



**CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**

**MINUTES
REGULAR MEETING
TUESDAY, March 19, 2024**

CALL TO ORDER:

Vice Chair Hughes called the Meeting of the South Pasadena Mobility and Transportation Infrastructure Commission to order on Tuesday, March 19, 2024 at 6:30 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Vice Chair	Kimberley Hughes
Commissioner	Lawrence Abelson
Commissioner	John Fisher
Commissioner	Diego Zavala
Commissioner	Eric Dunlap

COUNCIL LIAISON

Councilmember Evelyn Zneimer

ABSENT

Leonna DeWitt, Public Works Assistant, announced a quorum.

CITY STAFF PRESENT:

H. Ted Gerber, Public Works Director (“PWD”), David Pena, Transportation Program Manager (“TPM”), and Leonna DeWitt, Public Works Assistant (“PWA”) were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Commissioner Dunlap.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

In-person Public Comments

Marlice Patam Assaf is a homeowner and spoke about the road issues on North Alley and hazards it presents and provided a packet signed by tenants on Montrose Avenue, Milan Avenue, and along North Alley to the commission. She is petitioning to allocate funds in the city budget to make repairs.

ACTION/DISCUSSION**2. APPROVAL OF MINUTES OF February 20, 2024 MEETING**Recommendation

It is recommended that the Commission review and consider approval of the February 20, 2024 meeting.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Abelson, seconded by Commissioner Fisher to approve the minutes as amended. The motion carried 5-0.

AYES: Hughes, Abelson, Zavala, Fisher, Dunlap

NOES: None.

ABSENT: None.

ABSTAINED: None.

3. SELECTION OF OFFICERS

Commissioner Abelson nominated current Vice Chair Hughes as next chair and commissioner Zavala as next Vice Chair. They both accepted the nomination.

COMMISSION ACTION AND MOTION

City staff took roll call and the motion carried 5-0.

AYES: Hughes, Abelson, Zavala, Fisher, Dunlap

NOES: None.

ABSENT: None.

ABSTAINED: None.

INFORMATION REPORTS**4. SOUTH PASADENA ANNUAL TRAFFIC SAFETY UPDATE**

TPM Pena gave a brief project update of the annual traffic safety update. He went over the injuries citywide, identified some of the trends, and summarized the data on maps and from Statewide Integrated Traffic Records System (SWITRS). He explained the differences between the Transportation Injury Mapping System (TIMS) and SWITRS databases. Next steps includes work on various traffic safety projects and staff is looking at the Safe Streets and Roads for All (SS4A) for future grant funding.

Staff responded to questions raised by the Commission.

Commissioner Abelson suggested continuing to receive an annual update is very helpful, and other important focuses should be what caused these accidents and where are the highest volume of accidents.

Commissioner Fisher suggested traffic control enhancements could help improve safety as well and wouldn't require big budgets. The other collisions should be examined to help highlight potential patterns regarding accidents and consider getting statistical information from the county regarding streets of certain sizes and speeds.

Vice Chair Hughes suggested an awareness campaign using some of this data.

Kay Finley expressed concerns about Arroyo Drive traffic safety, thinking about Mission all the way to Columbia and the slow streets signs have done nothing to slow down the traffic. Arroyo Drive is very curvy and has blind spots and Kay Finley is hoping to slow traffic on Arroyo Dr. Commissioner Fisher talked about needing changes to the street.

5. PROJECT STATUS UPDATE

Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City's mobility and transportation Infrastructure.

Vice Chair Hughes asked if there are any projects that can be looked at for review pertaining to the city's budget. PWD Ted Gerber confirmed that most projects do not have a general fund component and can be reviewed with City Council.

PWD Ted Gerber and TPM Pena gave a brief project update.

Pena presented an item to get direction and recommendation pertaining to the Slow Streets Program as it relates to K rails and parklets and Mission Street Road Diet.

Pena gave an update that the raised reflector work with LA County Public Works on Huntington Drive has been completed on the past Saturday.

Staff responded to questions raised by the Commission.

COMMUNICATIONS

6. CITY COUNCIL LIAISON COMMUNICATIONS

Council Liaison Zneimer reported that there was another water main break and 12 families were affected, the mayor said she spoke with the residents and they expressed they were not happy with the Teslas in the city.

7. COMMISSIONER COMMUNICATIONS

Commissioner Zavala spoke about his recent trip to Mazatlan Mexico and shared his observations about that city and South Pasadena. He noted that public safety is handled a bit independently and there were several speed bumps to calm traffic. Maybe they should be considered as a traffic calming solution in South Pasadena.

Commissioner Abelson spoke about a message from a friend in San Marino who asked when the city is going to get pedestrian signals for Garfield and Mission. He mentioned it as something to consider. Additionally, the center line on San Marino is a bit faded.

Commissioner Dunlap spoke about his weekend biking with South Pasadena Active Streets group, from Garfield Park to the Nature Center. He ran into a family that was biking not as a social event, but as a form of transportation. He mentioned this in regard to the slow streets program and traffic calming measures.

Commissioner Abelson complimented the city on Monterey Road changes and called for permanent solutions pertaining to stop signs that have been knocked down. He was curious about pot hole filling efforts across the city as it related to public comments earlier in the evening.

Vice Chair Hughes thanked staff for their work and reports for the evening.

8. **STAFF LIAISON COMMUNICATIONS**

PWD Gerber and TMP David had no comment.

PWA Leaonna DeWitt announced her departure from the City of South Pasadena.

ADJOURNMENT

Vice Chair Hughes adjourned the meeting of the Mobility and Transportation Infrastructure Commission at 9:31 P.M.

Respectfully submitted:

DocuSigned by:
H. Ted Gerber
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Ted Gerber
Staff Liaison, Public Works Director

APPROVED:

DocuSigned by:
Kimberley Hughes
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Kimberley Hughes
Chair

Approved at Commission Meeting: 06/13/24