



**CITY OF SOUTH PASADENA
PUBLIC ART COMMISSION
REGULAR MEETING AGENDA
October 27, 2021 at 6:30 p.m.**

South Pasadena Public Art Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Governor Newsom's Executive Order N-08-21, the Public Art Commission may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the Public Art Commission may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the Public Art Commission may also allow public participation to continue via live public comment conducted over ZOOM.

The Public Art Commission Meeting for October 27, 2021 will be conducted in-person from the City Manager's Conference Room, located at 1414 Mission Street, South Pasadena.

Please be advised that pursuant to the Executive Order(s), and to ensure the health and safety of the public, staff, and Commissioners, as the City Manager's Conference Room will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted.

The In-person Hybrid meeting will be conducted live in the City Manager's Conference Room.

The Meeting will be available:

- In **Person** Hybrid – City Manager's Conference Room, 1414 Mission Street
- Via Zoom - **Webinar ID: 823 1334 6757**

Public Comments participation may be made as follows:

- Written Comment submitted by no later than meeting day, 12:00 PM, deadline via the website.
- In Person Hybrid – City Manager's Conference Room, 1414 Mission Street.
- Via Zoom by "raising hand" (see Public Comment Section below for instructions.)

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://us02web.zoom.us/j/82313346757>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://zoom.us/j/aiXV0TAW2>

CALL TO ORDER: Phung Huynh, Chair

ROLL CALL: Phung Huynh, Chair
Kris Kuramitsu, Vice-Chair
Steven Wong
Jeffrey Burke
Annalee Andres

COUNCIL LIAISONS: Mayor Pro-Tem Michael Cacciotti

STAFF PRESENT: Margaret Lin, Deputy Director of Community Development

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Art Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1: Participate in-person at the City Manager’s Conference Room.

Option 2: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item. (Note: For the purpose of best ensuring that all of the agenda items are considered at the Commission Meeting, the Chair may exercise the Chair's discretion, subject to the approval of the majority of the Commission, to limit public comment(s) to less than 3 minutes on any given agenda item).

Option 3: Email public comment(s) to publicartcomments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. 3) Submit by no later than 12:00 p.m., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements

COMMUNICATIONS

- 1. City Council Liaison Communications**
- 2. Commissioner Communications**
- 3. Staff Liaison Communications**

ACTION/DISCUSSION

4. Civic Center Art Gallery Budget

Recommendation

It is recommended that the Commission discuss programming options for the Civic Center Art Gallery and make a recommendation to the City Manager and City Council.

5. Diversity, Equity, and Inclusion

Recommendation

It is recommended that the Commission review and discuss the options for hosting a community forum to discuss the types of artwork that would be representative of the community and its interests.

CONSENT

6. Minutes from Regular September 22, 2021 Meeting

Recommendation

It is recommended that the Commission review and approve the minutes.

ADJOURNMENT

- 7. Adjourn to the regular Public Art Commission meeting scheduled for October 27, 2021 at 6:30 PM.**

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City’s website at:

<https://www.southpasadenaca.gov/government/boards-commissions/public-art-commission>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City’s YouTube Channel no later than the next business day after the meeting.

The City’s YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1AIewD_6sfwDA/featured

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

10/21/21

Date

Margaret Fin

Name



Public Arts Commission Agenda Report

ITEM NO. ____

DATE: October 27, 2021
TO: Public Arts Commission
FROM: Margaret Lin, Deputy Director of Community Development
SUBJECT: Civic Center Art Gallery Budget

Recommendation

It is recommended that the Commission discuss programming options for the Civic Center Art Gallery and make a recommendation to the City Manager and City Council.

Discussion

In 2019, the City closed its facilities, including the Civic Center Art Gallery, in response to the COVID-19 pandemic. In June 2021, the City began to reopen certain facilities in accordance with public health guidelines. On June 16, 2021, the City Council adopted the Fiscal Year 2021-22 budget, which included \$25,000 for the Civic Center Art Gallery.

The Civic Center Art Gallery is comprised of the following area:

- Gallery Area A – 36 linear feet in the entryway corridor on the first floor at City Hall
- Gallery Area B – 24 linear feet in the elevator lobby on the first floor at City Hall
- Gallery Area C – 85 linear feet in the hallway on the second floor at City Hall
- Gallery Area D – 3,000 square feet in the courtyard at City Hall

The current Los Angeles County Public Health Order “...allows persons to engage in all permitted activities, as defined by the Order, but requires that persons practice Social (Physical) Distancing, at all times while out in public and wear a cloth face covering over both the nose and mouth when in or likely to be in contact with others...” Staff will continue to monitor the recent increase in infection rates and changes with the pandemic.

In order to ensure the health and safety of the public the Commission may consider the following alternatives to opening the Civic Center Art Gallery:

- Reopen the Civic Center Art Gallery in accordance with the County Public Health Order
- Limit the Civic Center Art Gallery to the City Hall Courtyard
- Alternative public art programming:
 - City’s cable/YouTube channels

Next Steps

- Issue Request for Proposals
- Evaluate Proposals and Provide Recommendations

Background

On September 22, 2021, the Commission discussed releasing a Request for Proposals (RFP) to solicit proposals for multi-media projects. The Commission decided to form an ad hoc committee comprised of Chair Huynh and Vice-Chair Kuramitsu to develop the language needed for the RFP.

In July 2018, then City Manager DeWolfe executed a Professional Services Agreement (PSA) with the South Pasadena Arts Council (SPARC) to develop and implement the Civic Center Art Gallery. In July 2019, staff released a RFP for a consultant to manage, curate, and install exhibits in the Civic Center Art Gallery for Fiscal Year 2019-20. In October 2019, then City Manager DeWolfe executed a PSA with 11:11 A Collaborative Collective to curate the Civic Center Art Gallery.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.



