



**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION
SPECIAL MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

April 27, 2021, at 6:59 p.m.

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO
THE PUBLIC**

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the special meeting of the Natural Resources and Environmental Commission for February 23, 2021 will be conducted remotely and held by Zoom video conference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commissioners will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

Natural Resources and Environmental Commission
Zoom Meeting Information
Webinar ID: 992 8222 4630

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://zoom.us/j/99282224630>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://us02web.zoom.us/j/99282224630>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting’s proceedings; however, at this time, there is no live, real-time participation by members of the public.

PUBLIC COMMENT

If you would like to comment on an agenda item, members of the public may submit their comments in writing for consideration, by emailing comments or questions to: nrecpubliccomment@southpasadenaca.gov. **Public Comments must be received by 12:00 p.m., April 27, 2021** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on, or if it is a general public comment; and/or 3) clearly state if you wish for your comment to be read during the meeting.

South Pasadena Natural Resources and Environmental Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

CALL TO ORDER: Amy Davis Jones

ROLL CALL: Commissioners Rona Bortz, Michelle Hammond, Casey Law, William J. Kelly, Michael Siegel; Vice Chair Madeline C. Di Giorgi; Chair Amy Davis Jones.

COUNCIL LIAISON: Mayor Pro Tem Michael A. Cacciotti

STAFF PRESENT: Anteneh Tesfaye, Acting-Deputy Public Works Director
Garrett Crawford, Acting-Deputy Public Works Director
Arpy Kasparian, Water Conservation & Sustainability Analyst
Reyna Salazar-Martin, Public Works Management Assistant

PLEDGE OF ALLEGIANCE Amy Davis Jones

PUBLIC COMMENTS AND SUGGESTIONS

The Natural Resources and Environmental Commission (NREC) welcomes public input. Members of the public may address the NREC by emailing: nrecpubliccomment@southpasadenaca.gov. **Public Comments must be received by 12 p.m., April 27, 2021** to ensure adequate time to compile and post. Public Comment portion of the email is limited to 250 words. Please make sure to

indicate: 1) your name; 2) what agenda item you are submitting public comment on or if it is a general public comment; and 3) if you request for your public comment to be read at the meeting.

Pursuant to state law, the NREC may not discuss or take action on issues not on the meeting agenda, except that members of the NREC or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

Note: Public input will also be read during all agenda items.

1. Public Comment

PUBLIC HEARINGS

2. Proposed Removal of 3 Non-Native Trees at 23 Short Way

Recommendation:

Staff recommends that the Natural Resources and Environmental Commission recommend approval to the Planning Commission for the removal of 3 non-native trees at 23 Short Way, subject to the proposed conditions of approval.

COMMUNICATIONS

3. City Council Liaison Communications

4. Commissioner Communications

5. Staff Liaison Communications

6. Upcoming Events

- FREE Household Hazardous and E-Waste Collection Event – May 29 (San Gabriel)
- LA County Smart Gardening Webinars – Various dates (<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars – Various dates (<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT

FUTURE NREC MEETINGS

May 25, 2021	Virtual Zoom	7:00pm
June 22, 2021	Virtual Zoom	7:00pm

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, agenda related documents and complete agenda packets are available for public inspection online at <https://www.southpasadenaca.gov/government/boards-commissions/natural-resources-environmental-commission>.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

_____ Date

_____ Arpy Kasparian
Water Conservation and Sustainability Analyst

ITEM 2

Tree Removal Hearing: 23 Short Way



Natural Resources & Environmental Commission Agenda Report

ITEM NO. _____

DATE: April 27, 2021

FROM: Garrett Crawford, Acting Deputy Public Works Director

SUBJECT: **Proposed Removal of three Non-Native Trees at 23 Short Way**

Recommendation

Staff recommends that the Natural Resources and Environmental Commission recommend approval to the Planning Commission for the removal of three non-native trees at 23 Short Way, subject to the proposed conditions of approval.

