



**CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
February 15, 2022, at 6:30 p.m.**

VIA ZOOM TELECONFERENCE

South Pasadena Mobility and Transportation Infrastructure Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Government Code Section 54953, subdivision (e) (3), meetings of the Mobility and Transportation Infrastructure Commission (MTIC) for February 15, 2022, will be conducted remotely and held by video conference. Members of the public have the option to participate via Zoom using the following link:

Mobility and Transportation Infrastructure Commission
Zoom Meeting Information
Meeting ID: 889 7730 2572
Passcode: 977734

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us02web.zoom.us/j/88977302572?pwd=S3QwT3RKQVAvY2QrK0tjbXFpakFIQT09> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://us02web.zoom.us/u/ky9n7bhtz>

PUBLIC COMMENT AND SUGGESTIONS (*Public Comments are limited to 3 minutes*)

The MTIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: mticpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Tuesday, February 15, 2022.

- CALL TO ORDER:** Chair Abelson
- ROLL CALL:** Commissioners: Lawrence Abelson, Eric Dunlap, John Fisher, and Kimberley Hughes
- CITY COUNCIL LIAISON:** Councilmember Jon Primuth
- STAFF PRESENT:** Ted Gerber, Public Works Director and Leonna DeWitt, Public Works Assistant
- PLEDGE OF ALLEGIANCE:** Commissioner Dunlap

PUBLIC COMMENT AND SUGGESTIONS

1. Public Comment – General

ACTION ITEMS

- 2. Minutes of the Regular Mobility and Transportation Infrastructure Commission on January 18, 2022**
- 3. Annual Report 2021**

DISCUSSION ITEMS

- 4. Review of MTIC Ad-Hoc Committees**

COMMUNICATIONS

- 5. City Council Liaison Communications**
- 6. Commissioner Communications**

7. Staff Liaison Communications
Status Update

ADJOURNMENT

FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS

March 15, 2022	Council Chamber	6:30 p.m.
April 19, 2022	Council Chamber	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

2/09/2022

Date

/s/

Leonna DeWitt

Public Works Assistant

ITEM 2

Minutes of the Special Mobility and Transportation
Infrastructure Commission – January 18, 2022

TUESDAY, JANUARY 18, 2022
MINUTES OF THE CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
MEETING

CALL TO ORDER

Chair Abelson called the Regular Meeting of the Mobility and Transportation Infrastructure Commission to order on January 18, 2022 at 6:34 p.m. The meeting was held in a hybrid manner, both in person and via Zoom.

ROLL CALL: Chair Abelson

Present: Chair Abelson, Vice Chair Fisher, Commissioner Hughes, Commissioner Dunlap and Commissioner Liu

Council Liaison: Councilmember Jon Primuth

Absent:

Staff Present: Ted Gerber, Director of Public Works, and Leaonna DeWitt, Public Works Assistant (“PA”)

PLEDGE OF ALLEGIANCE

Commissioner Hughes led the Pledge of Allegiance.

PUBLIC COMMENT

1. Written Public Comment:

- Brett B
- Ed Elsner

Live Public Comment:

Both live public speakers commented on concerns regarding the safety of the intersection of Milan Avenue and Monterey Road.

- Mary Urquhart
- Brett Barnard

ACTION ITEMS

2. Minutes of the Special Mobility and Transportation Infrastructure Commission on December 13, 2021.

Minutes approved as presented. Motion made by Vice Chair Fisher and seconded by Commissioner Hughes (5-0).

DISCUSSION ITEMS

3. Annual Report 2021

PWD Gerber gave a brief overview of the item. Commissioner Hughes, Chair Abelson and Vice Chair volunteered to develop a draft Annual Report and present the draft at the next meeting.

4. Strategic Plan Review and Development of 2022 Work Plan

PWD Gerber gave a presentation on the Strategic Plan and the process/development of the 2022 Work Plan. Discussion ensued regarding the list of projects and issues. In light of the pending citywide review of commissions, the Commission developed a list of work plan goals for February through June 2022. The list of work plan goals include the development of the Fremont Avenue traffic plan using Metro \$6

million grant, neighborhood traffic management plan (NTMP) implementation, the Slow Streets program, private development project presentation by Community Development, Columbia Street restriping (with City of Pasadena), Ramona Avenue NTMP (status/implementation), street improvement projects (status) and improvements to the Mission/Meridian Gold Line crossing. Staff will report back following the outcome of the City Manager's ongoing commission analysis (Commission Review).

