



**MONDAY, FEBRUARY 10, 2020
MINUTES OF THE REGULAR MEETING OF THE
PUBLIC SAFETY COMMISSION
OF THE CITY OF SOUTH PASADENA**

CALL TO ORDER

A Regular Meeting of the Public Safety Commission was called to order by Chair Ding on Monday, February 10, 2020, at 8:37 a.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Commissioners: Amin Alsarraf, Stephanie Cao, Grace Liu Kung, Alan Ehrlich, and Ed Donnelly; Chair Jeremy Ding, Vice-Chair Alan Ehrlich.

Absent: Commissioner: Ellen Daigle

Officials

Present: City Council Liaison Richard D. Schneider, M.D., Police Chief/Staff Liaison Joe Ortiz, Police Deputy Chief/Staff Liaison Brian Solinsky, Fire Chief/Staff Liaison Chief Riddle. Police Department Clerk/Recoding Secretary Laura Mendez. Other staff members presented reports or responded to questions as indicated in the minutes.

Absent: None.

PUBLIC COMMENTS AND SUGGESTIONS

FIRST MAYOR JOE made it clear that he wanted to meet up with every commission and thank the members for their time and service they commit to the commission.

SECOND, MAYOR JOE gave an update on the Coronavirus and stated three points regarding Coronavirus. 1st LA County Public Health is now working on all the protocols and procedures for handling contamination, 2nd Do not panic, and 3rd Be careful of hoax.

THIRD, MAYOR JOE stated that he will make sure Chair Ding and the Commission are informed of outcome for future projects and agendas for the commission.

FINALLY, MAYOR JOE stated he was very appreciative of the service the Police Department and the Fire Department provide and wanted to thank everyone.

ACTION/DISCUSSION

1. Minutes of the Public Safety Commission Meeting of January 13, 2020

MOTION BY CHAIR DING, SECOND BY COMMISSIONER CAO, CARRIED 6-0, to approve the Minutes of the January 13, 2020 Public Safety Commission Regular Meeting with two changes, add "D" on "Change" for section two of Chair Dings Statement and remove City Council Liaison Richard D. Schneider, M.D. from absent status.

2. Discussion of Approval of 2020 Work Plan-Chief Ortiz and Chief Riddle

Fire Chief Riddle reiterated that the Work Plan was approved at the last meeting and if need be adjustments can be made throughout the year.

3. Discussion of Commission Code of Ethics-Chief Ortiz and Chief Riddle

Chief Riddle explained that this document needed to be reviewed and asked the Commission to adopt it as a recommended document, next step would be forwarding it to City Attorney for Council Approval and then signed by city officials.

Fire Chief Riddle stated that this document was the same document from last meeting and no changes were made.

Chair Ding stated that at the last meeting, a few suggestions for updates had been expressed.

Police Deputy Chief Solinsky explained that suggestions were brought forward to the City and this is the version that the City Council decided to keep.

Chair Ding would like to incorporate Section 9 Gifts and Favors, a benefited guide and a one size fits all document for City Council members and Commissioners to abide by noted. Lack of clarification on gifts and favors, noted No point of contact for any type of clarification for any of the points. Chair Ding would like to have point of contact information, such as how to directly contact someone for concerns.

Police Deputy Chief Solinsky confirmed to Chair Ding that his previous comments were brought up to city staff and discussed.

Commissioner Alsarraff suggested that if multiple Commissioners express the same concern as Chair Ding, maybe they should not approve this document version without having those issues addressed.

Commissioner Cao discussed upcoming training on information that can be of beneficial for the new Commissioners.

Chair Ding and Commissioners decided to wait and get a final version of the document from City Clerk to vote.

4. Discussion of Tactical Medicine

Police Detective Sergeant Tony Abdalla gave a presentation about Tactical Medicine, explained when this program became established, stated in the 3rd quarter of 2014 the first class was taught to the South Pasadena Police Department and from there it branched out to surrounding agencies. At the end of 2017, they have taught over 400 officers in a two day eighteen hour class.

Police Detective Sergeant Abdalla spoke of the importance of tourniquet, stating they are the single most important piece of life saving equipment that law enforcement carries now.

COMMUNICATIONS

1. City Council Liaison Communications

City Council Liaison Schneider stated it was a pleasure being here.

2. Staff Liaison Communications

Police Chief Ortiz spoke about the hiring of a female officer and a new officer starting the Academy in March stating that we would be fully staffed with only the records department down one clerk.

Police Chief Ortiz stated how traffic is a big issue during City Council Meetings, because of that we are looking to expand our Traffic Bureau as part of the solution, two officers on motors for a total of 3 officers, a grant was given to the Police Department.

Fire Chief Riddle reiterated on what Mayor Joe communicated earlier and provide more information about the Coronavirus, operationally we are following recommendation from LA County Health Services and the CDC which is that there's no changes to daily activities. Internally, departments are screening out 911 calls and asking more questions. We are stressing the importance of washing hands multiple times a day for at least 20 seconds and that proves to be effective means in not spreading viruses. Although it is a threat, that threat remains low.

Chief Riddle stated they should have 3 new fire fighters/paramedics starting on March 1st, they will also be full staff.

Chief Riddle Communicated that strong wind caused a small fire.

3. Commissioner Communications

Commissioner Kung informed that the South Pasadena School District sent out district-wide updates reminding families that if a child has a fever keep the kids at home, also letting parents be aware of the Coronavirus situation.


The other two schools have been contacted about a fire safety assembly and are finalizing the last details.

Commissioner Cao commented on Chief Riddle's communication of the fire due to winds stating she was contacted to evacuate, she would like a follow up with SCE regarding in this city.

ADJOURNMENT

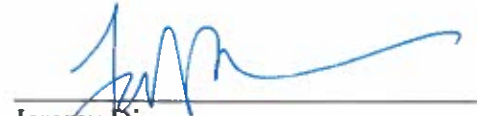
Chair Ding adjourned the meeting at 9:44 a.m.

Respectfully Submitted:



Laura Mendez
Recording Secretary

Approved By:



Jeremy Ding
Chair