



**CITY OF SOUTH PASADENA  
PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030  
IN-PERSON**

**Monday, March 13, 2023 at 8:30 a.m.**

**South Pasadena Public Safety Commission Statement of Civility**

*As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Public Safety Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Public Safety Commission Meeting for **March 13, 2023** will be conducted via zoom teleconference and in-person.

To maximize public safety, members of the public may attend and/or participate by the following means:

The Meeting will be available:

- In-person: 1424 Mission Street, South Pasadena, CA 91030
- Via Zoom – **Meeting ID: 841 9322 6718**
- Zoom Link – <https://us06web.zoom.us/j/84193226718>

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the methods below:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom Meeting link: <https://us06web.zoom.us/j/84193226718>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/aiXV0TAW2>

**CALL TO ORDER**

**ROLL CALL**

Commissioners Tricia Desmarais, Armando Munoz, Walter Cervantes, Bethesda Gee, Amin Alsarraf, Vice Chair Lisa Watson, Chair Ed Donnelly

**COUNCIL LIAISON:**

Councilmember Michael Cacciotti

## **PUBLIC COMMENT AND SUGGESTIONS**

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 2:

Email public comment(s) to [pscpubliccomment@southpasadenaca.gov](mailto:pscpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Agenda item you are submitting public comment on.
- 2) Submit by no later than 6:00pm March 12, 2023.

*NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.*

### **1. Public Comment**

## **ACTION/DISCUSSION**

2. **Minutes of the Public Safety Commission Regular Meeting of February 13, 2023**  
Consideration of the minutes of the Public Safety Commission Regular Meeting of February 13, 2023.
3. **Award of Contract to Republic EVS in the Amount of \$282,608 for the Purchase of a 2024 Ford E-450 Medix Rescue Ambulance**  
Review of the award for contract for Fire Department rescue ambulance.

## **INFORMATION REPORTS**

4. **Updates from the City Manager’s Office**
5. **Informational Traffic Safety Update for the 2000 Block of Huntington Drive**  
Discussion and update on the 2000 block of Huntington Drive.

## **COMMUNICATIONS**

6. **City Council Liaison Communications**
7. **Staff Liaison and City Manager’s Office Communications**
8. **Commissioner Communications**

**PUBLIC ACCESS TO AGENDA DOCUMENTS**

The complete agenda packet may be viewed on the City's website, [www.southpasadenaca.gov](http://www.southpasadenaca.gov).

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting. The City's YouTube Channel may be accessed at: [https://www.youtube.com/channel/UCnR169ohzi1AlewD\\_6sfwDA/featured](https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured)


**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA, and the City's website at [www.southpasadenaca.gov](http://www.southpasadenaca.gov) on **March 9, 2023** as required by law.*

\_\_\_\_\_  
March 9, 2023

Date



\_\_\_\_\_  
Brian Solinsky, Chief of Police



**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES**

Monday, February 13, 2023 at 8:30 a.m.

**CALL TO ORDER**

Date/Time: February 13, 2023 / 8:37 a.m.

**ROLL CALL**

Commissioners Present: Commissioners Desmarais, Munoz, Cervantes, Alsarraf, Vice Chair Watson, Chair Donnelly

Commissioners Absent: Commissioner Gee

Officials Present: Police Chief Brian Solinsky, Fire Chief Paul Riddle, Mayor Pro Tem Michael Cacciotti, Management Analyst Alison Wehrle and Police Department Clerk Nelly Ochoa

Officials Absent: None

**PUBLIC COMMENTS AND SUGGESTIONS**

1. **Public Comment:** Written public comment was submitted by Chris Bray.

**ACTION/DISCUSSION**

2. **Minutes of the Public Safety Commission Regular Meeting of January 9, 2023**

Motion: MOTION BY VICE CHAIR WATSON, AND SECOND BY COMMISSIONER CERVANTES, CARRIED 4-0, to approve the Minutes of the January 9, 2023 Public Safety Commission Regular Meeting as presented.

Ayes: Commissioners Cervantes, Alsarraf, Vice Chair Watson, Chair Donnelly

Noes: None

Abstain: Commissioners Desmarais and Munoz

3. **Presentation on City-wide Emergency Operations Center Trainings and Drills**

Fire Chief Paul Riddle provided an overview on the update of the City's Emergency Operations Plan and Local Hazardous Mitigation Plan. Chief Riddle mentioned the capabilities of the Emergency Operations Center (EOC) and how the center can be used to coordinate the effort to respond to any incident which exceeds the capabilities of the

initial staffing units. The City's Emergency Operations Plan is expected to go before the City Council for final approval and adoption in September 2023.

