



**CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
March 21, 2023 at 6:30 p.m.**

IN-PERSON

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Government Code Section 54953, subdivision (e) (3), meetings of the Mobility and Transportation Infrastructure Commission (MTIC) for Tuesday, March 21, 2023, will be conducted remotely and held by video conference.

The in-person/virtual meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate in-person or via Zoom using the following link:

Mobility and Transportation Infrastructure Commission
Zoom Meeting Information
Meeting ID: 844 1942 2575
Passcode: 472139

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us02web.zoom.us/j/84419422575?pwd=SmJlUTRSZXN0K3daMENzaWdRcFZFZz09>
or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://us02web.zoom.us/u/ky9n7bhtz>

PUBLIC COMMENT AND SUGGESTIONS *(Public Comments are limited to 3 minutes)*

The MTIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: mticpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Tuesday, March 21, 2023.

- CALL TO ORDER:** Chair Fisher
- ROLL CALL:** Commissioners: Lawrence Abelson, Eric Dunlap, John Fisher, Kimberley Hughes, and Diego Zavala.
- CITY COUNCIL LIAISON:** Councilmember Jon Primuth
- STAFF PRESENT:** Ted Gerber, Public Works Director (“PWD”) and Leaonna DeWitt, Public Works Assistant (“PWA”)
- PLEDGE OF ALLEGIANCE:** Commissioner Zavala

PUBLIC COMMENT

1. Public Comment – General

INFORMATION REPORTS

- 2. Project Status Update – PWD Gerber**
- 3. Planning ‘State of Streets’ Joint Council & MTIC Meeting – April 19th, 2023**
- 4. Review of Measure R Mobility Improvement Project: Fair Oaks SR-110 Interchange Loop Ramp**

ACTION / DISCUSSION

- 5. Approval of Minutes of the Regular Mobility and Transportation Infrastructure Commission Meeting on January 17, 2022**
- 6. Selection of Officers**

COMMUNICATIONS

- 7. City Council Liaison Communications
- 8. Commissioner Communications
- 9. Staff Liaison Communications

ADJOURNMENT


FUTURE MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION MEETINGS

April 18, 2023	Council Chamber	6:30 p.m.
May 16, 2023	Council Chamber	6:30 p.m.
June 20, 2023	Council Chamber	6:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

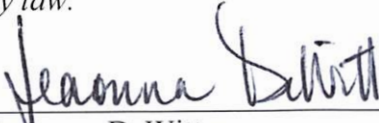
Commission Meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.

03/16/2023
Date


Leonna DeWitt
Public Works Assistant

ITEM 2
Project Status Update

Staff Report Forthcoming

ITEM 5

Approval of Minutes of the Regular Mobility and
Transportation Infrastructure Commission Meeting
on January 17, 2023

TUESDAY, JANUARY 17, 2023
MINUTES OF THE CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
REGULAR MEETING

CALL TO ORDER

Chair Fisher called the Regular Meeting of the Mobility and Transportation Infrastructure Commission to order on January 17, 2023, at 6:34 p.m. The meeting was held in-person and virtually via Zoom.

ROLL CALL: Chair John Fisher

Present: Chair Fisher, Commissioner Abelson, Vice-Chair Dunlap, Commissioner Hughes, and Commissioner Zavala

Council Liaison: Mayor John Primuth

Absent:

Staff Present: Ted Gerber, Public Works Director (“PWD”), (“CEA”), and Leonna DeWitt, Public Works Assistant (“PWA”)

PLEDGE OF ALLEGIANCE

Commissioner Hughes led the Pledge of Allegiance.

PUBLIC COMMENT AND SUGGESTIONS

1. Public Comment – General

1. Casey Law – Mr. Law is the Chair of the South Pasadena Natural Resources and Environmental Commission. He expressed concerns about climate change and how pollution and emissions are related to transportation. Mr. Law supports and hope there can be an expansion of slow streets and complete streets efforts. He shared how the California Air Resources Board in their “scoping plan,” supports electrification, rooftop solar, slow street efforts. Mr. Law also supports creating a safety plan to reduce traffic related injury and deaths. He also thinks it would be good to remove parking minimums and update the bicycle master plan

Via Zoom

2. Matthew Thomas – Expressed concern regarding the existing slow signs on Arroyo Drive and requested the signs be removed.

