



**MONDAY, DECEMBER 9, 2019  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMISSION  
OF THE CITY OF SOUTH PASADENA**

**CALL TO ORDER**

A Regular Meeting of the Public Safety Commission was called to order by Chair Ding on Monday, December 9, 2019, at 8:33 a.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Commissioners: Amin Alsarraf, Stephanie Cao, Ellen Daigle, Alan Ehrlich, and Robin Hamilton; Chair Jeremy Ding, Vice-Chair Grace Liu Kung.

**Officials**

**Present:** Mayor/City Council Liaison Marina Khubesrian, M.D., Police Chief/Staff Liaison Joe Ortiz, Police Deputy Chief/Staff Liaison Brian Solinsky, Fire Chief/Staff Liaison Paul Riddle, and Management Aide/Recording Secretary Kim Kha. Other staff members presented reports or responded to questions as indicated in the minutes.

**PUBLIC COMMENTS AND SUGGESTIONS**

None.

**ACTION/DISCUSSION**

**1. Minutes of the Public Safety Commission Meeting of November 4, 2019**

MOTION BY CHAIR DING, SECOND BY COMMISSIONER HAMILTON, CARRIED 5-0, to approve the Minutes of the November 4, 2019 Public Safety Commission Regular Meeting.

Commissioner Cao abstain.

Commissioner Alsarraf not present at voting.

## **2. Discussion of Voting of New Chair and Vice-Chair**

Chair Ding announced the election of Chair and requested nominations. Commissioner Daigle nominated Chair Ding. Chair Ding accepted the nomination. Commissioner Ehrlich nominated Commissioner Cao. Commissioner Cao declined. Commissioner Cao nominated Commissioner Ehrlich. Commissioner Ehrlich declined. Chair Ding moved that nominations be closed. MOTION BY COMMISSIONER DAIGLE, SECOND BY COMMISSIONER EHRLICH, CARRIED 7-0, to elect Jeremy Ding as Chair for the 2020 term.

Chair Ding announced the election of Vice-Chair and requested nominations. Commissioner Ehrlich nominated Commissioner Cao. Commissioner Cao declined. Commissioner Cao nominated Commissioner Ehrlich. Commissioner Ehrlich accepted the nomination. Commissioner Daigle nominated Commissioner Alsarraf. Commissioner Alsarraf accepted the nomination. Commissioner Alsarraf second by Chair Ding. Commissioner Ehrlich second by Commissioner Hamilton. There being no other nominations, the roll was called by Chair Ding.

Commissioner Alsarraf vote for Commissioner Ehrlich.  
Commissioner Hamilton vote for Commissioner Ehrlich.  
Commissioner Cao vote for Commissioner Ehrlich.  
Chair Ding vote for Commissioner Alsarraf.  
Vice-Chair Kung vote for Commissioner Alsarraf.  
Commissioner Ehrlich vote for self.  
Commissioner Daigle vote for Commissioner Alsarraf.

CARRIED 4-3, to elect Commissioner Ehrlich as Vice-Chair for the 2020 term.

## **3. Discussion/Adoption of 2019 Annual Report-Chair Ortiz and Chief Riddle**

The 2019 Annual Report was provided, highlighting the Public Safety Commission charge and major accomplishments, once approved it will be presented to the annual Commissioners Congress.

MOTION BY VICE-CHAIR KUNG, SECOND BY COMMISSIONER DAIGLE, CARRIED 7-0, to adopt the 2019 Annual Report of the Public Safety Commission.

## **4. Discussion of 2020 Work Plan-Chief Ortiz and Chief Riddle**

The 2020 Work Plan was provided, a subcommittee consisting of Chair Ding, Vice-Chair Kung and Commissioner Daigle developed the work plan to include monthly topics for discussions and additional topics for consideration, specific topic/interest were also delegated to a point person (POC), with additional changes and suggestions to the work plan a follow up and final draft will be presented at the next meeting

## **5. Discussion of Commission Code of Ethics-Chief Ortiz and Chief Riddle**

This item was postponed to a future Public Safety Commission meeting.

## **COMMUNICATIONS**

### **1. City Counsel Liaison Communications**

Mayor Khubesian provided reflections, reiterated the changes in the City, moving forward, transitioning and becoming more modernized; discussed concerns with the rise in mosquito population and potential mosquito-borne diseases, provided background on issue, noting her monthly attendance at the San Gabriel Valley Mosquito & Vector Control District.

### **2. Staff Liaison Communications**

Fire Chief Riddle provided update on staffing, noting three vacancies; thanked Vice Chair Kung in helping to bring the Children's Burn Foundation to the elementary schools, teaching children life-saving fire safety and burn prevention skills; informed that the South Pasadena Fire Department was named the 2019 Mission: Lifeline Gold Award Recipient by the Los Angeles County Emergency Medical Services Agency, an award for the highest standard given to Emergency Medical Services (EMS) for prompt recognition, intervention and treatment of patients with signs of cardiac arrest; explained that the recent wind conditions did not activate a Public Safety Power Shutoff (PSPS) by Southern California Edison, where customers' power would be shut off due to potential dangerous weather conditions.

Police Chief Ortiz reported on a recent power outage affecting about 6,000 residents for 3 ½ hours with Police assisting in traffic control, still unclear of the cause of the power outage and no word or posted information from Southern California Edison; commended the South Pasadena Police Association (SPPA) for hosting the 2018-2019 Award Ceremony at the War Memorial; provided update on staffing, informed of Police Records Clerk Gonzalez's retirement; discussed the prospect of a new volunteer program for the Police Department next year; discussed goal of providing better communications and information to the Public Safety Commission.

Police Deputy Chief Solinsky informed of upcoming events such as the "Coffee with a Cop" and the homeless count; invited the Commission for a ride-along.

### **3. Commissioner Communications**

Commissioner Daigle commended the South Pasadena Police Association (SPPA) for hosting the 2018-2019 Award Ceremony at the War Memorial, noting a beautifully, well done ceremony.

Commissioner Ehrlich provided handout, discussed underground wires, potential grants and FEMA funding.

Vice Chair Kung followed up on crossing guards for Monterey Hills, noting an upcoming meeting in January to review the traffic study report; discussed the Children's Burn Foundation which will have a theatrical presentation at the elementary schools, teaching children life-saving fire safety and burn prevention skills.

Commissioner Cao discussed using reflective strips for traffic safety precautions.

Commissioner Alsarraf raised concerns with the Commission's charge in the ordinance, request further discussions including coordinating with other Commissions on relevant topics.

## ADJOURNMENT

Chair Ding adjourned the meeting at 9:46 a.m.

Respectfully Submitted:

  
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Kim Kha  
Recording Secretary

Approved By:

  
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Jeremy Ding  
Chair