Background

The applicant has a proposed development project consisting of the demolition of an existing house with an attached garage and constructs a new, two-story dwelling of 2,900 square feet and a separate Accessory Dwelling Unit of 1,026 square feet over a subterranean garage on a land of 11,243 square feet in the area involving two-parcel merger.

Discussion/Analysis

Project Description

On March 10, 2021, the applicant submitted a Private Property Tree Removal application to remove three non-native trees from 23 Short Way. The Tree Removal application lists the removal of three non-native trees in good condition. Therefore this, tree removal permit is being referred to the Natural Resources and Environmental Commission (NREC) per South Pasadena Municipal Code (SPMC) Section 34.10(c)(1). Due to the scope of the proposed development project, the following trees are proposed for removal. (Attachment 1)

Project Analysis

The applicant has submitted a tree removal permit application, design narrative, and site plans as Attachment 1. The City Arborist has inspected the trees and agrees with the trees' health condition; however, the arborist denied the proposal removals without the site plan. The City Arborist would approve the tree removals once they receive approved plans. Per SPMC Section 34.12-5 (b), a quantity of seven replacement trees are required to mitigate the tree removals associated with the proposed development (Attachment 1).

SPMC Section 34.12-5(b). Table 2 below includes the species, size, and quantity of each proposed tree.

Table 2: Proposed Trees for Replacement

Tree Code	Species	Native	Size	Quantity
1	Lavender Trumpet	No	36"	6
Total Number of New Trees to Be Planted on Site Following Construction:				6

The applicant is proposing to plant six 36" box trees on the subject property, which doesn't meet the requirement set forth in set forth in SPMC Section 34.12-5 (1). The applicant will forfeit a portion of the tree deposit for the one remaining tree replacement.

The NREC shall review the proposed Conditions of Approval and provide comments that will be forwarded to the Planning Review Authority, which is the Planning Commission for this Project. The proposed tree removals will be included in the Planning Divisions public notice, which meets the noticing requirements of SPMC 34.10 (a) (2). Staff has reviewed the proposed Project application and proposes the following tree related conditions of approval:

PW1) Show all existing and proposed trees (including parkway trees), including size and species, and indicate their disposition. The applicant shall show methods of protecting existing onsite and on the parkway trees during construction on the plans. The applicant shall submit an arborist report for all trees (including parkway trees) at project completion to the City, demonstrating that all protection methods were followed, and document the tree disposition after construction.

PW2) Tree removals associated with development shall only be conditionally approved subject to the applicant receiving their development building permit, paying all fees associated with the tree removal as established by resolution of the city council, and paying a deposit in the amount of \$2,345 for the seven replacement trees. Upon the planning review authority's approval of the development application and satisfaction of all conditions of approval and payment of all required fees, the applicant shall be issued a tree removal permit.

PW3) Replacement trees shall be planted per SPMC section 34.12-5 (b). The applicant is required to plant seven replacement trees based on the trees proposed for removal. The replacement trees shall be inspected by the South Pasadena Public Works Department before being planted.

PW4) Upon the applicant's proof to the city's satisfaction that the applicant has complied with the approved tree replacement plan, the city shall reimburse the applicant's replacement tree deposit. Should the applicant fail to plant any replacement trees in accordance with the approved replacement tree plan, the city shall retain the amount of the replacement tree deposit necessary to cover the cost to plant any required replacement trees in alternative locations within the city (public right-of-way, park, etc.), as permitted by SPMC chapter 34.

PW5) No trees shall be removed from the site until Tree Removal Permits are issued.

Proposed Removal of three Non-Native Trees at 23 Short Way
April 27, 2021

Legal Review

The City Attorney has not been asked to review this item.

Fiscal Impact

The applicant has paid the initial tree removal inspection fee and will be required to pay any permit fees for the project. The applicant will also be required to deposit \$2,345 for the seven replacement trees required as part of this Project.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda, and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments

1. Application Package (including Design Narrative and Permit Application)

**CITY OF SOUTH PASADENA
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**

1414 Mission Street - South Pasadena - CA 91030 - 626-403-7240

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT APPLICATION

Please submit site plan if more than three (3) trees are involved.

