

**MINUTES OF THE SPECIAL MEETING OF THE  
PUBLIC ART COMMISSION  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 8<sup>th</sup> DAY OF MARCH 2021 5:30 P.M.  
CITY COUNCIL CHAMBERS  
1414 MISSION STREET**

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| <b>CALL TO ORDER/ROLL CALL</b>                                   | <p>The special meeting of the Public Art Commission (Commission) was convened at 5:32 P.M.<br/>Commissioners present: Annalee Andres, Jeffrey Burke, Steven Wong, Kris Kuramitsu (Vice-Chair), Phung Huynh (Chair)<br/>Council Liaison: Michael Cacciotti<br/>Staff present: Kanika Kith, Planning Manager and Malinda Lim, Associate Planner</p>  |
| <b>APPROVAL OF AGENDA</b>  | Unanimously approved (5 ayes, 0 noes)  |
| <b>PUBLIC COMMENTS AND SUGGESTIONS (ITEMS NOT ON THE AGENDA)</b> | None.  |
| <b>ACTION/DISCUSSION ITEMS</b>                                   |  |
| <b>1. PUBLIC ART COMMISSION REORGANIZATION</b>                   | <p>Commissioner Burke nominated Commissioner Huynh as Chair. Motion seconded by Commissioner Kuramitsu. Motion carried unanimously (5 ayes, 0 noes).</p> <p>Commissioner Burke nominated Commissioner Kuramitsu as Vice-Chair. Motion seconded by Commissioner Huynh. Motion carried unanimously (5 ayes, 0 noes).</p>   |
| <b>2. APPROVAL OF THE 2021 WORK PLAN</b>                         | <p>The Commission discussed the items on the work plan. Commissioner Burke mentioned he provided a copy of the Best Practices for Public Art and Copyright Ownership for Public Art to Planning Manager Kith which she distributed to the Commission prior to the meeting. The Commission had concerns that they would not be able to complete the Artist Rights/Artist Friendly City objective by the end of quarter 1 and asked it be moved to quarter 2.</p> <p>Commissioner Burke had concerns regarding the Civic Center Art Gallery because there was no funding or discussion about it and was contingent on the 2020/2021 fiscal year budget. The Commission decided collectively to move the selection of a curator for the Civic Center Art Gallery to quarter 2. Commissioner Wong stated that it might be premature to select a curator when there isn't a set date the Civic Center will reopen.</p> <p>The Art Resources Inventory, Art Resources Gap, and Promotion of Arts and Culture were changed from quarter 2 to ongoing. Commissioner Burke stated he would like to find out more about utilizing the City's cable channel before pursuing it further.</p> |

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|   | Commissioner Burke moved to approve the work plan with the changes discussed and Commissioner Andres seconded the motion. Motion carried unanimously (5 ayes, 0 noes).  |
| <b>CONSENT ITEMS</b>                    |   |
| <b>3. NOVEMBER 16, 2020 MEETING</b>     | Vice-Chair Kuramitsu moved to approve the minutes and Commissioner Burke seconded the motion. Unanimously approved (5 ayes, 0 noes)   |
| <b>COMMUNICATIONS</b>                   |   |
| <b>4. CITY COUNCIL LIAISON COMMENTS</b> | Council Liaison Cacciotti shared that the Commission is required to take a roll call vote on action items.  |
| <b>5. COMMISSIONER COMMENTS</b>         | <p>Commissioner Burke thanked Commissioner Wong for being Chair in the past year, welcomed Commissioner Andres, and felt discouraged that this was the first Public Art Commission meeting since November 2020.</p> <p>Chair Huynh thanked Commissioner Wong for his leadership, welcomed Commissioner Andres, and shared that Commissioner Wong is the new director of the Vincent Price Art Museum.</p> <p>Commissioner Wong thanked the Commissioners and invited the Commission to visit the museum when it reopens.</p> <p>Commissioner Andres thanked the Commission for their warm welcome and stated she looks forward to promoting arts and culture in the city.</p> |
| <b>6. STAFF LIAISON COMMENTS</b>        | Planning Manager Kith assured the Commission that the regular meeting of March 24, 2021 will occur and will reach out to the City Attorney pertaining to public art best practices and copyrights.  |
| <b>ADJOURNMENT</b>                      | By consensus, the Commission adjourned the meeting at 6:19 P.M.   |

Approved By:




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Phung Huynh  
Chair