



**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES**

Monday, December 12, 2022 at 8:30 a.m.

**CALL TO ORDER**

Date/Time: December 12, 2022 / 8:32 a.m.

**ROLL CALL**

Commissioners Present: Commissioners Cervantes, Gee, Ding, Alsarraf, Chair Donnelly

Commissioners Absent: Vice Chair Watson

Officials Present: Police Chief Brian Solinsky, Fire Chief Paul Riddle, Mayor Pro Tem Primuth, Management Analyst Alison Wehrle and Police Department Clerk Nelly Ochoa

Officials Absent: None

*Commissioner Alsarraf joined the meeting at 8:35am.*

**PUBLIC COMMENTS AND SUGGESTIONS**

1. **Public Comment:** Rene Daley

**ACTION/DISCUSSION**

2. **Minutes of the Public Safety Commission Special Meeting of October 17, 2022**

Motion: MOTION BY COMMISSIONER CERVANTES, AND SECOND BY COMMISSIONER DING, CARRIED 5-0, to approve the Minutes of the October 17, 2022 Public Safety Commission Special Meeting as presented.

Ayes: Commissioners Cervantes, Gee, Ding, Alsarraf, Chair Donnelly

Noes: None

Abstain: None

3. **Development of the Public Safety Commission 2023 Work Plan**

Police Chief Brian Solinsky gave a brief presentation highlighting the 2022 work plan. Chief Solinsky opened the discussion of what the Commission would like to see in the 2023 work plan, based on community education and outreach. Fire Chief Paul Riddle provided an overview of the 2021-2026 City Strategic Plan approved by City Council and the continuous effort to remain in alignment with the Emergency Preparedness documents.

## INFORMATION REPORTS

No items

## COMMUNICATIONS

### 4. City Council Liaison Communications

Mayor Pro Tem Primuth informed the Commission of the Emergency Operations planning and the continuous effort to update the document to make it more user-friendly. The Mayor Pro Tem also noted that the City Council is preparing for the swearing-in of incoming Councilmember Janet Braun, and new City Treasurer, Zhen Tao.

### 5. Staff Liaison Communications

Fire Chief Paul Riddle gave an update on recruitment within the Fire Department. The Fire Department will be conducting an assessment and the Request for Proposals (RFP) is expected to be released in January 2023. Fire Chief Paul Riddle also mentioned that the community has provided a large amount of support for the Spark of Love toy drive. Despite a recent spike in covid-19 cases, there have been no changes to call of service within the Fire Department and Chief Riddle reminded the Commissioners that Los Angeles County recommendations should be followed to reduce transmission. Police Chief Brian Solinsky made a brief announcement regarding Santa Claus coming to the City on December 20, 2022 as part of the Hometown Holidays event.


### 6. Commissioner Communications

Commissioner Ding announced that his term was ending and said his farewell. Commissioner Gee talked about an increase in hospital wait times and suggested that the City make note of how incoming Mayor of Los Angeles addresses the unhoused population crisis. Chair Donnelly provided an update on the status of the consultant selection of the assessment for the Police Department and thanked Commissioner Ding for his service.

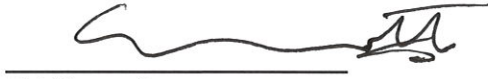
## ADJOURNMENT

Date/Time: December 12, 2022 / 9:29 a.m.

Respectfully Submitted:

  
Nelly Ochoa  
Recording Secretary

Approved By:

  
Ed Donnelly  
Chair