Inspection Fee: \$120

PERMIT NO. _____

Permit Fee: \$308; 4 or more \$428

All fees are nonrefundable

Job Site: 23 Short Way St., South Pasadena, CA 91030

Property Owner's Name(S): Aaron Wong Phone: 626-285-3408

Address: 23 Short Way St., South Pasadena, CA 91030

Contractor's Name: Vincent Chen(Architecturæ Group)

Address: 112 N Earle St., San Gabriel, CA 91775 Phone: 626-285-3408

City Business License No: _____

Development

**Trees 4" in diameter or greater are Mature Trees - Include all conditions warranting the removal
Please Submit plan if more than three (3) trees are involved**

Tree(s) Diameter	Type of Tree(s)	Location of Tree	Reason for Removal
6"	#1 JACARANDA	RIGHT OF WAY	MAKE ROOM FOR NEW DRIVEWAY
12"	#4 CARROTWOOD	FRONT YARD	MAKE ROOM FOR ADU ENTRANCE
15"	#5 CARROTWOOD	FRONT YARD	MAKE ROOM FOR ADU ENTRANCE

Office Use Only:

Application Received: _____ Tree Removal and Replacement Plan: _____ Arborist Report: _____

Project Narrative: _____ Proposed Development Plan: _____ Site Plan: _____ NREC Hearing Date: _____

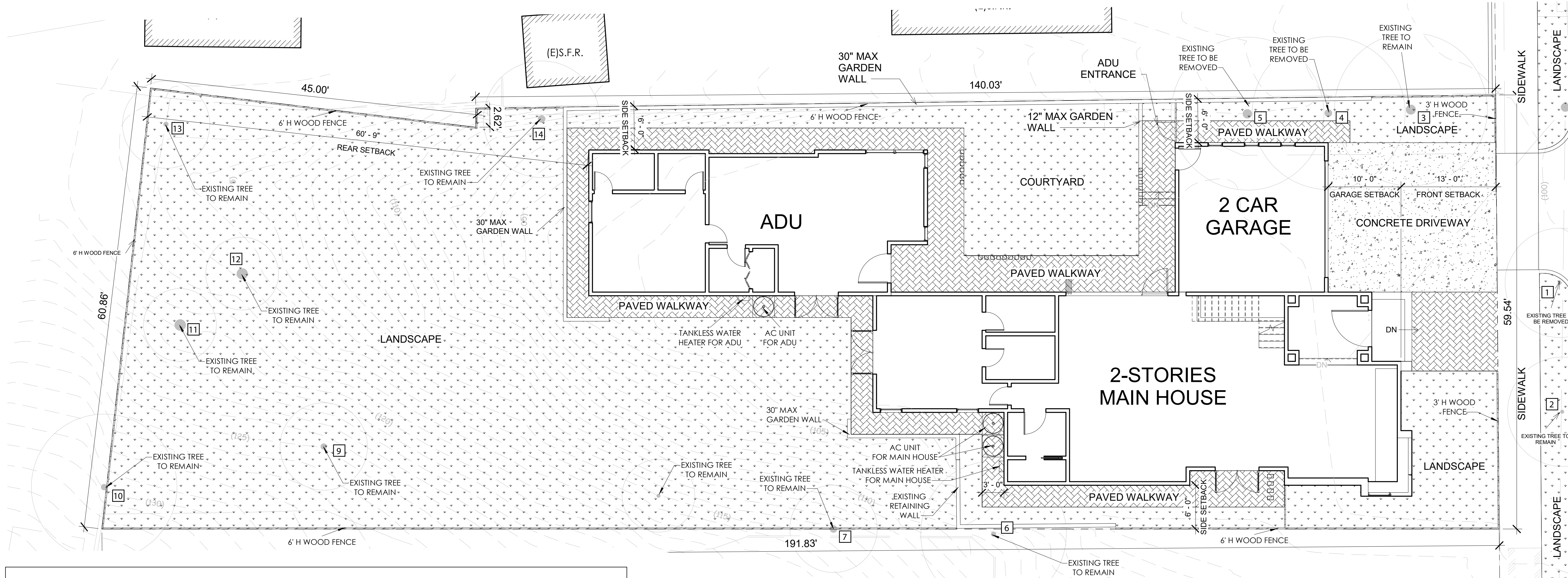
Comment Period Begins: _____ Comment Period Ends: _____ Permit Ready: _____

