



**CITY OF SOUTH PASADENA
PLANNING COMMISSION
REGULAR MEETING AGENDA**

Tuesday, March 8, 2022 at 6:30 p.m.

Via Zoom Teleconference

South Pasadena Planning Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code Section 54953, subdivision (e)(3), the Planning Commission may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the Planning Commission may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the Planning Commission may allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena Planning Commission Meeting for **March 8, 2022** will be conducted virtually via Zoom Teleconference.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and Planning Commission, as the Council Chambers will not be open to the public for the meeting and members of the public may attend and/or participate by the following means:

The Meeting will be available:

- Via Zoom: <https://us02web.zoom.us/j/83530439651>

Public Comments and participation may be made as follows:

- Written Comments shall be submitted no later than 12:00 PM on the meeting day, via email PlanningComments@southpasadenaca.gov
- Via Zoom by “raising hand” (see Public Comment Section below for instructions.)

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom.

1. Go to the Zoom website and Join meeting [835 3043 9651](https://us02web.zoom.us/j/83530439651); or
2. Click on the following unique Zoom meeting link: <https://us02web.zoom.us/j/83530439651>.

CALL TO ORDER: Chair John Lesak

ROLL CALL: Chair John Lesak
 Vice-Chair Lisa Padilla
 Commissioner Amitabh Barthakur
 Commissioner Janet Braun
 Commissioner Laura Dahl

COUNCIL LIAISON: Councilmember Diana Mahmud

STAFF PRESENT: Andrew L. Jared, City Attorney
 Angelica Frausto-Lupo, Community Development Director
 Margaret Lin, Deputy Community Development Director
 Matt Chang, Planning Manager

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC COMMENT GUIDELINES (Public Comments are limited to 3 minutes)

The Planning Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 2:

Email public comment(s) to PlanningComments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. 3) Submit by no later than 12:00 p.m., on the day of the Planning Commission meeting.

NOTE: Pursuant to State law, the Planning Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Planning Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

1. Public Comment – General (Non-Agenda Items)

CONTINUANCE

2. 1507 Garfield Avenue, Project No. 2391-CUP – Conditional Use Permit to allow the establishment and operation of a preschool and an afterschool program at the existing Oneonta Congregational Church (APN: 5321-005-032)

Recommendation:

Continue to a future Planning Commission meeting date to be determined.

PRESENTATION

3. Housing Legislation Presentation

Presentation by the City Attorney Office

ADMINISTRATION

- 4. Comments from City Council Liaison**
- 5. Comments from Planning Commissioners**
- 6. Comments from Staff**

ADJOURNMENT

7. Adjourn to the Regular Planning Commission meeting scheduled for April 12, 2022.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Planning Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/test-planning-commission-agendas-minutes-copy>

Agenda related documents provided to the Planning Commission are available for public review on the City’s website. Additional documents, when presented to Planning Commission, will also be uploaded and available on the City’s website.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

3/3/2022

Date

Matt Chang

Matt Chang, Planning Manager



Community Development
Department

Memo

DATE: March 8, 2022

TO: Planning Commission

FROM: Angelica Frausto-Lupo, Community Development Director

PREPARED BY: Matt Chang, Planning Manager

RE: Project No. 2391-CUP – Conditional Use Permit to allow the establishment and operation of a preschool and an afterschool program at 1507 Garfield Avenue (Continuance)

This item was originally scheduled for the March 8, 2022 Planning Commission. Additional project analysis is required and therefore this item will be continued to a future Planning Commission date to be determined. The project will be re-noticed with the new meeting date.