



**CITY OF SOUTH PASADENA
PLANNING COMMISSION REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Monday, January 22, 2018, at 6:30 p.m.

*In order to address the Planning Commission, please complete a Public Comment Card.
Time allotted per speaker is three minutes.*

- CALL TO ORDER:** Chair Steven Dahl
- ROLL CALL:** Kristin Morrish, Commissioner, Richard Tom,
Commissioner, Janet Braun, Secretary,
Vice-Chair Kelly Koldus, and Chair Steven Dahl
- COUNCIL LIAISON:** Marina Khubesrian, MD
- STAFF PRESENT:** David Watkins, Director of Planning and Building
Holly O. Whatley, Assistant City Attorney
Knarik Vizcarra, Interim Senior Planner
Marlon Ramirez, Community Improvement Coordinator
- PLEDGE OF ALLEGIANCE:** Chair Steven Dahl

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Planning Commission on items not on the agenda and within the subject-matter jurisdiction of the Planning Commission. The audience should be aware that the Planning Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

PUBLIC HEARINGS

1. 1256 Via Del Rey (Hillside Development Permit/Design Review – Slope Stabilization/Retaining Walls)

The Planning Commission will consider a request for a Hillside Development Permit to repair and stabilize approximately 600 square feet of back yard slope located at 1256 Via Del Rey. The proposed scope of work includes installing piles, minor grading and constructing two retaining walls.

Recommendation:

Approve

2. 1483 Indiana Avenue (Hillside Development Permit/Design Review – Single Family Addition)

The Planning Commission will consider a request for a Hillside Development Permit (HDP) and Design Review to construct a 118 square foot dining room addition and 65 square foot balcony extension at the main level, and construct a covered pavilion at the existing roof deck above the garage of an existing two level 2,597 square foot house located at 1483 Indiana Ave. All proposed new materials will match the existing.

Recommendation:

Approve

NEW BUSINESS

3. 1854 Hanscom Drive (Schedule a Hearing for a Declaration of Public Nuisance)

The Planning Commission will consider a request to adopt a Planning Commission resolution setting a public hearing date to declare the property at 1854 Hanscom Drive a public nuisance.

Recommendation:

Adopt Resolution

4. Approval of Special Meeting Dates for 2018

It is recommended that the Planning Commission cancel and reschedule the regular meeting of May 28, 2018, and cancel the regular meetings of November 26, 2018 and December 24, 2018 and schedule a special meeting in between those two dates. It is also recommended that the Planning Commission schedule a special meeting on September 4, 2018 for the sole purpose of holding a public hearing and making recommendations to the City Council on the updated General Plan, the Downtown Specific Plan and Development Code, and the Environmental Impact Report

ADMINISTRATION

- 5. Minutes of the Planning Commission December 4, 2017 special meeting.**
- 6. Comments from City Council Liaison**
- 7. Comments from Planning Commissioners**
- 8. Comments from Staff**

ADJOURNMENT

Adjourn to the regular Planning Commission meeting scheduled for February 26, 2018

PUBLIC ACCESS TO PLANNING COMMISSION MEETING AGENDAS, DOCUMENTS DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF PLANNING COMMISSION MEETINGS

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street; and on the
- City Website at: <http://www.ci.south-pasadena.ca.us/planning/agendasminutes.html>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220.

Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and are replayed for at least 24 hours following the meeting. A DVD of regularly scheduled meetings is available for check-out at the South Pasadena Public Library. DVD and CD copies of the meetings can be purchased from the Planning and Building Department.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

1/17/18
Date

Elaine Serrano
Elaine Serrano,
Administrative Secretary