PRIVATE PROPERTY TREE REMOVAL/REPLACEMENT PERMIT CONDITIONS:

- (1) Conditions must exist to warrant the removal of any mature tree. Healthy trees which are not causing a hardship on the property owner shall not be approved for removal.
- (2) Tree removals will include complete removal of the stump and backfill of the hole.
- (3) For every tree approved for removal, multiple replacement trees must be planted anywhere on the owner's property or on City's property upon City's approval. For replacement tree(s) planted in the parkway, root barriers will be required to control the root system. The size of the replacement tree(s) is (are) based on the diameter of the trunk and the type of tree(s) for removal. The replacement tree(s) must be a minimum of 24" box size or as specified by the Engineering Division.
- (4) Replacement trees must be planted within 90 days of the issuance date on the permit.
- (5) Prior to planting the replacement trees, a final inspection must be conducted by the City inspector to verify conformance with tree replacement requirements. Please call to schedule an appointment at (626) 403-7370, Monday through Thursday, 7:30 a.m. to 4:00 p.m.
- (6) A 100-foot radius map and mailing labels shall be required to provide public notice of the tree removal. Residents within a 100-foot radius of the property shall be given 15-days to comment on the tree removal prior to issuance of the permit.

APPLICANT SIGNATURE: Vincent Cohen DATE: 03/10/2021

NO SITE DEVELOPMENT PLAN SUBMITTED OR APPROVED AT THIS TIME.		City use only	
1. Recommended for Approval or <u>Denial</u>	<u>CITY TREE</u>	Type/Variety Inspected:	<u>JACARANDA</u>
Size of Tree: <u>6"</u>	Replacement Tree Size: <u>24"</u>	Qty: <u>1</u>	Due by: _____
Comments: <u>HEALTHY CITY TREE. DENIED, PENDING CONSTRUCTION/DESIGN PLAN APPROVAL.</u>			
Inspected By: <u>R. Mujia</u>	Date Inspected: <u>3.25.21</u>		
2. Recommended for Approval or <u>Denial</u>		Type/Variety Inspected:	<u>CARROTWOOD</u>
Size of Tree: <u>13"</u>	Replacement Tree Size: <u>24"</u>	Qty: <u>3</u>	Due by: _____
Comments: <u>HEALTHY TREE, ADJACENT TO DRIVEWAY DENIED PENDING CONSTRUCTION/PLAN APPROVAL.</u>			
Inspected By: <u>R. Mujia</u>	Date Inspected: <u>3.25.21</u>		
3. Recommended for Approval or <u>Denial</u>		Type/Variety Inspected:	<u>CARROTWOOD</u>
Size of Tree: <u>14"</u>	Replacement Tree Size: <u>24"</u>	Qty: <u>3</u>	Due by: _____
Comments: <u>HEALTHY TREE, ADJACENT TO DRIVEWAY DENIED PENDING CONSTRUCTION/DESIGN APPROVAL</u>			
Inspected By: <u>R. Mujia ISA WE 2355-A</u>	Date Inspected: <u>3.25.21</u>		



