



**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION**

**A G E N D A
REGULAR MEETING
TUESDAY, OCTOBER 24, 2023, AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Natural Resources and Environmental Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

The meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street
- Via Zoom – **Webinar ID: 880 7206 2700**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/88072062700>; or
3. You may listen to the meeting by calling +1-669-900-6833 and entering the Zoom Meeting ID.

CALL TO ORDER: Chair Michael Siegel

ROLL CALL:

Chair	Michael Siegel
Vice Chair	Ella Hushagen
Commissioner	Rona Bortz
Commissioner	Michelle Hammond
Commissioner	Amy Davis Jones
Commissioner	Casey Law
Commissioner	Richard Tom

PLEDGE OF ALLEGIANCE: Chair Michael Siegel

PUBLIC COMMENT GUIDELINES (*Public Comments are limited to 3 minutes*)

The City welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Commission, however, the Chair and Commission can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak.

Option 3:

Email public comment(s) to NRECPublicComment@SouthPasadenaCA.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than **12:00 p.m., October 24, 2023**

PLEASE NOTE: The Chair may exercise the Chair's discretion, subject to the approval of the majority of the Commission to adjust public comment(s) to less than three minutes.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

1. GENERAL (NON-AGENDA ITEMS)

PRESENTATION

2. CITY ELECTRIFICATION PROJECTS

DISCUSSION

3. PLASTICS SUBCOMMITTEE LED DISCUSSION

ACTION

4. APPROVAL OF MINUTES OF SEPTEMBER 26, 2023, NREC MEETING

Recommendation

It is recommended that the Commission review and consider approval of the September 26, 2023, Meeting Minutes.

COMMUNICATIONS

5. CITY COUNCIL LIAISON COMMUNICATIONS

6. COMMISSIONER COMMUNICATIONS

7. STAFF LIAISON COMMUNICATIONS

8. UPCOMING EVENTS

- Compost and Mulch Giveaway: Saturday, November 4, 9am-12pm
- Upper District Free Workshop: Resilient Alternatives to Removing Your Turf – 11/9, 6pm, Monrovia (upperdistrict.org/water-smart-workshops/)
- LA County Smart Gardening Webinars - Various dates (<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars - Various dates (<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION MEETINGS

November 28, 2023	Regular Meeting	7:00 p.m.
December 26, 2023	CANCELLED	7:00 p.m.
January 23, 2024	Regular Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City’s website:

<https://www.southpasadenaca.gov/government/boards-commissions>


Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City’s YouTube Channel no later than the next business day after the meeting. The City’s YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the Sustainability Division via email at NRECPublicComment@SouthPasadenaCA.gov or call (626) 403-7370.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **OCTOBER 24, 2023**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law, on the date listed below.*

10/19/2023



Date

Arpy Kasparian, Environmental Services & Sustainability Manager

ITEM 4

Approval of Minutes – Meeting of September 26, 2023



**CITY OF SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION**

**MINUTES
REGULAR MEETING
TUESDAY, SEPTEMBER 26, 2023, AT 7:00 P.M.**

CALL TO ORDER:

The Meeting of the South Pasadena Natural Resources and Environmental Commission was called to order by Chair Siegel on Tuesday, September 26, 2023, at 7:02 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

Chair	Michael Siegel
Vice Chair	Ella Hushagen
Commissioner	Casey Law
Commissioner	Richard Tom
Commissioner	Michelle Hammond
Commissioner	Amy Davis Jones

ABSENT

Commissioner	Rona Bortz
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CITY STAFF PRESENT:

Arpy Kasparian, Environmental Services & Sustainability Manager and Leonna DeWitt, Public Works Assistant were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Chair Michael Siegel.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

No Public Comments in-person, via zoom, or submitted prior to the meeting.

PRESENTATIONS/DISCUSSION**2. BUILDING ELECTRIFICATION REACH CODES (CAP, E.2e)**

Environmental Services & Sustainability Manager, Arpy Kasparian, shared an update on the progress on the Building Electrification codes, per the City's Climate Action Plan.

ACTION**3. Approval of Minutes of August 22, 2023 NREC Meeting****Recommendation**

It is recommended that the Commission review and consider approval of the August 22, 2023, Meeting Minutes.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Tom, seconded by Commissioner Law and approved by roll call vote to approve the August 22, 2023 NREC Meeting Minutes. The motion carried 5-1-1, by the following vote:

AYES: Siegel, Hammond, Hushagen, Law, Tom.

