

**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES**

Monday, August 8, 2022 at 8:30 a.m.

**CALL TO ORDER**

Date/Time: August 8, 2022 / 8:35 a.m.

**ROLL CALL**

Commissioners Present: Commissioners Cervantes, Gee, Ding, Alsarraf, Vice Chair  
Watson, Chair Donnelly

Commissioners Absent: None

Officials Present: Police Chief Brian Solinsky, Fire Chief Paul Riddle, Management  
Analyst Alison Wehrle, Police Department Clerk/Recording  
Secretary Laura Mendez, and Police Department Clerk Nelly Ochoa

Officials Absent: Mayor Pro Tem Primuth

**PUBLIC COMMENTS AND SUGGESTIONS**

1. **Public Comment:** Bianca Richards

**ACTION/DISCUSSION**

2. **Minutes of the Public Safety Commission Meeting of June 13, 2022**

Motion: MOTION BY COMMISSIONER CERVANTES, AND SECOND  
BY COMMISSIONER WATSON, CARRIED 6-0, to approve the  
Minutes of the June 13, 2022 Public Safety Commission Regular  
Meeting as presented.

Ayes: Commissioners Cervantes, Gee, Ding, Alsarraf, Vice Chair Watson,  
Chair Donnelly

Noes: None

Abstain: None

3. **Discussion on the City's Updated Emergency Operations Plan**

Fire Chief Paul Riddle discussed the Emergency Operations Plan (EOP) and gave an outline of the responsibilities of city staff during emergencies and partnerships that are pre-established to protect the community during a disaster. The EOP is reviewed every 3

years and if there are any updates or changes, it must be updated to reflect it for accuracy. A presentation will be made to the NREC when available and the EOP will be brought to council in October for adoption. Division Fire Chief Eric Zanteson gave a PowerPoint presentation on the EOP. Division Fire Chief Zanteson discussed the steps South Pasadena has taken to track disasters, job duties, and costs to apply for funding with FEMA and EOS.

*Commissioner Gee left the dais at 9:00am and returned to the meeting via Zoom at 9:01am.*

#### **INFORMATION REPORTS**

No items.

#### **COMMUNICATIONS**

##### **4. City Council Liaison Communications**

No items.

##### **5. Staff Liaison Communications**

Fire Chief Paul Riddle gave an update on Fire Department staffing and the projection of a busy brush season. Police Chief Brian Solinsky addressed the community's concerns regarding the unhoused population and the efforts to enforce ordinances and provide resources in line with the decision in Martin v. Boise. Police Chief Solinsky provided an update on staffing within the department. There will be a City-wide open house in October, and a "see something, say something" campaign has been launched to get citizens involved if they see suspicious activity.

##### **6. Commissioner Communications**


Commissioner Ding commented on the City website.

*Commissioner Gee left the meeting at 9:22am.*


#### **ADJOURNMENT**

Date/Time: August 8, 2022 / 9:23 a.m.

Respectfully Submitted:

  
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Nelly Ochoa /  
Recording Secretary

Approved By:

  
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Ed Donnelly /  
Chair