TREE INVENTORY

ITEM #	BOTANICAL NAME	COMMON NAME	TRUNK SIZE DBH	CANOPY SPREAD	REMAIN	TREE CONDITION
1	JACARANDA ACUTIFOLIA	JACARANDA	6"	15'	NO	GOOD
2	JACARANDA ACUTIFOLIA	JACARANDA	6"	15'	YES	GOOD
3	CUPANIOPSIS ANACARDIOIDES	CARROTWOOD	16"	21'	YES	GOOD
4	CUPANIOPSIS ANACARDIOIDES	CARROTWOOD	12"	21'	NO	GOOD
5	CUPANIOPSIS ANACARDIOIDES	CARROTWOOD	15"	21'	NO	GOOD
6	QUERCUS AGRIFOLIA	COAST LIVE OAK	8"	20'	YES	GOOD
7	JUGLANS CALIFORNICA	WALNUT	12"	12'	YES	POOR
8	JUGLANS CALIFORNICA	WALNUT	6"	10'	YES	POOR
9	QUERCUS AGRIFOLIA	COAST LIVE OAK	10"	12'	YES	GOOD
10	QUERCUS AGRIFOLIA	COAST LIVE OAK	10"	20'	YES	GOOD
11	JUGLANS CALIFORNICA	WALNUT	10"	20'	YES	POOR
12	JUGLANS CALIFORNICA	WALNUT	10"	25'	YES	POOR
13	QUERCUS AGRIFOLIA	COAST LIVE OAK	8"	12'	YES	GOOD
14	OLEA EUROPAEA	OLIVE	12"	12'	YES	GOOD

These guidelines establish a "Tree/Root Protection Zone" to safeguard the health of protected trees.

Tree #1 is a specimen tree, which is protected. Tree roots are generally located in the top 12-24 inches of soil and can extend to a distance exceeding the tree's height and/or width.

To comply with the tree protection guidelines:

Any required trenching should be routed in a manner that minimizes root damage.

All work conducted in the ground within the root protection area of any protected tree should be accomplished with hand tools.

Construction activity should be diverted from the Tree/Root Protection Zone. Cutting of roots should be avoided (i.e., place pipes and cables below uncut roots).

Additional Protective Measures

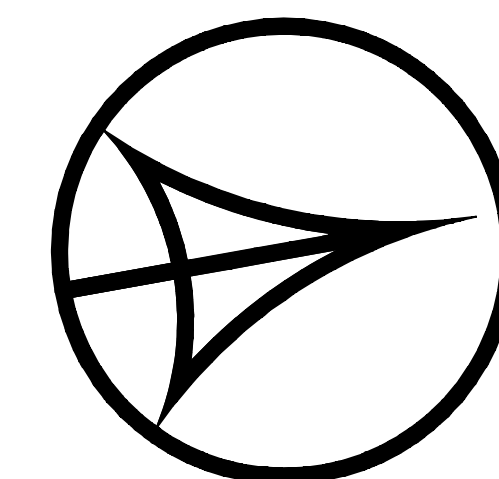
- Protective chain-link fencing with an access gate of minimal width should be installed.

- The Tree/Root Protection Zone should be irrigated sufficiently with clean, potable water to keep the tree in good health and vigor before, during, and after construction. This may mean deeply soaking the ground periodically.

- No construction staging or disposal of construction materials or byproducts is allowed within the Tree/Root Protection Zone.

Public Trees - Maintained by the City of Pasadena

These trees are located in the parkway between the curb face and the property line, and therefore are public trees. To have any work done on these trees, contact Forestry Operations at 626-744-4321.



NORTH

1/8" = 1'-0"



NOTE:

- A PRIVATE TREE REMOVAL APPLICATION MAY BE REQUIRED TO REMOVE THE EUCALYPTUS
- TREES THAT ARE NOT TO BE REMOVED AND ARE ON THE CITY'S TREE ORDINANCE, THE CONTRACTOR SHALL PROVIDE A TREE PROTECTION PLAN PREPARED BY AN TREE ARBORIST AND SUBMITTED FOR REVIEW AND APPROVAL PRIOR TO THE ISSUANCE OF A BUILDING PERMIT.