INFORMATION REPORTS

2. Project Status Update

PWD Gerber gave a brief update on various projects. Director Gerber shared that the process to hire a new “transportation position” was moving forward. The company KOA is assisting the city in the signal synchronization of Fair Oaks Avenue. They would assist with looking at signal timing options.

Metro will be reviewing Measure M projects. It has already come to light that the project at Garfield and Monterey needs an analysis to determine if a guideline is met for traffic signal control.

Vice-Chair Dunlap inquired about the status of the evaluation of the crossing guard that was being tested. It was reported that the review had not been completed yet.

Director Gerber shared that in regards to the traffic circulation around Holy Family School, Oak Street and Ramona Avenue, a community meeting was going to be held soon. Traffic tactics, such as creating a “drop off” area in front of the high schools would be shared.

Commissioner Abelson inquired about how we can deal with the analysis issue in regards to the signal at Garfield

Avenue and Monterey Road. Do we need to facilitate a consultant to assist us with the analysis that is now needed? Would our consultants that were recently approved be able to assist with the needed analysis? We don't want to lose momentum on our projects.

Chair Fisher inquired if KOA would be working on the simulations for the Fair Oaks signals and, if so, would it be identifying the projected improvements in reducing stops, air pollution emissions, fuel consumption and greenhouse gases.

Director Gerber shared that one of the tasks the city needs to complete is a new updated greenhouse gas inventory.

ACTION/DISCUSSION ITEMS

3. Review of Development Projects and Transportation Impact Analysis Methodology

PWD Gerber gave a presentation on this item.

New Development Projects-Transportation Issues

Director Gerber shared information about two coming developments in the city and the traffic implications. The entrance and exit issues and the number of parking spaces were discussed for 815 Fremont and for 1020 El Centro. It was discussed that the current process includes mitigation measures to be implemented after the respective completion and occupancy of each project, if determined to be justified.

There was a discussion about transportation analysis methodology. The issue of Level of Service was discussed as was information regarding traffic delays and reducing vehicle miles travelled.

Commissioner Dunlap stated that pedestrian safety should be paramount.

Commissioner Hughes had concerns about the planned "service entrance/exit" that was planned for the 815 Fremont project, as the left turn into the proposed entrance could back up traffic into the intersection of Mission Road.

Commissioner Abelson commented how the guidelines were never shared, nor was the Mobility and Transportation Infrastructure Commission able to review and comment on the guidelines.

Chair Fisher thanked Director Gerber for the presentation. He stated that the revised transportation environmental assessment had its genesis in a large project in the San Francisco Bay Area that would have major traffic impacts. Those impacts using the conventional Level of Service evaluation, which examines intersection delay, would be significant. However, the impacts using the new Vehicle Miles Travelled approach would not be significant. Thus, the new approach tends to be developer friendly.

4. Approval of Minutes of the Regular Mobility and Transportation Infrastructure Commission on October 18, 2022

Minutes approved as amended. Motion made by Commissioner Hughes and seconded by Vice- Chair Dunlap (5-0, motion passes).

COMMUNICATIONS

5. City Council Liaison Communications

Mayor Pro-Tem informed the Commission of the items on the City Council agenda scheduled for January 18, 2023.

6. Commissioner Communications

Commissioner Hughes she agrees with the slow signage in the Arroyo area and she hopes this can mitigate some of the traffic concerns in the community. She inquired if there is a final accident report for Marengo Avenue and Maple Street and if that information will come before the Commission. PWD Gerber stated that there is a final report and the County district attorney is pursuing charges, however only the scope of the Marengo study will be brought before the Commission.

Commissioner Abelson congratulated Mayor Primuth on his appointment as the Mayor. He inquired if accident data would be part of the Marengo study. PWD Gerber responded that there is a review of accident data.

Vice Chair Dunlap thanked PWD Gerber and his staff.

7. Staff Communications

No Comments

ADJOURNMENT: Meeting adjourned at 8:48 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Mobility and Transportation Infrastructure Commission of the City of South Pasadena at a meeting held on February 21, 2023.

John Fisher, Chair