



**CITY OF SOUTH PASADENA
PUBLIC ART COMMISSION
REGULAR MEETING AGENDA
July 28, 2021 at 6:30 p.m.**

South Pasadena Public Art Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Governor Newsom's Executive Order N-08-21, the Public Art Commission may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the Public Art Commission may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the Public Art Commission may also allow public participation to continue via live public comment conducted over ZOOM.

The Public Art Commission Meeting for July 28, 2021 will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to the Executive Order(s), and to ensure the health and safety of the public, staff, and Commissioners, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted.

The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available:

- In **Person** Hybrid – City Council Chambers, 1424 Mission Street
- Via Zoom - **Webinar ID: 898 8720 0080**

Public Comments participation may be made as follows:

- Written Comment submitted by no later than meeting day, 12:00 PM, deadline via the website.
- In Person Hybrid – City Council Chambers, 1424 Mission Street.
- Via Zoom by "raising hand" (see Public Comment Section below for instructions.)

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us02web.zoom.us/j/89887200080>;
or

- 3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/j/aiXV0TAW2>

CALL TO ORDER: Phung Huynh, Chair

ROLL CALL: Phung Huynh, Chair
Kris Kuramitsu, Vice-Chair
Steven Wong
Jeffrey Burke
Annalee Andres

COUNCIL LIAISONS: Mayor Pro-Tem Michael Cacciotti

STAFF PRESENT: Arminé Chaparyan, City Manager
Andrew Jared, Assistant City Attorney
Margaret Lin, Manager of Long Range Planning and Economic Development

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Art Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1: Participate in-person at the City Council Chambers.

Option 2: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item. (Note: For the purpose of best ensuring that all of the agenda items are considered at the Commission Meeting, the Chair may exercise the Chair's discretion, subject to the approval of the majority of the Commission, to limit public comment(s) to less than 3 minutes on any given agenda item).

Option 3: Email public comment(s) to publicartcomments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. 3) Submit by no later than 12:00 p.m., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements

COMMUNICATIONS

1. **City Council Liaison Communications**
2. **City Manager Communications**
3. **Commissioner Communications**
4. **Staff Liaison Communications**

ACTION/DISCUSSION

5. **Civic Center Art Gallery Budget**

Recommendation

It is recommended that the Commission discuss programming options for the Civic Center Art Gallery and make a recommendation to the City Manager and City Council.

6. **Diversity, Equity, and Inclusion**

Recommendation

It is recommended that the Commission review and discuss the options for hosting a community forum to discuss the types of artwork that would be representative of the community and its interests.

CONSENT

7. **Minutes from Regular June 23, 2021 Meeting**

Recommendation

It is recommended that the Commission review and approve the minutes.

ADJOURNMENT

8. **Adjourn to the regular Public Art Commission meeting scheduled for August 25, 2021 at 6:30 PM.**

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City’s website at:

<https://www.southpasadenaca.gov/government/boards-commissions/public-art-commission>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City’s YouTube Channel no later than the next business day after the meeting.

The City’s YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1A1ewD_6sfwDA/featured

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

07/22/21

Date

Margaret Fin

Name

**MINUTES OF THE SPECIAL MEETING OF THE
PUBLIC ART COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 23rd DAY OF JUNE 2021 6:30 P.M.
CITY COUNCIL CHAMBERS
1414 MISSION STREET**

CALL TO ORDER/ROLL CALL	<p>The meeting of the Public Art Commission (Commission) was convened at 6:30 P.M.</p> <p>Commissioners present: Annalee Andres, Steven Wong, Kris Kuramitsu (Vice-Chair), Phung Huynh (Chair)</p> <p>Commissioner absent: Jeffrey Burke</p> <p>Council Liaison absent: Michael Cacciotti</p> <p>Staff present: Margaret Lin, Manager of Long Range Planning and Economic Development, and Andrew Jared, Assistant City Attorney</p>
APPROVAL OF AGENDA	Unanimously approved (4 ayes, 0 noes, 1 absent)
PUBLIC COMMENTS AND SUGGESTIONS (ITEMS NOT ON THE AGENDA)	None.
COMMUNICATIONS	
1. CITY COUNCIL LIAISON COMMENTS	Mayor Pro Tem Cacciotti shared that the Council approved the Fiscal Year 2021-22 Budget and will be conducting strategic planning meetings later in the fall to discuss priorities.
2. COMMISSIONER COMMENTS	None.
3. STAFF LIAISON COMMENTS	Manager Lin shared that the city would be resuming in-person meetings in July.
ACTION/DISCUSSION ITEMS	
4. BLACK LIVES MATTER MURAL	<p>The Anti-Bias Club (ABC) provided a presentation regarding the proposed Black Lives Matter (BLM) mural project and shared that they would be looking for alternative locations in order to facilitate the interactive component of their project.</p> <p>Commissioner Wong raised questions regarding the liability concerns. Assistant City Attorney Jared provided an explanation of the liability issues associated with the interactive component of the mural and the proposed location on City Hall. Commissioner Andres suggested that the ABC consider private property as well.</p> <p>Commissioner Kuramitsu made a motion to recommend conditional approval of the BLM mural design and Commissioner Wong seconded the motion. Unanimously approved (4 ayes, 0 noes, 1 absent)</p>