TREE INVENTORY

PREPARED BY:
BEN LUNDGREN AND ASSOCIATES
 2605 FAIRFIELD PLACE
 SAN MARINO, CALIFORNIA 91108
 TEL: (626) 535-9544 FAX: (626) 535-9534

PROJECT:
MR. AND MRS. AARON WONG
 23 SHORT WAY STREET
 SOUTH PASADENA, CALIFORNIA 91030-4050
 818 - 635 - 6526



REVISIONS:
 1 - 22 - 2021
 3 - 05 - 2021

Sheet Title
 EXISTING
 SITE PLAN
 Date 3-4-2020
 Scale 1/8" = 1'-0"
 Drawn B.L.
 FILE NO. 3226

Sheet
L - 1

PREPARED BY:
BEN LUNDGREN AND ASSOCIATES
 2605 FAIRFIELD PLACE
 SAN MARINO, CALIFORNIA 91108
 TEL: (626) 535-9544 FAX: (626) 535-9534

PROJECT:
MR. AND MRS. AARON WONG
 23 SHORT WAY STREET
 SOUTH PASADENA, CALIFORNIA 91030-4050
 818 - 635 - 6526



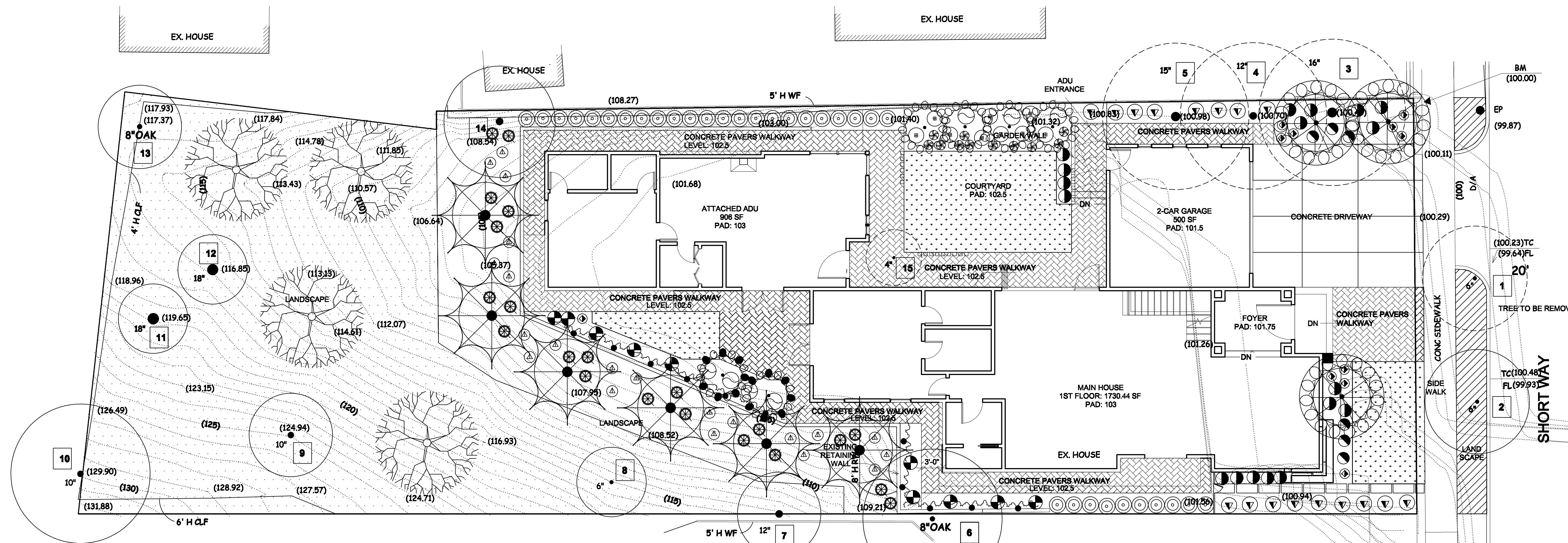
REVISIONS:

