



**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES**

Monday, January 9, 2023 at 8:30 a.m.

**CALL TO ORDER**

Date/Time: January 9, 2023 / 8:35 a.m.

**ROLL CALL**

Commissioners Present: Commissioners Cervantes, Gee, Alsarraf, Chair Donnelly

Commissioners Absent: Vice Chair Watson

Officials Present: Lieutenant Thomas Jacobs, Management Analyst Alison Wehrle,  
Police Clerk Nelly Ochoa

Officials Absent: Police Chief Brian Solinsky, Fire Chief Paul Riddle, Mayor Pro Tem  
Primuth

*Vice Chair Watson joined the meeting at 8:37am.*

**PUBLIC COMMENTS AND SUGGESTIONS**

1. **Public Comment:** Written public comment was submitted by Susan Gutschow.

**ACTION/DISCUSSION**

2. **Minutes of the Public Safety Commission Regular Meeting of December 12, 2022**

Motion: MOTION BY COMMISSIONER ALSARRAF, AND SECOND BY COMMISSIONER CERVANTES, CARRIED 5-0, to approve the Minutes of the December 12, 2022 Public Safety Commission Regular Meeting as presented.

Ayes: Commissioners Cervantes, Gee, Alsarraf, Vice Chair Watson, Chair Donnelly

Noes: None

Abstain: None

3. **Public Safety Commission 2023 Work Plan Draft**

Lieutenant Thomas Jacobs answered questions as the Commissioners discussed the 2023 Work Plan timeline. Commissioner Cervantes expressed concerns regarding traffic safety. Commissioner Gee commented on outreach for mobilization of volunteers. Chair Donnelly addressed Commissioner Cervantes' traffic safety concerns, and Commissioner Alsarraf mentioned that the Mobility and Transportation Infrastructure Commission (MTIC)

oversees those matters. Management Analyst Alison Wehrle advised the Commissioners that they were able to make a motion and approve the 2023 Work Plan if they were ready. Management Analyst Wehrle confirmed that traffic engineering questions should be first addressed by MTIC, as they oversee traffic engineering and roadway design. Chair Donnelly suggested that the Commission review the 2023 Work Plan Draft and discussed the possibility of collaborating and coordinate a meeting with MTIC leading up to the next Public Safety Commission meeting.

Motion: MOTION BY COMMISSIONER GEE, AND SECOND BY COMMISSIONER ALSARRAF, CARRIED 5-0, to approve the Public Safety Commission 2023 Work Plan Draft as presented.  
Ayes: Commissioners Cervantes, Gee, Alsarraf, Vice Chair Watson, Chair Donnelly  
Noes: None  
Abstain: None

#### INFORMATION REPORTS

No items

#### COMMUNICATIONS

##### 4. City Council Liaison Communications

No items

##### 5. Staff Liaison Communications

Lieutenant Thomas Jacobs communicated that there were extra patrols conducted around the schools, since students have returned from holiday break. Lieutenant Jacobs also mentioned that the Coffee with the Chief event will be postponed, and a new date will be announced once available.

##### 6. Commissioner Communications

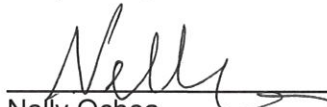
Commissioner Alsarraf requested an update on the status of the vacant Public Safety Commissioner seat. Commissioner Gee mentioned she will be meeting with the PTA council and will report back with an update. Chair Donnelly notified the Commission that a selected consultant for the Police Department assessment will be presented to City Council for approval on January 18, 2023.

Speakers: Yvonne LaRose


#### ADJOURNMENT

Date/Time: January 9, 2023 / 8:55 a.m.

Respectfully Submitted:

  
Nelly Ochoa  
Recording Secretary

Approved By:

  
Ed Donnelly  
Chair