## **INFORMATION REPORTS**

### **4. Update on Homeless Point in Time Count and SGV Care Program**

Chief of Police Brian Solinsky gave a brief update on the resources the City has as part of a collaborative effort with regional entities to assist with affordable housing and the unhoused crisis. Chief Solinsky noted that all cities in the region have found the task of locating beds for the unhoused to be a challenge.

Assistant to the City Manager Tamara Binns and Senior Management Analyst for the Housing Division Leah Demarest gave a presentation about the SGV Care program and the City's 2023 Point in Time Count. SGV Care is an alternative policing response with the San Gabriel Valley Council of Governments that includes nearby cities Montebello, San Marino, and Arcadia, and is covered by measure H funds through May 31, 2023. Assistant Binns also provided the homeless count total of 14, which will be adjusted using the County's determined multiplier in Spring 2023. Senior Analyst Leah Demarest spoke about programs pertaining to affordable housing.

## **COMMUNICATIONS**

### **5. City Council Liaison Communications**

Councilmember Michael Cacciotti spoke about homeless outreach, the ban on gas powered leaf blowers, and catalytic converter thefts within the City.

### **6. Staff Liaison Communications**

Chief Riddle discussed Fire Department staffing including the addition of a new firefighter paramedic and a new lateral firefighter. Two firefighter paramedics will be acknowledged at the March 1, 2023 City Council meeting for their assistance with the Monterey Park shooting.

Police Chief Brian Solinsky gave an update on the installation of the Flock camera system, tentatively scheduled to take place during the month of March. Chief Solinsky also mentioned that the "Coffee with a Cop" event will be re-scheduled in the near future.

### **7. Commissioner Communications**

The Commission welcomed new Commissioners Desmarais and Munoz. Commissioner Cervantes thanked Chief Solinsky for his press release regarding the recent incidents in Memphis.

## **ADJOURNMENT**

Date/Time: February 13, 2023 / 10:26 a.m.

Respectfully Submitted:

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Nelly Ochoa  
Recording Secretary

Approved By:

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Ed Donnelly  
Chair





# Public Safety Commission Agenda Report

ITEM NO. 3

**DATE:** March 13, 2023

**FROM:** Paul Riddle, Fire Chief *PR*

**SUBJECT:** **Award of Contract to Republic EVS in the Amount of \$282,608 for the Purchase of a 2024 Ford E-450 Medix Rescue Ambulance**

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## Recommendation

It is recommended that the Public Safety Commission review and recommend to the City Council the award of contract to Republic EVS for the purchase of a 2024 Ford E-450 Rescue Ambulance (RA).

## Background

Emergency Medical Services (EMS) represent an integral public service provided by the South Pasadena Fire Department (SPFD). For FY 2021-2022, SPFD responded to 1,559 EMS calls or 62.5% of the total responses within the City of South Pasadena (City). On average, SPFD response times for EMS calls is 3:00 to 4:00 minutes which is below the National Fire Protection Agency (NFPA) 1710 standards of 5:00 minutes. The new RA will help ensure SPFD is able to maintain below average response times by equipping the department with new and reliable apparatus.

SPFD currently operates two in-service RA's, one 2016 frontline RA and one 2009 reserve RA. Both RA's are at their recommended lifespan of 7 years for a frontline and 14 years for a reserve. The new 2024 Ford E-450 RA will replace the existing 2016 RA as the frontline and the 2016 RA will rotate into reserve status. The 2009 RA will be eliminated from the fleet utilizing the City's surplus property disposal policy.

## Analysis

There are three primary types of RA's utilized throughout the industry, type 1, Type 2, and Type 3. Type 1 RA's are built on a truck chassis with an attached separated Patient Treatment Compartment (PTC). Type 2's utilize a van conversion specification with a built-in PTC. Type 3 RA's are built on a van chassis with an attached separate PTC, similar to a Type 1. Fire departments who staff their RA's with cross trained Firefighter Paramedics, including SPFD, typically utilize either Type 1 or Type 3 RA's due to the increased storage capacity for the required firefighting safety gear. Type 2 RA's, by the nature of their design, do not have adequate storage compartments for the extra gear.

SPFD currently utilizes a Type 1 RA for the frontline and a Type 3 RA for the reserve. The new 2024 Ford E-450 is a Type 3 RA. Type 3 RA's has several advantages, which include a shorter wheelbase allowing the RA to better navigate the narrow streets in the City's high-hazard hill area, available technology that allows for the reduction in Greenhouse Gas (GHG) emissions, and reduced energy and maintenance costs. In addition, the type 3 chassis is available for production sooner than a Type 1. The estimated delivery time for the Type 3 is 1 year compared to a 2.5 years for a Type 1 chassis with a diesel engine.