Public Arts Commission Agenda Report

ITEM NO. ____

DATE: October 27, 2021
TO: Public Arts Commission
FROM: Margaret Lin, Deputy Director of Community Development
SUBJECT: **Resolution of Diversity and Inclusivity**

Recommendation

Review and discuss the options for hosting a community forum to discuss the types of artwork that would be representative of the community and its interests.

Discussion

The City's resolution of diversity and inclusivity reaffirms that public policy of the City to be inclusive and to respect the inherent worth of every person, without regard to a person's race, color, religion, national origin, sex, gender identity, immigration status, disability, housing status, economic status, political affiliation, or cultural practices. Acts of discrimination and crimes motivated by hatred toward a person's affiliation with any protected classification, their viewpoint or its expression have no place in our community and will not be tolerated by the City.

A public forum would provide staff and the Commission with a better understanding of the types of artwork that would be representative of the community and its interests. Due to the current status of the pandemic the Commission may want to consider the following options:

- Hybrid (in-person and virtual) community meeting
- Online survey or suggestions form

The City Council Chambers is currently available to hold a hybrid meeting on November 11, 2021 in the evening.

Background

On September 22, 2021, the Commission discussed options to hold a community forum to discuss how the Commission should address diversity and inclusivity as they review public art projects.

On December 21, 2016, the City Council adopted a resolution affirming the City's commitment to diversity and inclusivity. On August 5, 2020, the City Council approved Resolution 7673 reaffirming the City's commitment to diversity and to safeguarding the civil rights, safety and dignity of all residents. During the April 28, 2021, meeting the Commission reviewed the City's resolution of diversity and inclusivity and discussed the possibility of hosting a community forum to discuss what types of artwork the community would be interested in seeing.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Attachment: Resolution of Diversity and Inclusivity

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC ART COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 22nd DAY OF SEPTEMBER 2021 6:39 P.M.
CITY COUNCIL CHAMBERS
1414 MISSION STREET**

CALL TO ORDER/ROLL CALL	The meeting of the Public Art Commission (Commission) was convened at 6:39 P.M. Commissioners present: Phung Huynh (Chair), Kris Kuramitsu (Vice-Chair), and Jeffrey Burke Commissioner absent: Steven Wong and Annalee Andres Council Liaison absent: Michael Cacciotti Staff present: Margaret Lin, Manager of Long Range Planning and Economic Development
APPROVAL OF AGENDA	Unanimously approved (3 ayes, 0 noes, 2 absent)
PUBLIC COMMENTS AND SUGGESTIONS (ITEMS NOT ON THE AGENDA)	None.
COMMUNICATIONS	
1. CITY COUNCIL LIAISON COMMENTS	None.
2. COMMISSIONER COMMENTS	Commissioner Burke expressed that it was good to be back in person.
3. STAFF LIAISON COMMENTS	None.
ACTION/DISCUSSION ITEMS	
4. BLACK LIVES MATTER MURAL	<p>Manager Lin reported that a new location was identified for the BLM Mural at Orange Grove Park. The proposed mural location was approved by the Parks and Recreation Commission. The Anti-Bias Club presented a presentation regarding the revised design and answered questions from the Commission.</p> <p>Commissioner Burke stated that it would be helpful to ensure the cost of the graffiti coating includes technicians maintaining the artwork. Chair Huynh shared that the Social and Public Art Resource Center would be doing the graffiti coating and will help ensure the mural is well maintained. Vice-Chair Kuramitsu commented that the new mural location would be protected and benefit from a more family oriented location.</p>

	Commissioner Burke moved to recommend approval of the design of the BLM Mural to be located on the north-facing wall of Orange Grove Park and Commissioner Kuramitsu seconded the motion. Unanimously approved (3 ayes, 0 noes, 2, absent)
5. CIVIC CENTER ART GALLERY BUDGET	Chair Huynh stated that the item was continued from the previous meeting. Commissioner Burke asked staff for the City's cable channel representative's contact information to identify potential programming opportunities. Vice-Chair Kuramitsu suggested a multi-media option for exhibitions. Chair Huynh suggested issuing a Request for Projects for five projects for \$5,000 each. Commissioner Burke suggested not limiting the number of projects and allowing a range of budgets. Chair Huynh made a motion to create an ad hoc committee comprised of Chair Huynh and Vice-Chair Kuramitsu to help develop the request for proposals, seconded by Vice-Chair Kuramitsu. Unanimously approved (3 ayes, 0 noes, 2, absent)
6. DIVERSITY, EQUITY, AND INCLUSION	Chair Huynh stated that the item was continued from the previous meeting and that the Commission could use the City's resolution as a starting point to hold a community forum to discuss what Diversity, Equity and Inclusion should mean for the Commission as it makes decisions regarding future public art projects. Commissioner Burke recommended that the forum be held before the holidays, but not on a Monday, and suggested the Library Community Room as a potential location. Chair Huynh suggested that the community forum be held in coordination with the South Pasadena School District, South Pasadena Arts Council, Anti-Racism Committee, Anti-Bias Club, and Planning Commission. Chair Huynh also stated that she would work with staff to develop an agenda for the Commission's consideration.
CONSENT ITEMS	
7. JUNE 23, 2021 MEETING MINUTES	Commissioner Burke requested that a list of upcoming development projects be brought to the Commission. Commissioner Andres moved to approve the minutes and Commissioner Wong seconded the motion. Unanimously approved (3 ayes, 0 noes, 2 absent)
ADJOURNMENT	By consensus, the Commission adjourned the meeting at 7:21 P.M.

Approved By:

Phung Huynh
Chair