**

**9. City Council Liaison Communications**

**10. Commissioner Communications**

**11. Staff Liaison Communications**

**ADJOURNMENT**

**FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS**

January 19, 2020	TBD	6:30 p.m.
February 16, 2020	TBD	6:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

12/14 /2020

Date

/s/

Leonna DeWitt

Public Works Assistant

**ITEM 2**

**Minutes of the Regular Mobility and Transportation  
Infrastructure Commission on November 17, 2020**

**MINUTES OF THE  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION  
17<sup>th</sup> DAY OF NOVEMBER 2020 AT 6:30 P.M. AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Regular Meeting of the Mobility and Transportation Infrastructure Commission was called to order by Chair Zneimer at 7:32 p.m. The meeting was held in a virtual setting, with all Commissioners and Council Liaisons attending via Zoom, and the meeting being broadcast via the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**Present:** Vice Chair Abelson, Commissioner Fisher, Commissioner Hammond, Commission Hughes, and Chair Zneimer.

**Council Liaison:** Councilmember Dr. Richard Schneider

**Absent:** None

**Staff Present:** Shahid Abbas, Public Works Director, Garrett Crawford, Acting Deputy Public Works Director, Tatevik Barakzayan, Civil Engineering Assistant and Leonna DeWitt, Public Works Assistant

**PLEDGE OF ALLEGIANCE**

Commissioner Hughes led the pledge of allegiance.

**PUBLIC COMMENT**

1. PWA DeWitt announced that one public comment was received in writing via email from the following individual:

- Joanne Nuckols – Joanne Nuckols – Expressed concern regarding the Ramona Avenue Traffic Study, the potential traffic impacts prior to “in-person” school attendance starts. She also commented on the EIR for the General Plan/Housing Element and the MTIC should be participating.

**ACTION ITEMS**

**2. Minutes of the Regular Mobility and Transportation Infrastructure Commission on October 20, 2020 - Minutes approved as amended. (Zneimer, Hughes 5-0)**

**DISCUSSION ITEMS**

**3. Measure M Multi-Sub Regional Project (MSP) Update (Informational Only)**

Vice-Chair Abelson opened the discussion on this item. The Commission agreed to have staff provide an update of the 2018 Project Lists, Garfield Ave/Monterey Rd, short term improvements on Fremont Ave/Meridian Ave and the viability of the projects. A planned update on the project will be part of the January 2020 meeting

**4. Metro Recommends Revisions to Measure R and Measure M (Informational Only)**

The Commission discussed Metro’s recommended revisions and possible improvements/projects that can be implemented in the City. A number of ideas were discussed, such as first/late efforts, such as shuttles,

The Ad Hoc Sub-Committee comprised of Larry Abelson and John Fisher have been looking at the project lists. There was discussion about the COG meeting and could we send comments to the COG.

Commissioner Hammond shared a concern over noise from the EV chargers. The Public Works team shared they would review.

## **COMMISSION LED DISCUSSIONS**

### **5. COVID-19 Mobility and Transportation Related Matters Ad Hoc Committee**

Commissioner Hammond reported that some of the business owners are concerned about another closure. She suggested additional signage to direct people to the various parking areas in the City. There was some discussion about safety rules for heaters, cords, ADA access, etc. The commission complimented the recent installation of the artwork on the safety barriers.

### **6. Preferential Parking Policy**

Chair Zneimer gave a brief overview of the Preferential Parking procedure.

Public Comment

- Joanne Knuckles – Expressed concern regarding the City’s policy and suggested reviewing Pasadena’s Preferential Parking System.

ADPWD Crawford discussed the possible development of a policy due to various development projects. Commissioner Hughes referenced the past review of developments in regards to where entrances and exits intersect with streets.

## **COMMUNICATIONS**

### **7. City Council Liaison Communications**

Council Liaison Dr. Schneider discussed a letter distributed to the Commission earlier regarding Caltrans property. The City’s proposal was rejected by Caltrans due not having sufficient financing. He suggested that the Commission make a recommendation to the City Council to close Meridian Avenue for a dining plaza. Council Liaison Dr. Schneider announced that this is his last meeting and that he has enjoyed working with the MTIC.

### **8. Commissioner Communications**

Commissioner Hughes thanked Council Liaison Schneider for his support.

Commissioner Hammond thanked Council Liaison Schneider for his years of service to the community.

Vice-Chair Abelson expressed gratitude for Council Liaison Schneider and the work that he has done and hopefully continues to do for the community. He suggested that sub-committees be extended to residents with their expertise.

Commissioner Fisher thanked Council Liaison Dr. Schneider for being available to listen to ideas. He thanked him for elevating the concept of the loop ramp at Fair Oaks and Arroyo Seco Parkway and found a way to have an engineer prepare a scale drawing. PWD Abbas was recognized for moving the project forward. It was also suggested the trimming or removal of the tree on northeast corner Monterey Road and Orange Grove Avenue.

