



**CITY OF SOUTH PASADENA
PUBLIC ART COMMISSION**

AGENDA

**REGULAR MEETING
MONDAY, APRIL 24, 2023 AT 6:30 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Public Art Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Art Commission Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Via Zoom - **Webinar ID: 823 1334 6757**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us02web.zoom.us/j/82313346757>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above.

CALL TO ORDER: Kris Kuramitsu, Chair

ROLL CALL: Kris Kuramitsu, Chair
Annalee Andres, Vice-Chair
Jeffrey Burke
Delora Piazza
Steven Wong

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Art Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1: Participate in-person at the City Council Chambers, 1424 Mission Street, South Pasadena.

Option 2: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 3: Email public comment(s) to PlanningComments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. 3) Submit by no later than 12:00 p.m., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements

PUBLIC COMMENT

1. Public Comment – General (Non-Agenda Items)

PRESENTATION

2. Updates from the City Manager’s Office – Deputy City Manager Domenica Megerdichian

CONSENT CALENDAR ITEMS

3. Minutes from Special February 27, 2023 Meeting

Recommendation

It is recommended that the Commission review and approve the minutes.

DISCUSSION ITEM

4. 2023 Annual Commission ReportRecommendation

Discuss and approve 2023 Annual Commission Report.

ADMINISTRATION**5. City Council Liaison Communications****6. Ad Hoc Committee Communications****7. Commissioner Communications****8. Staff Liaison Communications****ADJOURNMENT****9. Adjourn to the regular Public Art Commission meeting scheduled for June 28, 2023 at 6:30 PM****PUBLIC ACCESS TO AGENDA DOCUMENTS**

The complete agenda packet may be viewed on the City's website at:

<https://www.southpasadenaca.gov/government/boards-commissions/public-art-commission>

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

4/20/23

Date

Mackenzie Goldberg

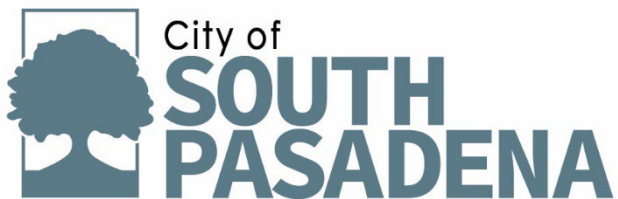
Mackenzie Goldberg, Assistant Planner



ANNUAL COMMISSION REPORT 2023

City of South Pasadena

Public Art Commission



A Message from the Commission Chair

Over the past year, the Public Arts Commission has XXXXXXXX.

Sincerely,

Kris Kuramitsu
Public Art Commission, Chair

Purpose Statement

It shall be the responsibility of the Public Art Commission to act in an advisory capacity to the City Council in all matters pertaining to public art or art in public places; to review and approve proposed public art projects associated with the City's Civic Center Art Gallery, Public Art Program, and Public Art Development Fee; and to provide policy recommendations on public art projects and programs as directed by the City Manager or the City Council, including but not limited to artwork placed in public places or incorporated into public buildings, art education programs, or art display programs or performances.

Public Art Commission

Kris Kuramitsu	Commission Chair
Annalee Andres	Commission Vice-Chair
Steven Wong	Commissioner
Jeffrey Burke	Commissioner
Deloris Piazza	Commissioner
Jon Primuth Mayor	City Council Liaison
Alison Becker, AICP Deputy Director, Community Development Department	Staff Liaison

Public Art Commission meetings are held every other month. The chair may call for a special meeting if needed with concurrence of the commission. Meetings are held at 1424 Mission Street, South Pasadena, CA 91030.

Accomplishments

1. Task 2a. Technology Upgrade – Recommend permit software & funding for building and planning to track permits online and streamline approval process.
 - City Staff developed a work flow to ensure that public art requirements are identified and tracked in the City’s new electronic permitting system.
2. Task 2b. Economic Development Program – Develop and Launch Economic Program. Develop a Guide on ‘How to Do Business in the City’
 - The Public Art Commission considered a procedure for accepting art donations. This procedure will be incorporated into the Program Handbook.
3. Task 2c. Produce a permit application guide to help streamline application process.
 - The Public Art Commission drafted a Handbook of Policies and Procedures for the City’s Public Art Program for consideration by City Council

ANNUAL WORKPLAN FY 2023-2024

(Public Art Commission)



Fiscal Year 2022-2023 Work Plan

- Produce a Roster of Local Artists (South Pasadena and Vicinity) as a resource to developers seeking to fulfill the City's Public Art Development requirement with an on-site art installation.
- Create a catalogue of existing public art in the City of South Pasadena
- Propose a master list of potential public sites for public art installations for City Council consideration.
- Finalize and present the City of South Pasadena's Public Art Program Handbook to City Council for approval.