



**CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
July 19, 2022 at 6:30 p.m.**

IN-PERSON HYBRID

South Pasadena Mobility and Transportation Infrastructure Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Government Code Section 54953, subdivision (e) (3), meetings of the Mobility and Transportation Infrastructure Commission (MTIC) for July 19, 2022, will be conducted remotely and held by video conference.

The in-person/virtual hybrid meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate in-person or via Zoom using the following link:

Mobility and Transportation Infrastructure Commission
Zoom Meeting Information
Meeting ID: 898 4562 1956
Passcode: 231967

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly;
or

2. Click on the following unique Zoom meeting link:

<https://us02web.zoom.us/j/89845621956?pwd=RzFDT3lkNWtVN0U1aHRaRnZTRmVqUT09>

or

3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://us02web.zoom.us/u/ky9n7bhtz>

PUBLIC COMMENT AND SUGGESTIONS (*Public Comments are limited to 3 minutes*)

The MTIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: mticpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Tuesday, July 19, 2022.

- CALL TO ORDER:** Chair Fisher
- ROLL CALL:** Commissioners: Lawrence Abelson, Eric Dunlap, John Fisher, and Kimberley Hughes
- CITY COUNCIL LIAISON:** Councilmember Jon Primuth
- STAFF PRESENT:** Ted Gerber, Public Works Director, Hasmik Korkis, Sr. Civil Engineer and Leaonna DeWitt, Public Works Assistant
- PLEDGE OF ALLEGIANCE:** Commissioner Dunlap

PUBLIC COMMENT

1. Public Comment – General

INFORMATION REPORTS

- 2. Project Status Update – PWD Gerber**
- 3. Review of the Meridian Traffic Data and Analysis**

ACTION / DISCUSSION

- 4. Approval of Minutes of the Regular Mobility and Transportation Infrastructure Commission Meeting on June 21, 2022**

COMMUNICATIONS

- 5. City Council Liaison Communications**
- 6. Commissioner Communications**

7. Staff Liaison Communications

ADJOURNMENT

FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS

August 16, 2022	Council Chamber	6:30 p.m.
September 20, 2022	Council Chamber	6:30 p.m.
October 18, 2022	Council Chamber	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

07/14/2022

Date

/s/

Leonna DeWitt

Public Works Assistant

ITEM 2
Project Status Update

To be provided as an Additional Document prior to the Meeting

ITEM 3

Review of the Meridian Traffic Data and Analysis

To be provided as an Additional Document prior to the Meeting

ITEM 4

Approval of Minutes of the Regular Mobility and
Transportation Infrastructure Commission Meeting
on July 19, 2022

TUESDAY, JUNE 21, 2022
MINUTES OF THE CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
REGULAR MEETING

CALL TO ORDER

Chair Fisher called the Regular Meeting of the Mobility and Transportation Infrastructure Commission to order on June 21, 2022, at 6:36 p.m. The meeting was held in-person and virtually via Zoom.

ROLL CALL: Chair Fisher

Present: Chair Fisher, Commissioner Abelson, and Commissioner Hughes

Council Liaison:

Absent: Councilmember Primuth and Vice Chair Dunlap

Staff Present: Ted Gerber, Director of Public Works, and Leaonna DeWitt, Public Works Assistant (“PA”)

PLEDGE OF ALLEGIANCE

Commissioner Abelson led the Pledge of Allegiance.

PUBLIC COMMENT AND SUGGESTIONS

1. Public Comment – General

No Public Comment.

INFORMATION REPORTS

2. Project Status Update

PWD Gerber gave a brief overview of the on-going projects list. The projects were reviewed and PWD Gerber provided updates about a number of the key efforts, such as the Measure M projects, the Fair Oaks Avenue synchronization project, the safety measures for Orange Grove and the 110 Freeway connection.

The Orange Grove Avenue and 110 Freeway connection area needs to be reviewed in regards to the street lights. Chair Fisher suggested the inter-spacing of street light types, so more light is provided that could help drivers in negotiating the curve.

Chair Fisher inquired if traffic cameras were included in the Fair Oaks traffic flow improvement project and was advised that cameras are included in the working budget.

The Mission Street and Fremont Ave. efforts will be out for bid during the summer and projects would start in the fall.

Regarding improvements at Columbia and Orange Grove, the neighbors will need to be advised of improvements, such as edge striping on all sides. The City of South Pasadena is working with the City of Pasadena on the improvements.

The Slow Streets efforts is moving forward. The next steps efforts will go to the City Council meeting on July 20, 2022. Outreach to the local community about the project components would take place in August and September 2022.

The Commission urged that the new “loading zone” concept be implemented before the beginning of the new school year at South Pasadena High School.

The Commission discussed the pending positions for the Public Works Department, including a Traffic Engineer.

3. Review Commissioner Congress Presentation

PWD Gerber gave a presentation on this item. The Commission discussed what key efforts should be highlighted. The projects to be featured would include Measure M projects, Ramona Ave improvement recommendations, Slow Street projects, Fremont and Meridian efforts, the Neighborhood Traffic Management Plan, and the Preferred Parking Policy recommendations.

4. Review List of Street Resurfacing Projects

PWD Gerber gave a brief overview on this item. Discussion ensued regarding the various segments.

The Commission talked about the backlog of approved street improvement surfacing projects. PWD Gerber stated that unused funds are rolled over to the next year. Street improvements projects that are in the design process will move forward to construction.

The Commission voiced that they would be most happy to review street improvements project lists to assist in prioritizing projects if needed. Proposed projects and available funds are being reviewed, in addition to SB1 funds.

The Commission inquired about the need for a current pavement condition study. The last pavement study was done over three years ago. In future studies, the analysis should include the needed improvements for curb and gutters. There also should be note of possible water or sewer impacts.

At the next commission meeting, the slurry seal report will be reviewed.

ACTION/DISCUSSION ITEMS

5. Minutes of the Regular Mobility and Transportation Infrastructure Commission on May 17, 2022

Minutes approved as amended. Motion made by Commissioner Hughes and seconded by Commissioner Abelson (3-0, motion passes).

6. Annual Report & Fiscal Year 2022-2023 Work Plan

Annual Report and Fiscal Year 2022-2023 Work plan approved as amended. Motion made by Commissioner Hughes and seconded by Commissioner Abelson (3-0, motion passes).

COMMUNICATIONS

7. City Council Liaison Communications

No Comments.

8. Commissioner Communications

Commissioner Hughes inquired about the South Pasadena rock sign. PWD Gerber responded that there are no other plans with the rock sign at this time, due to the water restrictions. Commissioner Hughes suggested to apply mulch to the area to retain moisture.

Commissioner Abelson thanked PWD Gerber for the updated projects list and how it was very helpful to have a comprehensive list.

9. Staff Communications

PWD Gerber announced the storm water pilot projects.

ADJOURNMENT: Meeting adjourned at 9:18 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on July 19, 2022.

John Fisher, Chair