



**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION
REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
June 28, 2022, at 7:00 p.m.**

IN-PERSON AND VIA ZOOM (HYBRID)

South Pasadena Natural Resources and Environmental Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Government Code Section 54953, subdivision (e) (3), the meeting of the Natural Resources and Environmental Commission for April 26, 2022 will be conducted remotely and held by video conference. The in-person/virtual hybrid meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate via Zoom using the following link:

Natural Resources and Environmental Commission

Zoom Meeting Information

Webinar ID: 889 0298 4203

Passcode: 844464

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/88902984203?pwd=STVmdVlhMmEzZFZzRXBOL1dDMWZRZz09>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://us02web.zoom.us/u/kcqijC6iQx>

PUBLIC COMMENTS AND SUGGESTIONS

The NREC welcomes public input. If you would like to comment on any agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: nrecpubliccomment@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, or if it is a general public comment, and 3) your comment. **Public Comments must be received by 12:00 p.m., June 28, 2022** to ensure adequate time to compile and post.

CALL TO ORDER: Casey Law

ROLL CALL: Commissioners Rona Bortz, Ella Hushagen, Amy Davis Jones, William J. Kelly, Michael Siegel; Vice Chair Michelle Hammond, Chair Casey Law.

COUNCIL LIAISON: Mayor Michael A. Cacciotti

STAFF PRESENT: Ted Gerber, Public Works Director
Arpy Kasparian, Environmental Services & Sustainability Manager

PLEDGE OF ALLEGIANCE Casey Law

PUBLIC COMMENTS AND SUGGESTIONS *(Public Comments are limited to 3 minutes)*
Pursuant to state law, the NREC may not discuss or take action on issues not on the meeting agenda, except that members of the NREC or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. General Public Comment

PRESENTATION

2. Huntington Drive Green Street Stormwater Project

DISCUSSION

3. Environmentally Friendly Cleaning Product Discussion

ACTION ITEMS

- 4. **Approval of Minutes** - Meeting of May 24, 2022
- 5. **Approval of NREC Fiscal Year 2022-23 Work Plan**

COMMUNICATIONS

- 6. **City Council Liaison Communications**
- 7. **Commissioner Communications**
- 8. **Staff Liaison Communications**
- 9. **Upcoming Events**
 - LA County Smart Gardening Webinars - Various dates (<https://www.ladpw.org/epd/sg/webinars.cfm>)
 - MWD Turf Removal + CA Native Landscape Webinars - Various dates (<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT

FUTURE NREC MEETINGS

July 26, 2022	To Be Determined	7:00pm
August 23, 2022	Council Chamber	7:00pm

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, agenda related documents and complete agenda packets are available for public inspection online at <https://www.southpasadenaca.gov/government/boards-commissions/natural-resources-environmental-commission>.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

6/23/22

Date

Arpy Kasparian

Environmental Services & Sustainability Manager

ITEM 3

Approval of Minutes – Meeting of May 24, 2022

**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION – REGULAR MEETING
MINUTES – May 24, 2022**

CALL TO ORDER:

The meeting was called to order at 7:02p.m. Present at the time of roll call were: Commissioner Rona Bortz, Commissioner Ella Hushagen, Commissioner Amy Davis Jones, Commissioner William J. Kelly, Commissioner Michael Siegel, Vice Chair Michelle Hammond, Chair Casey Law, and City Council Liaison Mayor Michael Cacciotti. Staff present: Ted Gerber, Public Works Director and Arpy Kasparian, Environmental Services & Sustainability Manager.

1) General Public Comment

One public comment was submitted and is included in additional documents provided to the Commission.

PRESENTATIONS:

2) Welcome Commissioner Ella Hushagen

Commissioner Hushagen is a resident in South Pasadena and is excited to share her input on environmental issues while serving on the Commission.

3) eSGV Program: Free Home Assessments- SGVCOG, Johanna Read

Johanna Read sharED the no-cost home energy assessments (eSGV or Efficient San Gabriel Valley) program provided through the San Gabriel Valley Council of Governments. The goal of this program is to encourage residents to implement energy efficiency upgrades in their home. Appointments can be made online at <https://www.sgvkog.org/esgv> – residents may select online or in-person format for the assessment. Residents will receive a tailored report with long-term and short-term priority recommendations. Each report includes a detailed list of applicable rebates, incentives, and savings programs.

Commissioners requested the checklist for the assessments to be available for residents online. The program is geared toward both renters and homeowners. It was suggested to review what other cities done in order for their residents to participate in the program.

PUBLIC COMMENT

No public comments.

DISCUSSION ITEMS:

4) Commission Congress

The commission received information regarding the Commission Congress taking place on Wednesday, June 22. Each Commission will showcase their accomplishments and share future plans. This event is open to the public. Commissioners discussed what they would like to include in their presentation. The idea of future joint commission meetings was brought forth.

PUBLIC COMMENT

No public comments.

ACTION ITEMS:

5) Approval of Minutes – Meeting of April 26, 2022

MOTION BY VICE CHAIR HAMMOND, SECOND BY COMMISSIONER SIEGEL, MOTION CARRIED 7-0, TO APPROVE THE MINUTES FROM THE APRIL 26 NREC COMMISSION MEETING.

6) Fiscal Year 2022/23 Water Conservation Program Recommendation

Arpy Kasparian shared a summary of the discussion of the proposed fiscal year 2022-23 Water Conservation Program from the April 26 NREC Commission Meeting. It is recommended that the Natural Resources and Environmental Commission recommends City Council approve the proposed Water Conservation Programs for the 2022-23 fiscal year including the declaration of a Stage 2: Serious Water Supply Shortage and adding a multi-family clothes washer city rebate.