5. Selection of Officers

PWD Gerber recommended that the Commission postpone the selection of officers until March 2022 due to the pending Commission Review.

A motion was made by Chair Abelson recommending postponing the selection of officers until the March 20, 2022, meeting and seconded by Commissioner Hughes. (5-0).

COMMISSION LED DISCUSSION

6. SR 710 Mobility Improvement Projects Ad Hoc Committee

PWD Gerber provided an update on this item. The Commission discussed ensuring that the City is in communication with the City of Pasadena regarding transit improvements and the issue of the re-visioning of the freeway "stub."

7. Ramona Avenue Neighborhood Traffic Management Ad Hoc Committee

PWD Gerber gave a brief update on this item. All committee recommendations are still being reviewed, and there are discussions underway with Holy Family Church regarding the drop-off process.

8. COVID-19 Ad Hoc Committee

PWD Gerber gave a brief update on this item. There were limits as a result of the 12/31/21 expenditure deadline. Staff looked at other cities to see how we could procure the resources. Purchases have been made, though deliveries are still pending. Alta is expected to be re-engaged to work on final designs that will go to the Commission and then the City Council.

9. Preferential Parking Policy Ad Hoc Committee

No update.

COMMUNICATIONS

10. City Council Liaison Communications

Councilmember Primuth provided an update on various items and projects. He announced that the City is redistricting the five districts using the 2020 Census Data. He noted there was a CIP update by PWD Gerber, which was very helpful. Council Liaison Primuth is hoping the City will adopt a new system utilizing technology that will inform the community of their voting district and the respective candidates.

11. Commissioner Communications

Commissioner Dunlap is pleased with and enjoys the City's increased presence on digital social media platforms.

Commissioner Hughes brought up the South Pasadena rock sign and the displeasure of not being able to see it. PWD Gerber stated that the documents are executed with West Coast Arborist and will be starting in two weeks.

Commissioner Hughes thanked staff for their hard work.

Chair Abelson addressed the redevelopment of the Carrows on the northwestern corner of Fremont Avenue and Mission Street. He suggested this would be a great opportunity to provide input and work with the Community Development Department in regards to the challenges related to traffic flow or parking for not just this project, but for upcoming development projects..

PWD Gerber responded that staff has been working closely with Community Development on this project and will relay the Commission's concerns.

12. Staff Liaison Communications

None.

ADJOURNMENT: Meeting adjourned at 9:56 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on February 15, 2021.

Larry Abelson, Chair

From: Brett B
Sent: Tuesday, January 18, 2022 12:46 PM
To: Brett B
Subject: Improved visibility of STOP signs in South Pasadena needed

CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Once again an accident has occurred at the Monterey/Milan intersection due to a driver running the STOP sign. This time it was Doug Yokomizo on a bike that was sent to the hospital. (home and recovering thankfully) Maybe it was due to the driver being distracted, but the intersection offers the minimum “improvements” available to the City of South Pasadena to protect the community. My daughter, Emmie, was hit last June by a driver running the STOP. (her car was severely damaged and the other car was totaled). Years prior a child was killed at this intersection by a driver running the STOP. In all these years not a single improvement to the visibility of this intersection has occurred. What could be more apparent and cost so little? It doesn’t require studies or huge budget allocations. This intersection, like so many other roads in the city, is traversed by motorists from outside the community who lack the awareness of local roads. They are not intending to run the STOP. They just aren’t aware enough, and we can do something to help them become aware. Thus, they (and we) benefit from higher visibility traffic indicators.

Minimum Improvement Options:

- High Visibility reflective STOP signs
- Reflective tape added to STOP sign poles
- High reflective paint used in painting cross-walks and “STOP” on pavement
- Posting of “STOP sign ahead” signage at key intersections
- Raised reflective dots on pavement

Upgraded Improvement Options at problem intersections:

- Motion activated flashing lite STOP signs
- Overhead yellow warning lights

Please impart an urgency to have the City implement these improvements to this intersection immediately and as many other similar STOP sign intersections in the city. It is the highest cost:benefit that the city can make in public safety.

Attached is the link for tonights meeting at 6:30 of the Mobility and Transportation Infrastructure Commission. Please join and raise a chorus of voices requesting the City of South Pasadena make the upgrading of signing at STOP sign intersections a priority. Please either speak at the opening public comment period that allows 3 minute comments and/or email the commission and your city councilmember.

