



**CITY OF SOUTH PASADENA**  
**PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA**

AMEDEE O. "DICK" RICHARDS, JR. COUNCIL CHAMBER  
1424 MISSION STREET, SOUTH PASADENA, CA 91030  
TEL: (626) 403-7210 • FAX: (626) 403-7211  
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Monday, June 8, 2020 at 8:30 a.m.

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO  
THE PUBLIC**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Public Safety Commission for June 8, 2020 will be conducted remotely and held by video conference, beginning at 8:30 a.m. The Meeting will be broadcast live on the City's local cable channel and the City's website at:

[http://www.spectrumstream.com/streaming/south\\_pasadena\\_psc/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena_psc/live.cfm)

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commissioners will be participating remotely and will not be physically present in the Council Chambers.

If you would like to comment on an agenda item or make a general public comment, members of the public may submit their comments in writing, for Commission consideration, by emailing them to: [pscpubliccomment@southpasadenaca.gov](mailto:pscpubliccomment@southpasadenaca.gov)

Public Comments must be received by **6 p.m., June 4, 2020** to ensure adequate time to compile. Public Comment portion of the email is limited to 150 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on or if it is a general public comment; and 3) clearly state if you wish for your comment to be read.

**South Pasadena Public Safety Commission Statement of Civility**

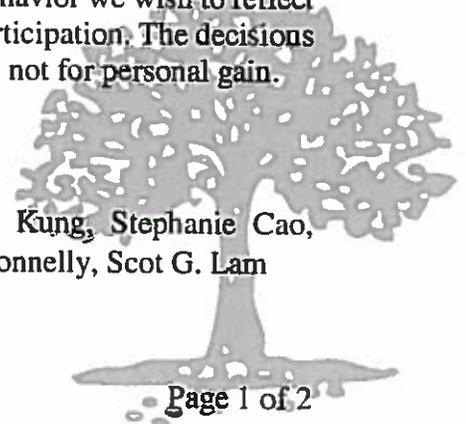
As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

**CALL TO ORDER**

Chair Jeremy Ding

**ROLL CALL**

Commission members Grace Liu Kung, Stephanie Cao,  
Amin Alsarraf, Alan Ehrlich, Ed Donnelly, Scot G. Lam



## **PUBLIC COMMENTS AND SUGGESTIONS**

The Public Safety Commission welcomes public input. Members of the public may address the Public Safety Commission by emailing: [pscpubliccomment@southpasadenaca.gov](mailto:pscpubliccomment@southpasadenaca.gov) Public Comments must be received by **6 p.m., June 4, 2020** to ensure adequate time to compile. Public Comment portion of the email is limited to 150 words. Please make sure to indicate: 1) your name; 2) what agenda item you are submitting public comment on or if it is a general public comment; and 3) clearly state if you wish for your comment to be read.

Pursuant to state law, the Public Safety Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Public Safety Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

## **ACTION/DISCUSSION**

- 1. Minutes of the Public Safety Commission Meeting of May 11, 2020**
- 2. CERT Update Presentation by Fire Chief Riddle**
- 3. Public Safety Commission Charter-Chair Jeremy Ding**

## **COMMUNICATIONS**

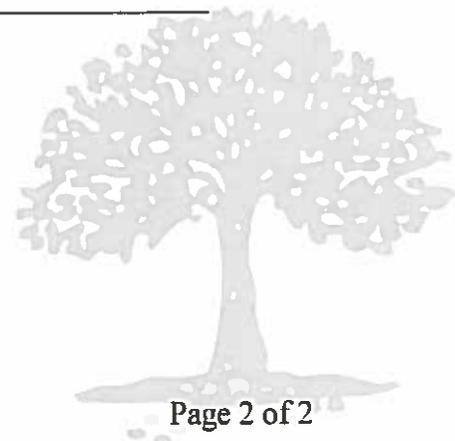
1. City Council Liaison Communications
2. Staff Liaison Communications
3. Commissioner Communications

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA, and the City's website at [www.southpasadenaca.gov](http://www.southpasadenaca.gov) on **June 2, 2020** as required by law.*

**Date: June 2, 2020**

Signature: \_\_\_\_\_

  
Joe Ortiz, Police Chief



## ARTICLE IVB. PUBLIC SAFETY COMMISSION

### 2.40 Creation and composition.

There is hereby created a public safety commission for the city, consisting of seven adult members, who shall be appointed pursuant to section 2.23 herein. (Ord. No. 2187, § 2, 2009; Ord. No. 2236, § 1, 2012.)

### 2.41 Ex officio members.

The chief of police of the city and the chief of the fire department of the city (hereinafter police chief and fire chief) shall be ex officio members of the public safety commission. They shall not have the power to vote. (Ord. No. 2187, § 2, 2009.)

### 2.42 Meetings.

The public safety commission shall hold a maximum of ten regular meetings per calendar year. The commission shall adopt a schedule of meetings each year, consistent with this section. (Ord. No. 2279, § 1, 2014.) Special meetings may be called by the commission as needed.

### 2.43 Powers and duties generally.

The commission shall provide a forum for community discussion and make recommendations on public safety matters, as well as other related matters, as determined by the commission, chair, city council, city manager, police chief, or fire chief. Specifically, and without limitation, the commission shall have the following powers and duties:

- (a) To build upon strong community trust with the police and fire departments by promoting transparency, accountability, and information sharing between the city, commission, city council, and the community.
- (b) To engage with the community by maintaining an ongoing dialogue with community members and community organizations including, but not limited to, neighborhood watch groups, homeowners' associations, the chamber of commerce, school and educational associations, service and religious organizations.
- (c) To review and provide recommendations on police and fire department policies, procedures, practices, training, budget, staffing, organization, and to assist in setting goals for the departments that reflect community values.
- (d) To review and comment on regular updates presented by the police chief and fire chief on the departments' customer service programs, community-oriented programs, trends, statistics, and prevention programs.
- (e) To review and monitor monthly reported data on police use of force, stops, arrests, citations, field interviews, encounters, police logs, and mutual aid requests.
- (f) To review and monitor monthly reported data on fire, medical, rescue, collision and other calls for service, fire logs, and mutual aid requests.

(g) To provide a forum to address concerns, complaints, and commendations regarding the police and fire departments and to receive progress reports on investigations and critical incidents, unless prohibited by law.

(h) To review and provide recommendations on traffic and pedestrian safety, code enforcement under police and fire purview, and traffic enforcement.

(i) To review and provide recommendations on school and community care facility safety, such as the school resource officer, crossing guards, anti-drug, anti-abuse, diversion, emergency preparedness, and outreach programs.

(j) To review and provide recommendations on disaster planning, emergency preparedness, crisis management, and public health emergencies.

(k) To review and comment on annual reports presented by the police chief and fire chief on the departments' best practices, statistics, recruitment, training, diversity, retention, trends, and prevention initiatives. These annual reports will subsequently be presented to the city council with feedback and recommendations from the commission.

(l) To review and comment on homeless statistics, outreach programs and safety issues surrounding homelessness and transients. To aid in this the police chief will present an annual report on homeless issues after the annual homeless count takes place.

(m) To coordinate with other city commissions as necessary to achieve common goals that reflect community values and concerns, including creating and serving on subcommittees involving multiple commissions. Assist the city and its departments with obtaining funding through grants and other programs that benefit public safety.