Commissioners discussed the new Greywater Pilot Program as well as the other proposed programs. Commissioners also questioned why the City will be declaring Stage 2 rather than Stage 3 Water Supply Shortage. There are a series of exemptions under the water restriction that will be imposed. Commissioners recommended expanding on the City Rebate Program to include multi-family residential clothes washing machines.

PUBLIC COMMENT

Mayor Cacciotti – Had questions regarding if places of worship are considered residential or commercial in regards to rebate qualification.

Tucker Nelson, Resident - Shared concerns of low-income residents being unable to afford the upfront cost of conservation devices as well as labor fees. In terms of turf removal for apartments, children do not have a place to play, recommending for apartments to be lower on the list.

MOTION BY VICE CHAIR HAMMOND, SECOND BY COMMISSIONER DAVIS, MOTION CARRIED 7-0, TO RECOMMEND CITY COUNCIL APPROVE THE PROPOSED WATER CONSERVATION PROGRAMS FOR THE 2022-23 FISCAL YEAR INCLUDING THE DECLARATION OF A STAGE 2: SERIOUS WATER SUPPLY SHORTAGE AND ADDING A MULTI-FAMILY CLOTHES WASHER CITY REBATE.

COMMUNICATIONS:

7) City Council Liaison Communications

Mayor Cacciotti thanked those who participated in the Open Streets event through Active SGV. Cacciotti attended a series of meetings including Santa Monica Mountains Conservancy, Gold Line Construction Authority Meeting, ACT (Advanced Clean Transportation), and AQMD retreat.

8) Commissioner Communications

Commissioner Bortz reported on the Greywater Garden Tour and thanked the few hundred participants who visited the gardens. Commissioners Siegel, Jones, and Kelly had no comments. Commissioners welcomed Commissioner Hushagen to the Commission. Commissioner Hushagen had no comments. Vice Chair Hammond shared the demonstration coming up on Mission T. for a road reconfiguration. Chair Law encouraged everyone to vote.

9) Staff Liaison Communications

Ted Gerber shared the Capital Improvement Program for Fiscal Year 2022-2023. Included in this plan is fleet electrification and the infrastructure necessary to complete the program. Appreciation for the staff members, vendor, and officials who assisted with the purchasing of the Chevy Volt for City use. Gerber shared that the wetland project is in preliminary design and there will be a community meeting on May 26 at 6pm to collect comments. Commissioner positions are still open, please submit an application if you are interested in serving your community in an essential way. <https://www.southpasadenaca.gov/government/boards-commissions>

10) Upcoming Events

- Friends of the Nature Park Volunteer Day- June 18
- Commissioner Congress- June 22
- LA County Smart Gardening Webinars- Various dates (<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars- Various dates (<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT:

Chair Casey Law adjourned the meeting at 9:20 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Natural Resources and Environmental Commission of the City of South Pasadena at a meeting held on June 28, 2022.

Casey Law, Chair

ITEM 4

DRAFT NREC Fiscal Year 2022-23 Work Plan

Natural Resources & Environmental Commission

Fiscal Year 2022-23 Work Plan



Tasks and Activities	Lead Person(s)	Timeline	Desired Outcome
Presentation: Climate Action Plan Progress Report	Staff Liaison	July 26	Update NREC on the progress of the CAP plays/moves
Discussion: Single-use Plastics Regulations (Green Plan, Move I.1.3)	Staff Liaison		Discuss current and desired regulations
Presentation/Discussion: Heat Emergencies	Public Safety Commission; Police Department	August 23	Review City's Emergency Operations Plan and provide feedback
Discussion: Review Current Parking Lot Codes and Provide Recommendations (Green Plan, Move IV.1.1)	Staff Liaison; Community Development Department	September 27	Determine if Parking Lot Codes need to be updated and how
Discussion: First Review of Single-use Plastics Ordinance (Green Plan, Move I.1.3)	Staff Liaison	October 25	Review draft ordinance and provide comments
Discussion: Develop a plastic-free/zero-waste guide for City events (Green Plan, Move I.1.2)	Staff Liaison	November 22	City Zero-Waste Guide
CANCELLED	CANCELLED	December 27	CANCELLED
Presentation: Green Action Plan Progress Report	Staff Liaison	January 24	Update NREC on the progress of the Green Action Plan plays/moves
Discussion: Earth Day	Staff Liaison		Discuss Earth Day Ideas
Discussion: Earth Day	Staff Liaison	February 28	Discuss Earth Day Ideas
Action: Second Review and Approval of Single-use Plastics Ordinance (Green Plan, Move I.1.3)	Staff Liaison		Provide Recommendation to Council to adopt Single-Use Plastics Ordinance
Discussion: Earth Day	Staff Liaison	March 28	Discuss Earth Day Ideas
Action: Selection of Officers	Staff Liaison		Commission will appoint Chair and Vice Chair for calendar year 2022

Action: Provide input on the proposed FY 23/24 Water Conservation Program (Green Plan, Goal II) (Goes to City Council in June)	Staff Liaison	April 25	Input on proposed water conservation program
Discussion: Review Work Plan FY 23-24	Staff Liaison	May 23	Discuss initiatives and goals for NREC FY 23-24 Work Plan
Discussion: Review Annual Report FY 22-23	Staff Liaison		Review draft Annual Report and provide comments
Presentation: Climate Action Plan Progress Report	Staff Liaison	June 27	Update NREC on the progress of the CAP plays/moves
Action: Adopt NREC Work Plan for FY 23-24	Staff Liaison		Adopted NREC FY22-23 Work Plan
Action: Approve NREC FY 22-23 Annual Report	Staff Liaison		Approved NREC FY 22-23 Annual Report
Tree Removal Hearings	Staff Liaison	As-Needed	Approve/Deny tree removal requests