Chair Zneimer expressed gratitude for Council Liaison Dr. Schneider for being supportive and being a dedicated advocate of active transportation projects.

### **9. Staff Liaison Communications**

ADPWD Crawford thanked Council Liaison Dr. Schneider for his kindness and that it has been a

pleasure working with him. He also provided information about grant applications. He also reported that work is being done at City Hall in improving the courtyard.

PWA DeWitt commented that it was a pleasure working with Council Liaison Dr. Schneider.

**ADJOURNMENT**: Meeting adjourned at 8:58 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on December 15, 2020.

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Sam Zneimer, Chair



**PUBLIC COMMENT**  
**MOBILITY AND TRANSPORTATION INFRASTRUCTURE**  
**COMMISSION MEETING**

**November 17, 2020**

(Deadline to submit Comments 11/17/20 at 12p.m.)

Item No.	Name	Document	Date Received
GC	Joanne Nuckols	E-mail Public Comment	11/17/2020
Item 6	Joanne Nuckols	E-mail Public Comment	11/17/2020



Joanne Nuckols

## PUBLIC COMMENT

1. The Ramona Ave Traffic Study was completed and a presentation to City Council over a year ago. To date, there has been no review by any city commission nor opportunity for the residents to comment. I'm asking that the commission consider placing this item on the next agenda for discussion and input from our neighborhood on the recommendations before in class school starts for SPHS and Holy Family School. One recommendation that will have the most impact on the safety and traffic congestion for students and residents was a staggered start time for the schools. The only recommendation implemented so far is a stop sign on Ramona at Rollin. Covid has essentially rendered our neighborhood normal and safe for the first time in years. We would like to keep it that way.

2. It has come to my attention that the draft EIR for the General Plan/Housing Element is in process. Transportation will be an important part of that document which will affect our city. In my opinion as a former Freeway and Transportation Commissioner knowing how important effective transportation is for the city and it's citizens, MTIC should be participating in this process ongoing instead of waiting until the draft is circulated, which I'm told all be in the Spring.

Joanne Nuckols

#### AGENDA ITEM #6 PREFERENTIAL PARKING DISTRICT POLICY

I'm pleased to see this item on the agenda and hope a further discussion will lead to revamping of the city's current policy. The current policy and enforcement is ineffective and inefficient. Ramona Ave is the first residential neighborhood to have Preferential Permit Only Parking on the weekends and 1 hr Permit Parking during the week. Weekends are effective and easy to enforce, weekdays are a waste of time and extremely hard for police to carry out any effective enforcement. We know what works and what doesn't. Pasadena's Preferential Parking system and procedures is excellent and could be very easily adopted in South Pasadena for ease of application and much increased effectiveness which will be much appreciated by affected neighborhoods.

**ITEM 4**  
**Mobility and Transportation Infrastructure 2021**  
**Work Plan**

# Mobility and Transportation Infrastructure Commission

## 2021 Work Plan



Objective	Tasks and Activities	Lead Person(s)	Timeline	Desired Outcome
	Action: Elect a Chair and Vice Chair	Staff Liaison & Commission	January 2021	Elect MTIC Chair and Vice Chair
	Action: 2021 Work Plan and 2020 Annual Report			Review and Approve MTIC 2021 Work Plan and 2019 Annual Report
	Private Development Project briefing from Planning			Update on Planning Development Projects
	Discussion: Measure M Projects	Staff Liaison & Commission	February 2021	Discuss the Measure M projects.
	Staff Briefing: Update on Measure R Projects	Staff Liaison		Update on status of the project.
	Discussion: Preferential Parking Policy	Staff Liaison & Commission	March 2021	Develop a preferential parking policy.
	Staff Briefing: Rogan Fund Project Update (Information Item)	Staff Liaison	April 2021	Update on current status of the project
	Continue Discussion on Measure M Projects			Continue discussion on Measure M projects.
	Presentation: Transportation & CIP Project Overview (Information Item)		May 2021	Staff Presentation on current Transportation Projects and CIP Projects under the MTIC purview.
	Private Development Project briefing from Planning			Update on Planning Development Projects.
	Action: Draft SB1 Street Resolution	Staff Liaison	June 2021	Review and recommend that City Council adopt the SB1 resolution (deadline for City Council approval is July 15, 2020)
	Continued discussion on Preferential Parking Policy			Continue discussion.