1	22 - 2021
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Sheet Title

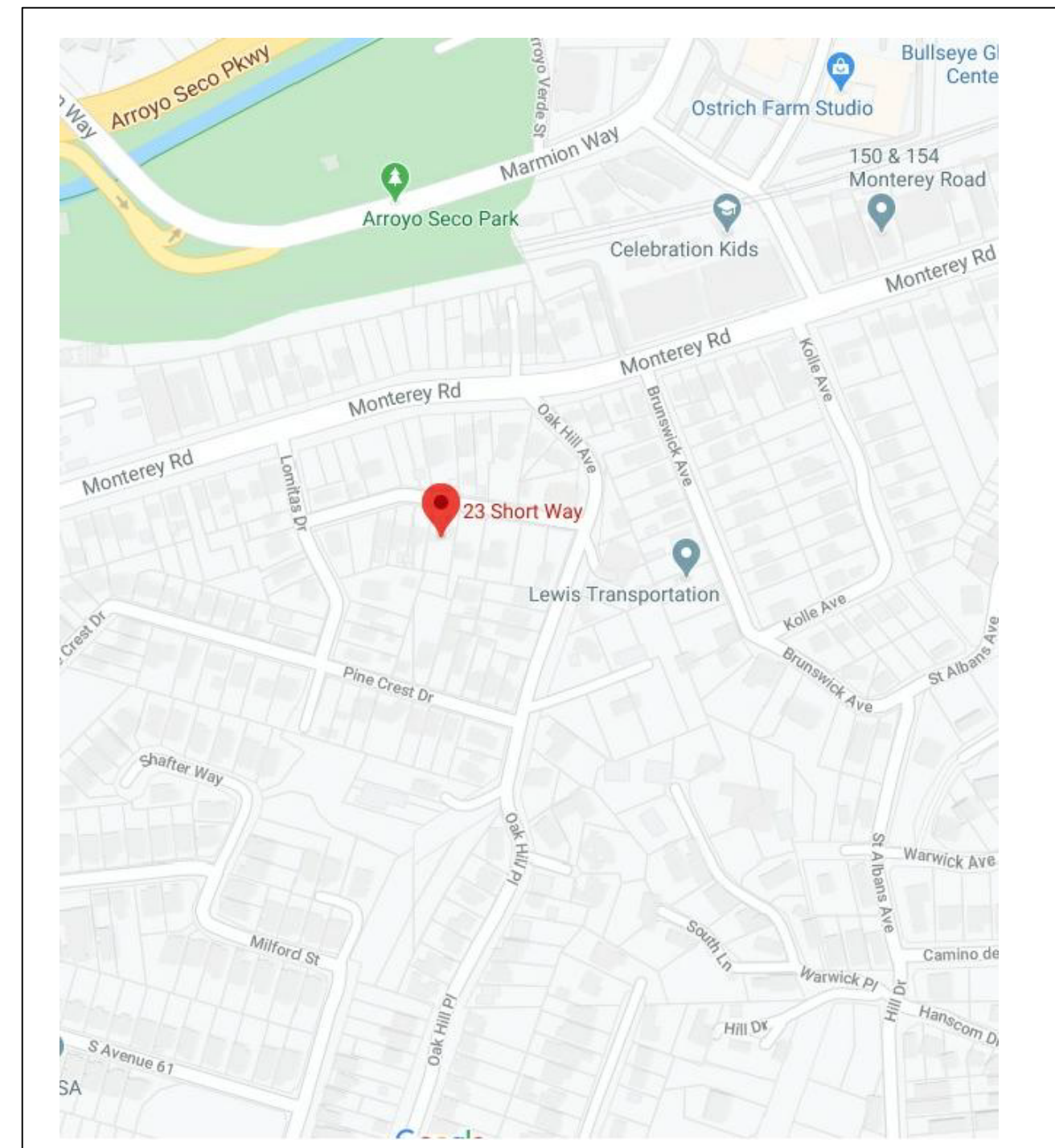
PLANTING PLAN
Date 3-4-2020
Scale 1/8" = 1'-0"
Drawn B.L.
FILE NO. 3226