<https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

Thanks for helping to be part of the “tipping point” on this issue.

Brett Barnard

From: Ed Elsner
Sent: Tuesday, January 18, 2022 1:47 PM
To: MTIC Public Comments
Subject: General Public Comment for Jan. 18, 2021, Meeting (Intersection of Monterey Rd. and Milan Ave.)
Attachments: [Monterey and Milan.pdf](#)

CAUTION: This email originated from outside of the City of South Pasadena. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Chair Abelson and Commissioners Fisher, Dunlap, Hughes, and Liu:

I'm writing to encourage the Mobility and Transportation Infrastructure Commission to explore options to improve the visibility of the existing stop signs at the intersection of Monterey Road and Milan Avenue.

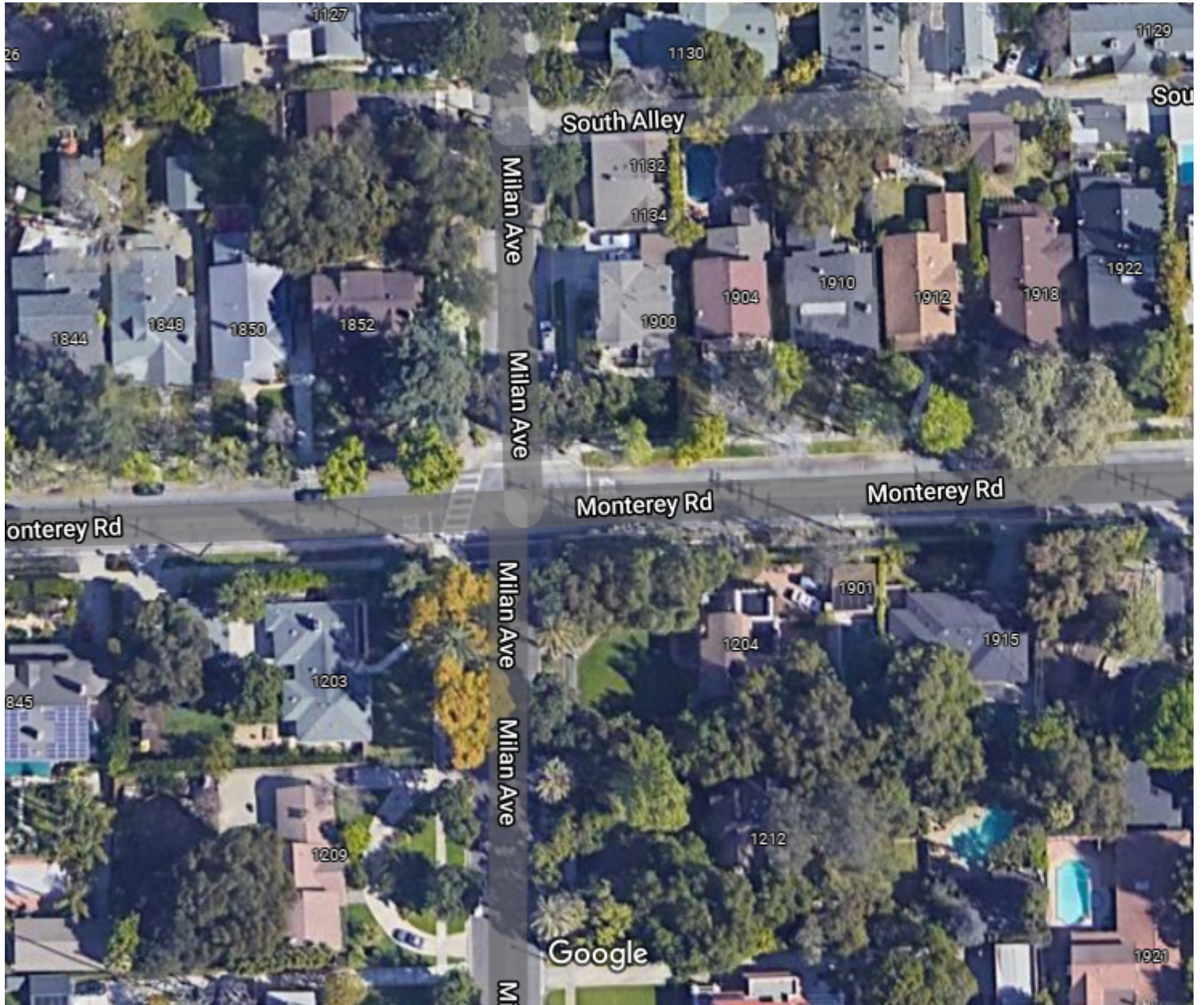
Although there is a 4-way stop sign, Milan Avenue shifts to the east above Monterey Road, as shown on the attached screenshot from Google Maps. I think this has the effect of "hiding" southbound vehicles and bicyclists that are stopped at the intersection. In my experience, drivers of vehicles traveling eastbound on Monterey Road will often glance quickly to their left but not see my vehicle waiting at the intersection to continue south on Milan Avenue.

