



**CITY OF SOUTH PASADENA  
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION**

**A G E N D A  
REGULAR MEETING  
TUESDAY, SEPTEMBER 26, 2023, AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena Commission Statement of Civility**

*As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Natural Resources and Environmental Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

The meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street
- Via Zoom – **Webinar ID: 880 7206 2700**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/88072062700>; or
3. You may listen to the meeting by calling +1-669-900-6833 and entering the Zoom Meeting ID.

**CALL TO ORDER:** Chair Michael Siegel

**ROLL CALL:**

Chair	Michael Siegel
Vice Chair	Ella Hushagen
Commissioner	Rona Bortz
Commissioner	Michelle Hammond
Commissioner	Amy Davis Jones
Commissioner	Casey Law
Commissioner	Richard Tom

**PLEDGE OF ALLEGIANCE:** Chair Michael Siegel

**PUBLIC COMMENT GUIDELINES** (*Public Comments are limited to 3 minutes*)

The City welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Commission, however, the Chair and Commission can adjust time allotted as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak.

Option 3:

Email public comment(s) to [NRECPublicComment@SouthPasadenaCA.gov](mailto:NRECPublicComment@SouthPasadenaCA.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than **12:00 p.m., September 26, 2023**

PLEASE NOTE: The Chair may exercise the Chair's discretion, subject to the approval of the majority of the Commission to adjust public comment(s) to less than three minutes.

*NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.*

**PUBLIC COMMENT****1. GENERAL (NON-AGENDA ITEMS)****PRESENTTION/DISCUSSION****2. Building Electrification Reach Codes (CAP, E.2.e)****ACTION****3. APPROVAL OF MINUTES OF AUGUST 22, 2023, NREC MEETING**Recommendation

It is recommended that the Commission review and consider approval of the August 22, 2023, Meeting Minutes.

**COMMUNICATIONS**

**4. CITY COUNCIL LIAISON COMMUNICATIONS**

**5. COMMISSIONER COMMUNICATIONS**

**6. STAFF LIAISON COMMUNICATIONS**

**7. UPCOMING EVENTS**

- “All Things Trees” Tree Presentation at the South Pasadena Library Community Room- Tuesday, October 3, 2023 7:00pm
- Upper District Free Fall Landscaping Workshops – Various Dates: 10/10, 10/14, 10/24, 11/9. Virtual and In-person. ([upperdistrict.org/water-smart-workshops/](http://upperdistrict.org/water-smart-workshops/))
- Athens Fall Bulky Item Pickup Day: Saturday, October 21, 2023 8:00am-2:00pm
- LA County Smart Gardening Webinars - Various dates (<https://www.ladpw.org/epd/sq/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars - Various dates (<https://greengardensgroup.com/turf-transformation/>)

**ADJOURNMENT**

**FOR YOUR INFORMATION**

**FUTURE NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION MEETINGS**

October 24, 2023	Regular Meeting	7:00 p.m.
November 28, 2023	Regular Meeting	7:00 p.m.
December 26, 2023	CANCELLED	

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City’s website:

<https://www.southpasadenaca.gov/government/boards-commissions>


Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City’s YouTube Channel no later than the next business day after the meeting. The City’s YouTube Channel may be accessed at:

[https://www.youtube.com/channel/UCnR169ohzi1AlewD\\_6sfwDA/featured](https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the Sustainability Division via email at [NRECPublicComment@SouthPasadenaCA.gov](mailto:NRECPublicComment@SouthPasadenaCA.gov) or call (626) 403-7370.

**ACCOMMODATIONS**

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **SEPTEMBER 26, 2023**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

9/21/2023



Date

Arpy Kasparian, Environmental Services & Sustainability Manager

**ITEM 3**

Approval of Minutes – Meeting of August 22, 2023



**CITY OF SOUTH PASADENA  
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION**

**MINUTES  
REGULAR MEETING  
TUESDAY, AUGUST 22, 2023, AT 7:00 P.M.**

**CALL TO ORDER:**

The Meeting of the South Pasadena Natural Resources and Environmental Commission was called to order by Chair Siegel on Tuesday, August 22, 2023, at 7:03 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Chair	Michael Siegel
Vice Chair	Ella Hushagen
Commissioner	Casey Law
Commissioner	Richard Tom
Commissioner	Michelle Hammond

**ABSENT**

Commissioner	Amy Davis Jones
Commissioner	Rona Bortz

Leaonna DeWitt, Public Works Assistant, announced a quorum.

**CITY STAFF PRESENT:**

Arpy Kasparian, Environmental Services & Sustainability Manager and Leaonna DeWitt, Public Works Assistant were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Chair Michael Siegel.

**PUBLIC COMMENT**

**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

No Public Comments in-person, via zoom, or submitted prior to the meeting.

**PRESENTATIONS****2. SENATE BILL 1383 ORGANICS RECYCLING IMPLEMENTATION UPDATE**

Environmental Services & Sustainability Manager, Arpy Kasparian, shared an update on the implementation of Senate Bill (SB) 1383, Organics Recycling, in the City.

**DISCUSSION****3. CURRENT TREE ORDINANCE REVIEW**

Environmental Services & Sustainability Manager, Arpy Kasparian, walked through the current tree ordinance for the City of South Pasadena and requested feedback from Commissioners to revise the existing ordinance.

**ACTION****4. Approval of Minutes of July 25, 2023 NREC Meeting****Recommendation**

It is recommended that the Commission review and consider approval of the June 27, 2023, Meeting Minutes.

