



**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
July 26, 2022, at 7:00 p.m.**

VIA ZOOM (VIRTUAL ONLY)

South Pasadena Natural Resources and Environmental Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Government Code Section 54953, subdivision (e) (3), the meeting of the Natural Resources and Environmental Commission for July 26, 2022 will be conducted remotely and held by video conference. This meeting will be conducted virtually via Zoom.

Natural Resources and Environmental Commission

Zoom Meeting Information

Webinar ID: 889 0298 4203

Passcode: 844464

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/88902984203?pwd=STVmdVlhMmEzZFZzRXBOL1dDMWZRZz09>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://us02web.zoom.us/u/kcqijC6iQx>

PUBLIC COMMENTS AND SUGGESTIONS

The NREC welcomes public input. If you would like to comment on any agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: nrecpubliccomment@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, or if it is a general public comment, and 3) your comment. **Public Comments must be received by 12:00 p.m., July 26, 2022** to ensure adequate time to compile and post.

CALL TO ORDER: Casey Law

ROLL CALL: Commissioners Rona Bortz, Ella Hushagen, Amy Davis Jones, William J. Kelly, Michael Siegel; Vice Chair Michelle Hammond, Chair Casey Law.

COUNCIL LIAISON: Mayor Michael A. Cacciotti

STAFF PRESENT: Ted Gerber, Public Works Director
Arpy Kasparian, Environmental Services & Sustainability Manager
Catrina Peguero, Public Works Operations Manager

PLEDGE OF ALLEGIANCE Casey Law

PUBLIC COMMENTS AND SUGGESTIONS *(Public Comments are limited to 3 minutes)*
Pursuant to state law, the NREC may not discuss or take action on issues not on the meeting agenda, except that members of the NREC or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. General Public Comment

PRESENTATION

- 2. Introduction of Catrina Peguero, Public Works Operations Manager**
- 3. Introduction of Melanis Stepanian, Water Conservation & Sustainability Intern**
- 4. Climate Action Plan Progress Report**

DISCUSSION

5. Single-use Plastics Regulations Discussion

ACTION ITEMS

- 6. **Approval of Minutes** - Meeting of June 28, 2022

COMMUNICATIONS

- 7. **City Council Liaison Communications**
- 8. **Commissioner Communications**
- 9. **Staff Liaison Communications**
- 10. **Upcoming Events**
 - LA County Smart Gardening Webinars - Various dates (<https://www.ladpw.org/epd/sg/webinars.cfm>)
 - MWD Turf Removal + CA Native Landscape Webinars - Various dates (<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT

FUTURE NREC MEETINGS

August 23, 2022	Council Chamber	7:00pm
September 27, 2022	Council Chamber	7:00pm

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, agenda related documents and complete agenda packets are available for public inspection online at <https://www.southpasadenaca.gov/government/boards-commissions/natural-resources-environmental-commission>.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

7/21/22

Date

Arpy Kasparian

Environmental Services & Sustainability Manager

ITEM 6

Approval of Minutes – Meeting of June 28, 2022

**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION – REGULAR MEETING
MINUTES – JUNE 28, 2022**

CALL TO ORDER:

The meeting was called to order at 7:03p.m. Present at the time of roll call were: Commissioner Rona Bortz, Commissioner Ella Hushagen, Commissioner Amy Davis Jones, Commissioner William J. Kelly, Commissioner Michael Siegel, Vice Chair Michelle Hammond, and Chair Casey Law. Staff present: Ted Gerber, Public Works Director and Arpy Kasparian, Environmental Services & Sustainability Manager. City Council Liaison Mayor Michael Cacciotti was present a few minutes after roll call.

1) General Public Comment

Mark G – Resident – Asked commissioners to speak clearly into the microphone during discussions.

PRESENTATIONS:

2) Huntington Drive Green Street Stormwater Project

Public Works Director, Ted Gerber, presenting a plan for South Pasadena to mitigate the issue of urban runoff being diverted into the ocean. This project is in its early stages and funding avenues are being explored. Next steps of the program were presented.

Commissioners asked questions pertaining to the location of the project as well as the infrastructure type. Commissioners also asked how the project would proceed if the environmental studies did not give the expected results. It was recommended the city explore smaller scale diversion projects.

PUBLIC COMMENT

No public comments.

DISCUSSION:

3) Environmentally Friendly Cleaning Product Discussion

Janitorial contracts are ending at the conclusion of the fiscal year. This item has been brought to NREC to request feedback from commissioners regarding the addition of language or guidelines that should be included in the RFP pertaining to cleaning products. For example, EPA's Safer Choice certification.

Commissioners shared their concerns regarding reusable cleaning items such as rags to replace single-use, disposable items. Another commissioner shared that South Coast Air Quality Management District and the California Air Resources Board have certifications in place that should be explored. Commissioners also urged the importance of monitoring the packaging of the cleaning products. The recommendation to offer training of some type with products or equipment in order to make them not only safer but ways to lessen their impact as well as asking vendors to green their operations. Mayor Cacciotti recommended monitoring and educating the staff responsible for working with the cleaning products.

PUBLIC COMMENT

No public comments.

ACTION ITEMS:

- 4) Approval of Minutes – Meeting of May 24, 2022

PUBLIC COMMENT

No public comments.

MOTION BY COMMISSIONER JONES, SECOND BY COMMISSIONER SIEGEL, MOTION CARRIED 7-0, TO APPROVE THE MINUTES FROM THE MAY 24 NREC COMMISSION MEETING.

- 5) Approval of NREC Fiscal Year 2022-23 Work Plan

Comments shared during the previous NREC meeting have been implemented into a draft work plan for the 2022-23 fiscal year. Commissioners discussed adding a budget presentation and connecting with other commissions on items related to natural resources and sustainability.

PUBLIC COMMENT

No public comments.

MOTION BY COMMISSIONER JONES, SECOND BY COMMISSIONER BORTZ, MOTION CARRIED 7-0, TO RECOMMEND CITY COUNCIL APPROVE THE WORK PLAN AS PRESENTED AND TO INCLUDE (IF FEASIBLE) A BUDGET PRESENTATION, EXPAND ON THE WASTE GUIDE FOR CITY FACILITIES AND EVENTS, AND INCORPORATE ITEMS FROM OTHER COMMISSIONS RELATED TO NREC.

COMMUNICATIONS:

- 6) City Council Liaison Communications

Mayor Cacciotti, the representative on the Gold Line Foothill Construction Authority, shared the project has reached 50% completion. The July 20 City Council meeting will be discussing electrification projects such as chargers and electric vans.

- 7) Commissioner Communications

Commissioner Siegel thanked the staff for the Commission Congress. Commissioner Bortz had no comments. Commissioner Jones encouraged residents to take advantage of the City's water rebates. Commissioner Kelly shared more information on the electric vehicle demonstration taking place on July 18. Commissioner Hushagen had no comments. Vice Chair Hammond thanked the staff for the Commission Congress. Chair Law shared the CERT training program and the Neighborhood Watch program.

- 8) Staff Liaison Communications

Kasparian thanked the commissioners for joining the Commission Congress and updated the commission on the Council's declaration of Stage 2 water restrictions. Rebate values will be updated on July 1.

9) Upcoming Events

- LA County Smart Gardening Webinars- Various dates
(<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars- Various dates
(<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT:

Chair Casey Law adjourned the meeting at 9:00 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Natural Resources and Environmental Commission of the City of South Pasadena at a meeting held on July 26, 2022.

Casey Law, Chair