Also, vehicles traveling in both directions often drive through the intersection without stopping. I have seen this happen countless times, invariably when there are no other vehicles stopped at the intersection. Unless there are other vehicles stopped at the intersection, I have to assume that vehicles traveling on Monterey Road will not stop at the intersection. By doing this I have avoided accidents on multiple occasions.

I believe that both of these factors contributed to an accident that happened on Saturday, January 18th, in which my friend and South Pasadena resident Doug Yokomizo was struck by a car in the intersection as he was riding his bicycle south on Milan Avenue and crossing Monterey Road. Doug was taken to the emergency room and was held overnight for observation. Thankfully, Doug will recover, but it will take several months for his injuries to heal. If Doug was not wearing a helmet, the outcome would have been worse.

Thank you for considering this late submission and for your service on the commission.

Ed Elsner



ITEM 3
MTIC 2021 Annual Report

**ANNUAL
REPORT
2021**

**MOBILITY AND
TRANSPORTATION
INFRASTRUCTURE
COMMISSION**



A Message from the Commission Chair

The Mobility and Transportation Infrastructure Commission (MTIC) is pleased to present its 2021 Annual Report. The Report summarizes the Commission's activities from January through December 2021, its first full years since first meeting in April 2020.

The Commission provided recommendations, direction, advice and technical assistance on mobility and transportation infrastructure issues, projects and programs throughout the City. In addition, the Commission heard and worked to address transportation and mobility concerns expressed by the public.

We look forward to working with staff and the community in 2022 and look forward to a productive, successful year.

Sincerely,

Larry Abelson

Chair, Mobility and Transportation Infrastructure Commission

PURPOSE STATEMENT

The Mobility and Transportation Infrastructure Commission (MTIC) is a five-member body that serves as a forum for community input on traffic issues and in an advisory capacity to the Public Works Department and the City Council on, among other things:

- Mobility and transportation matters, including neighborhood traffic management issues, congestion relief, parking management, traffic safety, active transportation measures, traffic flow improvements and regional freeway improvements;
- Federal, state, regional and local transportation funding and associated projects; and
- Transportation and mobility components of the Capital Improvement Program.

Mobility and Transportation Infrastructure Commission

Larry Abelson	Commission Chair
John Fisher	Commission Vice-Chair
Eric Dunlap	Commission
Kimberley Hughes	Commissioner
Donson Liu	Commissioner
Jon Primuth, Councilmember	City Council Liaison
Ted Gerber, Director of Public Works	Staff Liaison

Mobility and Transportation Infrastructure Commission meetings are held every third Tuesday of the month at 6:30PM. Meetings are held at: 1424 Mission Street. Due to COVID-19 safety protocols, the Commission meetings have been held in virtual mode since March 2020.

Arroyo Seco Parkway and Fair Oaks Avenue Interchange Modification Project

The Commission continued to promote and advise the Public Works Director on a scope of a study to evaluate the inbound parkway loop on ramp concept with necessary design exceptions by Caltrans along with adjacent improvements including a widening of the outbound parkway off ramp, modification of the northeast corner of Fair Oaks Avenue and Grevelia Street, selective removal of nearby bulb outs, and signing and striping modifications to facilitate traffic flow. This project was approved by the Metropolitan Transportation Authority Board as an Early Action Project using Measure R funds with approval by the South Pasadena City Council in 2017.

