



**CITY OF SOUTH PASADENA
PLANNING COMMISSION**

**AGENDA
REGULAR MEETING
TUESDAY, APRIL 11, 2023 AT 6:30 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Planning Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Planning Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street, South Pasadena
- Via Zoom: <https://us02web.zoom.us/j/83530439651> **Meeting ID: 8353 043 9651**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in the following methods below.

- Go to the Zoom website, <https://Zoom.us/join> and enter the Zoom meeting information; or
- Click on the following unique Zoom meeting link:
<https://us02web.zoom.us/j/83530439651>

CALL TO ORDER:	Chair	John Lesak
ROLL CALL:	Chair	John Lesak
	Vice-Chair	Laura Dahl
	Commissioner	Amitabh Barthakur
	Commissioner	Lisa Padilla
	Commissioner	Arnold Swanborn
COUNCIL LIAISON:	Mayor	Jon Primuth

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC COMMENT GUIDELINES (Public Comments are limited to 3 minutes)

The Planning Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by one of the following options:

Option 1:

Participate in-person at the City Council Chambers, 1424 Mission Street, South Pasadena.

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 3:

Email public comment(s) to PlanningComments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on, and
- 3) Submit by no later than 12:00 p.m., on the day of the Planning Commission meeting.

NOTE: Pursuant to State law, the Planning Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Planning Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

- 1. **Public Comment – General (Non-Agenda Items)**

CONSENT CALENDAR ITEMS

- 2. **Minutes from the Regular Meeting of May 10, 2022**
- 3. **Minutes from the Regular Meeting of June 14, 2022**
- 4. **Minutes from the Regular Meeting of July 12, 2022**

BUSINESS ITEM

- 5. **Planning Commission Reorganization**

Recommendation:

Select Chair, Vice-Chair, and Secretary.

PRESENTATION

- 6. **Updates from the City Manager Office** – Deputy City Manager Domenica Megerdichian

PUBLIC HEARING

- 7. **TENTATIVE PARCEL MAP NO. 2516-TPM** – A request for a Tentative Parcel Map to subdivide two (2) existing lots into three (3) lots located at 335 Monterey Rd. (APNs: 5311-012-040 & 5311-012-041). The subject properties are zoned Residential Estate (RE).

In accordance with the California Environmental Quality Act (CEQA), the proposed subdivision is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines § 15061(b)(3), which states the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

Recommendation:

Recommend that the Planning Commission adopt a Resolution taking the following actions:

1. Find the project exempt from the California Environmental Quality Act (CEQA) Guidelines. CEQA Guidelines § 15061(b)(3), which states the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment, the activity is not subject to CEQA.
 2. Approve Project No. 2516-TPM, subject to the recommended conditions of approval.
8. **DRAFT LOCAL HAZARD MITIGATION PLAN** – To review a draft plan that identifies natural hazards and risks that can impact the community based on historical experience, estimates the potential frequency and magnitude of disasters, and assesses potential losses to life and property. The risk assessment process provides a factual basis for the activities proposed in the mitigation strategy. The mitigation strategy identifies risks, and available capabilities. Communities develop mitigation goals and objectives as part of a strategy for mitigating hazard-related losses. Mitigation planning includes input from local stakeholders and the public where appropriate.

The item is exempt from California Environmental Quality Act (CEQA) Guidelines, through the use of the “General Rule” Section 15061(b)(3) of the CEQA Guidelines as adoption of the Draft will have no potential adverse impact upon the environment because the LHMP will act a guidebook for hazard mitigation strategies but does not implement any specific project, action, or funding.

Recommendation:

Recommend that the Planning Commission adopt a Resolution taking the following actions:

1. Find the project exempt from the California Environmental Quality Act (CEQA) Guidelines through the use of the “General Rule” Section 15061(b)(3) of the CEQA Guidelines as adoption of the Draft will have no potential adverse impact upon the environment because the LHMP will act a guidebook for hazard mitigation strategies but does not implement any specific project, action, or funding.
2. Review and approve the Draft 2023 Local Hazard Mitigation Plan (LHMP).

ADMINISTRATION

- 9. Comments from City Council Liaison
- 10. Comments from Planning Commissioners
- 11. Comments from Staff

ADJOURNMENT

- 12. Adjourn to the Joint Special Meeting with City Council on April 29, 2023 at 9:00 A.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Planning Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/planning-commission/test-planning-commission-agendas-minutes-copy>

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

4/6/2023

Date

matt chang

Matt Chang, Planning Manager