<p>5. ARTIST RIGHTS/ARTIST FRIENDLY CITY</p>	<p>Manager Lin provided a presentation regarding the different requirements used by other jurisdictions for artists to waive their rights under the California Art Preservation Act.</p> <p>Chair Huynh commented that she prefers the Los Angeles County Metropolitan Transportation Authority (Metro) and Los Angeles County language that allows artists to maintain the copyright. Commissioners Wong and Andres agreed that artists should have the right to reproduce the art. Commissioner Wong also stated that he liked the Santa Monica language. Assistant City Attorney Jared stated that the next step is to develop a standard agreement for private properties which may include language to share the rights.</p> <p>Chair Huynh recommended that the City and artists share the rights and maintenance responsibilities. Assistant City Attorney Jared stated that this would be a policy decision for the Council to consider. Commissioner Wong commented on the fiscal and cultural responsibilities of the City, the ability to remove artwork as appropriate, and the need to allocate funding to maintain public art and pay artists.</p> <p>Assistant City Attorney Jared commented that staff will need to review the impacts of adopting language modeled after the County, Metro, and Santa Monica to ensure they fit the City and Commission's needs. Chair Huynh recommended that the policy discussion be held at the City Council level.</p>
<p>CONSENT ITEMS</p>	
<p>6. APRIL 28, 2021 MEETING MINUTES</p>	<p>Commissioner Andres moved to approve the minutes and Commissioner Wong seconded the motion. Unanimously approved (4 ayes, 0 noes, 1 absent)</p>
<p>ADJOURNMENT</p>	<p>By consensus, the Commission adjourned the meeting at 7:25 P.M.</p>

Approved By:

Phung Huynh
Chair



Public Arts Commission Agenda Report

ITEM NO. 5

DATE: June 23, 2021

TO: Public Arts Commission

FROM: Joanna Hankamer, Director of Planning and Community Development
Margaret Lin, Manager of Long Range Planning and Economic Development

SUBJECT: Civic Center Art Gallery Budget

Recommendation

It is recommended that the Commission discuss programming options for the Civic Center Art Gallery and make a recommendation to the City Manager and City Council.

Discussion

In 2019, the City closed its facilities, including the Civic Center Art Gallery, in response to the COVID-19 pandemic. In June 2021, the City began to reopen certain facilities in accordance with public health guidelines. On June 16, 2021, the City Council adopted the Fiscal Year 2021-22 budget, which included \$25,000 for the Civic Center Art Gallery.

The Civic Center Art Gallery is comprised of the following area:

- Gallery Area A – 36 linear feet in the entryway corridor on the first floor at City Hall
- Gallery Area B – 24 linear feet in the elevator lobby on the first floor at City Hall
- Gallery Area C – 85 linear feet in the hallway on the second floor at City Hall
- Gallery Area D – 3,000 square feet in the courtyard at City Hall

The current Los Angeles County Public Health Order "...allows persons to engage in all permitted activities, as defined by the Order, but requires that persons practice Social (Physical) Distancing, at all times while out in public and wear a cloth face covering over both the nose and mouth when in or likely to be in contact with others..." Staff will continue to monitor the recent increase in infection rates and changes with the pandemic.

In order to ensure the health and safety of the public the Commission may consider the following alternatives to opening the Civic Center Art Gallery:

- Reopen the Civic Center Art Gallery in accordance with the County Public Health Order
- Limit the Civic Center Art Gallery to the City Hall Courtyard
- Alternative public art programming:
 - City's cable/YouTube channels

Next Steps

- Issue Request for Proposals

- Evaluate Proposals and Provide Recommendations

Background

In July 2018, then City Manager DeWolfe executed a Professional Services Agreement (PSA) with the South Pasadena Arts Council (SPARC) to develop and implement the Civic Center Art Gallery. In July 2019, staff released a RFP for a consultant to manage, curate, and install exhibits in the Civic Center Art Gallery for Fiscal Year 2019-20. In October 2019, then City Manager DeWolfe executed a PSA with 11:11 A Collaborative Collective to curate the Civic Center Art Gallery.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.



Public Arts Commission Agenda Report

ITEM NO. 6

DATE: July 28, 2021

TO: Public Arts Commission

FROM: Joanna Hankamer, Director of Planning and Community Development
Margaret Lin, Manager of Long Range Planning and Economic Development

SUBJECT: **Resolution of Diversity and Inclusivity**

Recommendation

Review and discuss the options for hosting a community forum to discuss the types of artwork that would be representative of the community and its interests.

Discussion

The City's resolution of diversity and inclusivity reaffirms that public policy of the City to be inclusive and to respect the inherent worth of every person, without regard to a person's race, color, religion, national origin, sex, gender identity, immigration status, disability, housing status, economic status, political affiliation, or cultural practices. Acts of discrimination and crimes motivated by hatred toward a person's affiliation with any protected classification, their viewpoint or its expression have no place in our community and will not be tolerated by the City.

A public forum would provide staff and the Commission with a better understanding of the types of artwork that would be representative of the community and its interests. Due to the current status of the pandemic the Commission may want to consider the following options:

- Hybrid (in-person and virtual) community meeting
- Online survey or suggestions form

Background

On December 21, 2016, the City Council adopted a resolution affirming the City's commitment to diversity and inclusivity. On August 5, 2020, the City Council approved Resolution 7673 reaffirming the City's commitment to diversity and to safeguarding the civil rights, safety and dignity of all residents. During the April 28, 2021, meeting the Commission reviewed the City's resolution of diversity and inclusivity and discussed the possibility of hosting a community forum to discuss what types of artwork the community would be interested in seeing.

Attachment: Resolution of Diversity and Inclusivity