**COMMISSION ACTION AND MOTION**

**A motion was made by Commissioner Law, seconded by Commissioner Tom and approved by roll call vote to approve the July 25, 2023 NREC Meeting Minutes. The motion carried 5-0-2, by the following vote:**

**AYES:** Siegel, Hammond, Hushagen, Law, Tom.  
**NOES:** None.  
**ABSENT:** Bortz, Jones.  
**ABSTAINED:** None.

**COMMUNICATIONS****5. CITY COUNCIL LIAISON COMMUNICATIONS**

Councilmember Cacciotti provided updates from multiple events. On Friday, July 7, Councilmember Cacciotti presented alongside AGZA Founder, Dan Mabe, and other City Staff about the harmful effects of gas-powered lawn equipment on human health.

**6. COMMISSIONER COMMUNICATIONS**

Commissioner Hammond had no comments.

Vice Chair Hushagen had no comments.

Commissioner Law discussed his support of the Slow Streets Program at the August 16 City Council Meeting.

Chair Siegel promoted the weekly “bike bus” program where elementary students can bike along specific routes to travel to school. The start time is 7:55am every Tuesday.

## 7. **STAFF LIAISON COMMUNICATIONS**

Ted Gerber, Public Works Director, shared updates on The Slow Streets Project and encouraged residents to participate in the survey sharing their opinions of the program. Ted also reported on the 2 items relating to the City Electrification Project- the Electrification of the City Police Fleet has begun the “outfitting” of the police vehicles and he touched on the emergency backup systems being discussed for the City.

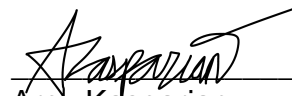
## 8. **UPCOMING EVENTS**

- Free Household Hazardous Waste and E-Waste Collection Event – 8/26/23, 900 S. Fremont Ave., Alhambra
- LA County Smart Gardening Webinars - Various dates (<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars - Various dates (<https://greengardensgroup.com/turf-transformation/>)

## **ADJOURNMENT**

There being no further matters, Chair Siegel adjourned the meeting of the Natural Resources and Environmental Commission at 8:54pm to the next Regular Commission meeting scheduled for September 26, 2023.

Respectfully submitted:



Arpy Kasparian  
Staff Liaison, Environmental Services &  
Sustainability Manager

APPROVED:

\_\_\_\_\_  
Michael Siegel  
Chair

*Approved at Commission: September 26, 2023*



**ITEM 7**

Upcoming Events

SOUTH PASADENA BEAUTIFUL, THE CITY  
OF SOUTH PASADENA PUBLIC LIBRARY &  
THE CITY OF SOUTH PASADENA PRESENT

# ALL THINGS TREES

TUESDAY, OCTOBER 3

7:00 PM

(DOORS OPEN AT 6:30 PM)

LIBRARY COMMUNITY ROOM

1115 EL CENTRO ST

SOUTH PASADENA



## LET'S SHOW THE TREES SOME LOVE

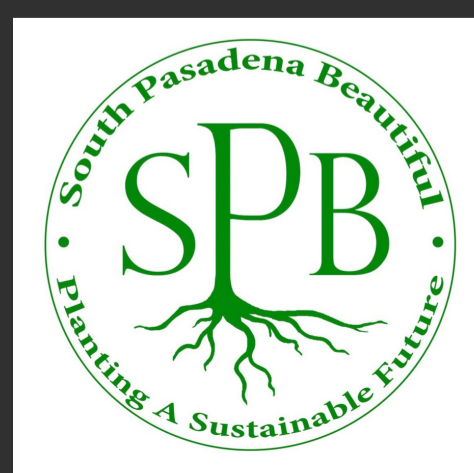
P R E S E N T A T I O N B Y

### RICHARD MCLEOD

ARBORIST REPRESENTATIVE, BARTLETT TREE EXPERTS

Learn about some of the commonly overlooked aspects when caring for trees and how to provide the best growing conditions for tree and shrub growth.

Followed by a Q&A with Richard McLeod, and City of South Pasadena Environmental Services & Sustainability Manager Arpy Kasparian, and Public Works Operations Manager Catrina Peguero.



City of  
**SOUTH  
PASADENA**

[www.southpasadenaca.gov/library](http://www.southpasadenaca.gov/library)

Upon request made no later than four (4) business days before the event, the City will provide a reasonable accommodation for a qualified person with a disability to have equal access to the event. Please call (626) 403-7312 or fill out the City's request form available at [www.southpasadenaca.gov](http://www.southpasadenaca.gov) and email the form to Human Resources at [HR@southpasadenaca.gov](mailto:HR@southpasadenaca.gov).

**FREE**

# FALL LANDSCAPING WORKSHOPS

Workshops are virtual except for 9/23, 10/14, & 11/9. For more info or to register, visit [upperdistrict.org/water-smart-workshops](http://upperdistrict.org/water-smart-workshops)

**TU 8/29 - 6PM  
HUGELKULTR**

Horticulture practice for raised planting beds



**TU 9/12 - 6PM  
GARDEN DESIGN**

Design a watershed-wise landscape for your home

**IN-PERSON!**

**SAT 9/23 - 9AM  
GARDENING FOR SHADE & OTHER  
LANDSCAPING CHALLENGES**

How to landscape a dry shade garden

**TU 10/10 - 6PM  
GOOD-BYE GRASS**

Learn to replace your lawn with a waterwise landscape & apply for a rebate

**IN-PERSON!**

**SAT 10/14 - 9AM  
LANDSCAPE TRANSFORMATION  
ON A BUDGET**

Minimize costs for your landscaping project

**TU 10/24 - 6PM  
RAINWATER HARVESTING**

Methods on how to capture rainwater for your landscape

**IN-PERSON!**

**TH 11/9 - 6PM  
RESILIENT ALTERNATIVES TO REMOVING YOUR TURF**

Alternative groundcovers for replacing ornamental lawn areas

