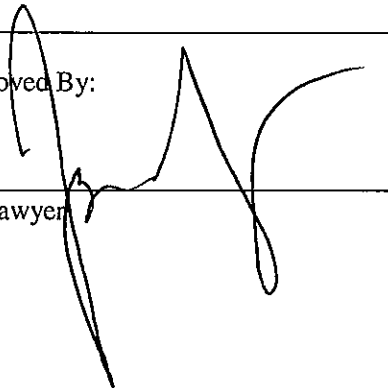


**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC ART COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 26th DAY OF JUNE 2019 6:32 P.M.
CITY COUNCIL CHAMBERS
1414 MISSION STREET**

1. ROLL CALL	The regular meeting of the Public Art Commission (Commission) was convened at 6:32 P.M. Commissioners present: Burke, Huynh, Sawyer, Spector, and Wong; Commissioner absent: none; Council Liaison: Mayor Khubesrian; and Staff present: Manager of Long Range Planning and Economic Development (Manager) Lin.
2. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)	None.
3. APPROVAL OF THE MINUTES	The May 22, 2019, regular meeting minutes were approved (5 ayes, 0 noes, 0 absent).
4. COMMISSIONER COMMENTS	Commissioner Spector announced that he will moving to Claremont and therefore resigning from the Commission. The Commission expressed their appreciation for Commissioner Spector's contributions to the Commission and the South Pasadena Arts Council (SPARC). Chair Sawyer welcomed Commissioner Huynh to the Commission and announced that Library Director Steve Fjeldsted would be retiring and thanked him for his service.
5. COUNCIL LIAISON COMMENTS	Major Khubesrian shared about the cultural exchange that took place during the Juneteenth concert that was held at the War Memorial Building.
6. STAFF COMMENTS	None.
7. DISCUSSION ITEMS	
A. Civic Center Art Gallery Request for Proposals	Manager Lin reported that SPARC asked the current Civic Center Art Gallery artists to extend their show by one month and offered to provide an additional exhibit free of charge to the City in anticipation that the new curating contract may not be in place until August or September. Manager Lin presented the draft Civic Center Art Gallery Request for Proposals to the Commission for review and discussion. The Commission provided recommendations to remove the establishment of a selection panel from the Scope of Work, lower the number of exhibits in the Courtyard, and modify the selection criteria score percentages. Commissioner Spector recommended that the City adopt a public art policy at a later date. The Commission made a motion to approve the RFP as amended and request that the Commission review the applications, conduct

	interviews during a Commission meeting, and make the final recommendation for the curator selection (5 ayes, 0 noes, 0 absent).
B. Ray Bradbury Stained Glass Window	Assistant Library Director Cathy Billings presented the proposed Ray Bradbury stained glass window project for discussion and review. Commissioners Huynh and Wong raised concerns that the proposed project was not initiated through a RFP process. Assistant Library Director Billings clarified that the proposed project was a gift to the City and would not require any City funds. The Library Board of Trustees and the Friends of the Library would be fundraising for the full amount of the project. Commissioner Spector stated that a city public art policy should also include an art accession and deaccession policy. The Commission made a motion to approve the proposed project (5 ayes, 0 noes, 0 absent).
8. ADJOURNMENT	By consensus, the Commission adjourned the meeting at 8:10 P.M.

Approved By: 

Jaz Sawyer
Chair