Sheet
L - 2

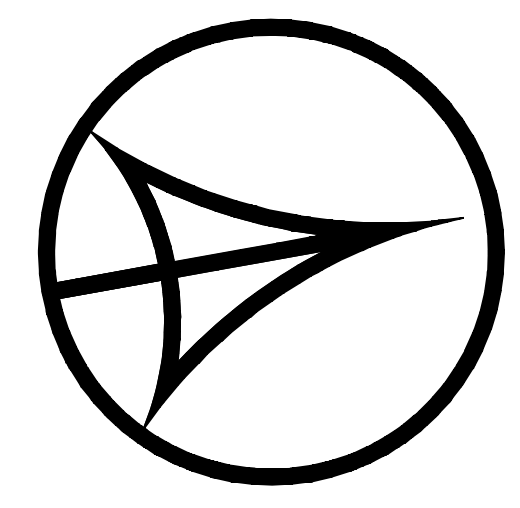


PLANT LEGEND 3" MULCH IN ALL PLANTER BEDS

SYMBOL	ITEM NO.	BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY	TYPE	RATING	
	1	TABEBUIA IMPETIGINOSA	LAVENDAR TRUMPET TREE	36" BOX	6	TREE	L	REPLACEMENT FOR TREES THAT PROPOSED TO BE REMOVED
	2	LAGERSTROEMIA INDICA MUSKOGEE	GRAPE MYRTLE	36" BOX	4	TREE	L	
	3	MAGNOLIA SOULANGEANA	CHINESE MAGNOLIA	24" BOX	3	TREE	L	
	4	LAURUS NOBILIS 'INCANUS'	SWEET BAY	24" BOX	2	TREE	L	
	5	FIGUS REPENS	CREEPING FIG	5 GAL.	11	VINE	L	
	6	LOROPETALUM CHINENSIS ATROPURPUREA	FRINGE FLOCKER	5 GAL.	17	SHRUB	M	
	7	MORAEA IRIDIODES	AFRICAN IRIS	5 GAL.	11	SHRUB	L	
	8	RUPELLIA BRITTONIANA 'KATIE' WHITE	DWARF KATIE RUELLIA	5 GAL.	6	SHRUB	L	
	9	ABELIA GRANDIFLORA EDWARD GOUCHER	GLOSSY ABELIA	5 GAL.	4	SHRUB	L	
	10	PITTOSPORUM TOBIRA CREME DE MINT	MOCK ORANGE	5 GAL.	18	SHRUB	L	
	11	PODOCARPUS HENKELII	LONG LEAF YELLOW WOOD	15 GAL.	33	SHRUB	L	
	12	LAVENDULA AUGUSTINA	LAVENDER	5 GAL.	21	SHRUB	L	
	13	CAMELLIA SASANQUA WHITE	CAMELLIA	5 GAL.	10	SHRUB	M	
	14	ESCALLONIA FRADESI	ESCALLONIA	5 GAL.	5	SHRUB	M	
	15	CUPHEA HYSSOPIFOLIA	FALSE HEATHER	5 GAL.	11	SHRUB	L	
	16	COLEONEMA FULCHRUM 'SUNSET GOLD'	GOLD BREATH OF HEAVEN	5 GAL.	21	SHRUB	L	
	17	STENOTAPHRUM SECUNDATUM ST. AUGUSTINE		SQ. FT.	604	SODDED	WST	
	18	PHYLIA NODIFOLIA KURAPIA		SQ. FT.	180	SODDED	L	
	19	QUERCUS AGRIFOLIA	COAST LIVE OAK	24" BOX	4	TREE	L	
	20	NATURAL AREA - LEAVE IN NATIVE STATE.		3,477 SQ. FEET.				



VICINITY MAP



NORTH

1/8" = 1'-0"



LOT 9, BLK 6
 OAK HILL PARK TR,
 M.B. 2-75-76

PLANTING PLAN