Ramona Avenue/South Pasadena High School/Holy Family School Traffic Circulation Improvements

The Commission made recommendations to the Public Works Director on traffic circulation improvements at and near Ramona Avenue, Fremont Avenue, South Pasadena High School and Holy Family School. The proposed improvements include creating a school loading zone adjacent to the high school, so to reduce traffic and school loading on Ramona Avenue as well as illegal loading on Rollin Street. In addition, the proposed improvements included modifications to the inbound and outbound flow patterns at Holy Family School as well as other traffic control modifications around the high school. The Public Works Director is evaluating the proposed recommendations.

Preferential Parking

The Commission prepared a model program for preferential parking in anticipation of land redevelopment projects in the City that might be approved with a deficit of on-site parking. Currently, there are three preferential parking districts, each with different criteria. The model program would standardize the process. However, the model program would require new staffing or other resources for development, enforcement and administration. The model program was submitted to the Public Works Director and was received and filed. Adoption of the model program might depend on policy decisions by the City Council regarding on-site parking requirements for future land redevelopment projects, among other things.

Neighborhood Traffic Management

The Commission recommended a standardized process for considering neighborhood traffic management measures after receiving expressed concerns from residents. The Commission recommended thresholds for traffic volume, speeds and resident consensus of proposed mitigation measures. It is anticipated that the proposed neighborhood traffic management program will be brought to the City Council for consideration and adoption in the near future.

Street Resurfacing Program

The Commission approved a list of streets to be resurfaced using SB 1 funds. The selection of streets was primarily based on the pavement condition index (PCI), with the streets having the lowest PCI receiving the highest priority for funding. According to staff, the amount of available SB 1 funding would be \$460,000 or less and would be received by the City in the fourth quarter of 2021.

The Commission also continued to monitor and press for executing the existing backlog of street improvement projects.

Meridian Avenue Traffic Safety Evaluation

After hearing numerous concerns from residents regarding traffic collisions on Meridian Avenue, primarily between Kendall Avenue and Oak Street, the Commission evaluated traffic studies and provided to City Council recommendations regarding an all-way stop at the intersection of Meridian Avenue and Oak Street requested by residents. Subsequently, in connection with its consideration of potential further measures on Meridian Avenue, the Commission requested that staff report back with mid-block speed data sight distance at intersections, gaps between vehicles, traffic volume and five-years of collision data that identifies the types and locations of collisions. The Commission is awaiting a report back from the Public Works Director. To help with reporting by residents of accidents or vehicle caused property damage, the commission suggested a web portal process for reporting.

Measure M Projects

The Commission once again developed projects for the use of \$ 1.7 million in Measure M funding originally submitted to and approved by the City Council in 2018. The projects were proposed to provide congestion relief and improve traffic safety on thoroughfares entering the city from the north and the south. The projects include:

- A new traffic signal at the intersection of Garfield Avenue and Monterey Road, subject to a traffic study and in coordination with the City of San Marino.
- A striping modification along the full length of Columbia Street to provide a through lane in each direction in addition to a left turn lane and otherwise

slow and improve the management of traffic flow. This proposal would not remove any curb parking and would be in coordination with the City of Pasadena.

- Realignment of the west side of Orange Grove Avenue between Oliver Street and the Arroyo Seco Parkway inbound on ramp, so as to provide a continuous advance right turn lane.
- Modification of the curb return and the access ramp at the northeast corner of Fair Oaks Avenue and Grevelia Street so as to accommodate the westbound dual right turn lanes.
- More positive pedestrian warning controls, using rectangular rapid flashing beacons at four intersections with marked crosswalks.

Slow Streets Program

The Commission recommended projects for the use of up to \$ 420,000 in funding for the program. The Slow Streets Program uses repurposed funds made available from the Metropolitan Transportation Authority. The Commission had to quickly develop measures for the use of the funds that expired at the end of 2021.

The program includes striping modifications to reduce apparent travel widths on:

- Hermosa Street between Columbia Street and Grand Avenue
- Grand Avenue between Hermosa Street and Mission Street
- Oak Street between Fair Oaks Avenue and Garfield Avenue

The program also includes replacement and enhancements to the dining parklets on Mission Street between Meridian Avenue and Diamond Avenue to standardize and upgrade their appearance.

Other Accomplishments

The Commission initiated a process of meeting with Planning (now Community Development) Department staff to discuss current and upcoming private

development projects and opportunities for the Commission to provide input on traffic and parking issues and impacts while projects are under review.

The Commission oversaw the installation and activation of the new traffic signal at Monterey Road and Orange Grove Avenue, initiated years ago by the prior Public Works Commission.