



**MONDAY, NOVEMBER 13, 2017
MINUTES OF THE REGULAR MEETING OF THE
PUBLIC SAFETY COMMISSION
OF THE CITY OF SOUTH PASADENA**

1. CALL TO ORDER

A Regular Meeting of the Public Safety Commission was called to order by Chair Daigle on Monday, November 13, 2017, at 8:30 a.m., in the Fire Department EOC Room, located at 817 Mound Avenue, South Pasadena, California.

ROLL CALL

Present: Commissioners: Robert Ettinger, Greg Hall, and Grace Liu Kung; Vice-Chair Luis Reinoso and Chair Ellen Daigle.

Absent: Commissioner: Vernon René Daley, Jeremy Ding.

Officials

Present: Police Captain Michael Neff, Fire Chief/Staff Liaison Paul Riddle, and Management Aide/Recording Secretary Kim Kha. Other staff members presented reports or responded to questions as indicated in the minutes.

Absent: Councilmember/City Council Liaison Robert S. Joe, Police Chief/Staff Liaison Arthur Miller.

2. APPROVE MINUTES OF OCTOBER 16, 2017 MEETING

MOTION BY COMMISSIONER ETTINGER, SECOND BY COMMISSIONER GRACE, CARRIED 5-0, to approve the Minutes of the October 16, 2017 Public Safety Commission Regular Meeting.

MOTION BY COMMISSIONER ETTINGER, SECOND BY VICE-CHAIR REINOSO, CARRIED 5-0, to approve the Minutes of the September 11, 2017 Public Safety Commission Regular Meeting.

3. PUBLIC COMMENTS

None.

4. COUNCIL LIAISON COMMENTS

None.

5. STAFF LIAISON REPORTS/FOLLOW UPS

Fire Chief Riddle invited the Commission to the Fire Department's first formal badge pinning ceremony in South Pasadena on November 18th, 2017; provided update on firefighter/paramedic recruitment, noted that three laterals are currently going through background checks; announced that the South Pasadena Fire Department has been named the 2017 Mission: Lifeline Gold Award Recipient by the Los Angeles County Emergency Medical Services Agency for the immediate response and treatment of STEMI patients, an award for the highest standard given to Emergency Medical Services (EMS) for prompt recognition, intervention and treatment of patients with signs of cardiac arrest; informed of a meeting with the new City Manager, Stephanie DeWolfe to discuss issues including traffic study for the hillside and emergency management.

Police Captain Neff advised of "Text-to-911" program, which is the ability to send emergency text messages from a mobile phone or device, another way to communicate with first responders especially in dangerous situation, noted the announcements will be made next year; provided update on Police staffing, informed the promotion of Police Officer Johnson and Police Officer Manukian to Corporal; reviewed crime stats over the last ten months, noting a decrease in crimes; provided update on new parking signs and enforcement.

6. DISCUSSION OF MAP YOUR NEIGHBORHOOD – VICE-CHAIR REINOSO

Vice-Chair Reinoso noted that Map Your Neighborhood is a program implemented by the American Red Cross, teaching emergency preparedness and getting to know your neighbors, noted the importance of developing a map of the neighborhood with contact information, names in the household including pets, medication, special needs, etc., also include how neighbors can help each other following a disaster; advised the need for volunteers and help with promoting the program, stated that the volunteers will get training through the American Red Cross and then be able to hold trainings/seminars for the public.

Commissioners will reach out to organizations, youth groups, school clubs, CERT, and interested volunteers.

Fire Chief Riddle will reach out to the Senior Citizen Commission and other organizations, noted seniors are often left vulnerable especially following a disasters; noted a pilot program with the Boys Scouts where graduates would get to know a senior and help with their survival kits.

7. DISCUSSION OF KNOX BOX AUTHORIZATION - RIDDLE

Fire Chief Riddle explained that Knox Box is a company that provides businesses and residential properties a secure means of access for first responders in an emergency 24/7, informed that only first responders have access and all application for Knox Box orders must be authorized by the South Pasadena Fire Department.

8. COMMISSIONER COMMENTS

Commissioner Hall and Chair Daigle will follow up with Detective Lee regarding letters/emails to 50-60 people that signed up for the Neighborhood Watch Program at the "South Pasadena Police and Fire Department Open House", letters/emails notifying them of a phone call to discuss the details of becoming a block captain.

Commissioner Kung informed that each school will be presenting their safety plan to the public, will reach out to advocate emergency preparedness, Map Your Neighborhood, Neighborhood Watch, and other programs.

Chair Daigle noted her presentation of the Fiscal Year 2016-17 Public Safety Commission Annual Report at the Council meeting, thanked everyone for the help with the report, noted many accomplishments for the year.

9. ADJOURNMENT

Chair Daigle adjourned the meeting at 9:35 a.m.

Respectfully Submitted:



Kim Kha
Recording Secretary

Approved By:



Ellen Daigle
Chair