	CIP Transportation Projects Status Update		July 2021	Update on CIP Transportation Projects
	Selection of Measure M Projects			Recommend to City Council
	Measure R Project Update			Update on Measure R Projects
	Update on implementation of NTMP		August 2021	Update on NTMP
	Private Development Project briefing from Planning			Update on Private Development Projects
	Measure M Projects		September	Update on current status of the projects
	Staff Briefing: Rogan Fund Project Update (Information Item)		October 2021	Update on current status of the project
	Cal Recycle Grant Update		November 2021	Cal Recycle Grant
	Discussion: Review 2022 Work Plan	Staff Liaison & Commission	December 2021	Review 2021 Work Plan
	Discussion: Review 2020 Accomplishments	Staff Liaison		Review 2020 Accomplishments

**ITEM 5**  
Annual Report 2020

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**ANNUAL  
REPORT  
2020**

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**MOBILITY AND  
TRANSPORTATION  
INFRASTRUCTURE  
COMMISSION**



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# A Message from the Commission Chair

The Mobility and Transportation Infrastructure Commission (MTIC) is pleased to present its 2020 Annual Report. This Report covers the Commission's activities from May 2020 through December 2020.

The Commission continued its mission of providing recommendations, direction, and input for mobility and transportation infrastructure projects, capital improvement projects, and other significant projects and issues throughout the City, as well as addressing concerns from the public.

Sincerely,

Sam Zneimer

Mobility and Transportation Infrastructure Commission, Chair

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## PURPOSE STATEMENT

The Mobility and Transportation Infrastructure Commission (MTIC) is a five-member body to serve in an advisory capacity to the City Council on policies regarding:

- Mobility policy matters related to transportation and mobility, including traffic management plans, transit, multi-modal transportation, and active transportation, evolving transportation and mobility technologies, parking management, and regional transportation matters;
- Federal, state, regional, and local transportation funding and planning;
- Input on transportation and mobility policies such as the transportation-related Capital Improvement Project items, Neighborhood Traffic Management Plan, and Active Transportation Plan, etc.; and
- A forum for community input on mobility topics.



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# Mobility and Transportation Infrastructure Commission

Sam Zneimer	Commission Chair
Larry Abelson	Commission Vice-Chair
John Fisher	Commissioner
Michelle Hammond	Commissioner
Kimberley Hughes	Commissioner
Dr. Richard Schneider, Councilmember	City Council Liaison
Kristine Courdy, Deputy Public Works Director	Staff Liaison
Leaonna DeWitt, Public Works Assistant	

MTIC meetings are held every third Tuesday of the month at 6:30 p.m. Due to COVID-19 safety protocols, the Commission meetings have been held in virtual mode since March 2020.

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## **State Route 110 (SR-110) and Fair Oaks Interchange Modification Project**

The Commission recommended and approved the revised scope of the project to evaluate different alternatives for the state route 110 and fair oaks avenue interchange modification project approved by the metro board as a Measure R state route 710 mobility improvement project.

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## **Neighborhood Traffic Management Program**

The City of South Pasadena Neighborhood Traffic Management Program (NTMP) is a city-wide initiative to empower citizens to address traffic calming concerns. The program's need stemmed from the City's desire for an equitable, systematic, and easily accessible approach to handling neighborhood traffic calming requests. The Commission was an integral part in assisting with the development of the program.

# Senate Bill 1 (SB1): Road Maintenance and Rehabilitation Account Program

The Senate Bill (SB1) resolution must include a project list with a description and the location of each proposed project, a proposed schedule for the project's completion, and the improvement's estimated useful life. Below is a list of the 2019-20 FY Street Improvement Projects list that the MTIC recommended that the City Council adopt.

Street Segment	Project Limits		PCI	Est. Life	FY	Est. Cost
	From	To				
Pine Street	Meridian Ave	Huntington Dr	36	15/17 Yrs.	2020- 21	\$740,000
Maple St	Fremont Ave	Primrose Ave	41	15/17 Yrs.	2020- 21	\$91,000
Maple St	Meridian Ave	Huntington Dr	36	15/17 Yrs.	2020- 21	\$64,000
Mill Rd	Garfield Ave	End of street	40	15/17 Yrs.	2020- 21	\$38,000
Oneonta Knoll St	Fremont Ave	Primrose Ave	34	15/17 Yrs.	2020- 21	\$89,000
Milan Ave	Edgewood Dr	Oak St	47	15/17 Yrs.	2020- 21	\$150,000
Edgewood Dr	Milan Ave	Wayne Ave	40	15/17 Yrs.	2020- 21	\$200,000
Mission Street	Pasadena Ave	Arroyo Dr	37	15/17 Yrs.	2020- 21	\$80,000
Glendon Way	Monterey Rd	Lyndon Street	45	15/17 Yrs.	2020- 21	\$35,000
Arroyo Verde Rd	Monterey Rd	Arroyo Verde Rd	55	15/17 Yrs.	2020- 21	\$70,000