NOES: None.

ABSENT: Bortz

ABSTAINED: Jones.

COMMUNICATIONS**4. CITY COUNCIL LIAISON COMMUNICATIONS**

No comments

5. COMMISSIONER COMMUNICATIONS

Commissioner Law shared information about an EPA grant for reducing carbon emissions. Chair Siegel had no comments. Vice Chair Hushagen had no comments. Commissioner Hammond shared information about a community input event for the Huntington/Fremont project and encouraged all to participate. Commissioner Jones gave an update on the Plastics Subcommittee and requested an agenda discussion.

6. STAFF LIAISON COMMUNICATIONS

Environmental Services & Sustainability Manager, Arpy Kasparian, shared updates on the All Trees Event held in the Library Community Room. The Upper District has a new series of landscaping workshops coming up in the fall. The City is requesting the community's input on the City's Strategic Planning survey, via email. All of the information can be found on the City website. There will be a Strategic Planning Session on October 12, at 5:30 pm, in the Council Chambers, a virtual session at 7:30 pm, and an in-person session on October 13, at 8:30am at the War Memorial Building. At the last City Council meeting, the water conservation project was approved.

Ted Gerber, Public Works Director shared that the City is hosting the charrettes on Thursday, September 28, at 6:00 pm at the Community Library. The consultants will be presenting at the Mobility and Transportation Infrastructure Commission on October 17 at 6:30 p.m. The Arroyo Fest will be on Sunday, October 29th, starting at 7:00am to 2:00pm.

7. **UPCOMING EVENTS**

- LA County Smart Gardening Webinars - Various dates
(<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars - Various dates
(<https://greengardensgroup.com/turf-transformation/>)

ADJOURNMENT

There being no further matters, Chair Siegel adjourned the meeting of the Natural Resources and Environmental Commission at 7:48pm to the next Regular Commission meeting scheduled for October 24, 2023.

Respectfully submitted:

Arpy Kasparian
Staff Liaison, Environmental Services &
Sustainability Manager

APPROVED:

Michael Siegel
Chair

Approved at Commission: October 24, 2023

ITEM 8

Upcoming Events

FREE COMPOST & MULCH

Saturday, November 4, 2023
9:00 am - 12:00pm

For South Pasadena Residents ONLY. While supplies last
Drive-up Event (No walk-ups allowed)



Compost (donated by *Athens Services*) is a mixture of decayed organic material, including food waste, and is used for enriching soil. Athens compost is certified organic under the USDA National Organic Program.

Mulch (donated by *West Coast Arborist*) is chipped tree trimmings or bark groundcover. It works as an insulator, maintaining the temperature of soil and roots to reduce evaporation and the formation of weeds.

- ✓ Bring shovels and sturdy containers
 - ↪ Limit 30 gallons for first hour
 - ↪ Containers over 32 gallons are prohibited
- ✓ Bring proof of residence (ID or utility bill)
- ✓ Gloves and eye protection recommended



Arroyo Golf Course Parking Lot
1055 Lohman Lane

www.SouthPasadenaCA.gov/EnvironmentalPrograms

FREE

FALL LANDSCAPING WORKSHOPS

Workshops are virtual except for 9/23, 10/14, & 11/9. For more info or to register, visit upperdistrict.org/water-smart-workshops

**TU 8/29 - 6PM
HUGELKULTR**

Horticulture practice for raised planting beds



**TU 9/12 - 6PM
GARDEN DESIGN**

Design a watershed-wise landscape for your home

IN-PERSON!

**SAT 9/23 - 9AM
GARDENING FOR SHADE & OTHER
LANDSCAPING CHALLENGES**

How to landscape a dry shade garden

**TU 10/10 - 6PM
GOOD-BYE GRASS**

Learn to replace your lawn with a waterwise landscape & apply for a rebate

IN-PERSON!

**SAT 10/14 - 9AM
LANDSCAPE TRANSFORMATION
ON A BUDGET**

Minimize costs for your landscaping project

**TU 10/24 - 6PM
RAINWATER HARVESTING**

Methods on how to capture rainwater for your landscape

IN-PERSON!

**TH 11/9 - 6PM
RESILIENT ALTERNATIVES TO REMOVING YOUR TURF**

Alternative groundcovers for replacing ornamental lawn areas