SPFD is seeking to award a contract of \$282,608 to Republic EVS for a 2024 Ford E-450 Gasoline powered Type III Medic RA. The 2024 RA is equipped with an alternate power system referred to as Stealth Power Technology (SPT). SPT is an automatic idle mitigation system that eliminates engine engagement while the vehicle is stationary for long periods. Benefits of SPT include extended operations, noise reduction, reduced fuel and maintenance costs, reduced CO2 emissions and improved working conditions for first responders.

SPT works by automatically switching the vehicle to 100% auxiliary battery power for up to 6 hours anytime the vehicle is placed into "Park." SPT automatically re-charges the auxiliary bank of batteries utilizing an alternator while the engine is running, fire station shore power when it is quarters, and a roof-mounted solar charging system.

Often times, the SPFD RA logs several hours a day of stationary idle time while on scene of emergency incidents. SPT eliminates these long periods of idle time and still allows the RA to operate all electrical functions including emergency lighting and climate control features. SPFD will be among the first in California to incorporate this technology in a frontline RA. The Fire Department of New York (FDNY) currently utilizes this system on over 400 ambulances and estimates a daily reduction in CO2 emissions by 96,758 pounds. FDNY also estimates a 30% reduction in annual fuel and maintenance costs.

In addition to the SPT, the new RA is also designed with a reduced wheelbase which will facilitate a faster response through narrower streets in the City's high hazard hill area.

In accordance with the City's Purchasing Policy, procurement of the RA is in the 'Goods' purchase category. In this category, at a value of over \$30,000, sealed bidding is required and City Council is the awarding authority. Along with other cities and agencies across the country, the City utilizes a cooperative purchasing organization for public sector procurement, the Houston-Galveston Area Council (H-GAC). H-GAC facilitates the procurement of goods and services in an open, fair, transparent, and economically competitive environment. Republic EVS was the recommended provider for a RA through a procurement process conducted by H-GAC. In accordance with the Purchasing Policy for Goods and/or General Services, staff is recommending that the City Council approve an award to Republic EVS in the amount of \$282,608.



### **Key Performance Indicators and Strategic Plan**

This item is in line with the Fire Department's Key Performance Indicator to maintain EMS and fire response times below NFPA 1710 standards.

### **Fiscal Impact**

During the Fiscal Year 2022-23 Budget adoption, the City Council provided direction to allocate State and Local Fiscal Recovery Funds (SLFRF) for the purchase of a RA. An account will be added to the SLFRF fund in the amount of \$282,608 for the purchase of the RA.

### **Alternatives Considered**

Fire Department staff conducted extensive research into available technologies for the manufacturing of a RA that is cost effective and supports the goals and objectives of the adopted 2020 Climate Action Plan (CAP). Other options and alternatives considered include:

1. Type 1 equipped with a Diesel Engine  
The cost of a Type 1 RA powered by a diesel engine increased significantly. Initial proposals increased by approximately 10% and ranged from \$297,000 to \$320,000. In addition to the increased costs, the estimated delivery of the RA with the diesel engine option increased to 2.5 years. The diesel option also required the RA to have a longer wheelbase. The longer wheelbase makes it more difficult for the RA to navigate the narrow streets in the City's high hazard hill areas.
2. Type 1 or Type 3 Compressed Natural Gas (CNG)  
CNG presented several challenges which included, decreased miles per tank, decreased storage capacity for PTC and safety gear, and a decrease in power output.
3. Type 1 or Type 3 Electric  
The estimated cost of an all-electric RA more than doubled bringing the total estimated cost to over \$800,000. In addition to the increased costs for the RA, there would be costs associated with installing a charging infrastructure. Chassis availability and potential delays in production/delivery were also evaluated in the research.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.



# Public Safety Commission Agenda Report

ITEM NO. 4

**DATE:** March 13, 2023

**TO:** Public Safety Commission

**FROM:** Domenica Megerdichian, Deputy City Manager

**SUBJECT:** **Updates from the City Manager's Office**

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An overview of updates from the City Manager's Office will be provided at the March 13, 2023 Public Safety Commission meeting.



# Public Safety Commission Agenda Report

ITEM NO. 5

**DATE:** March 13, 2023

**FROM:** Brian Solinsky, Chief of Police  
Alison Wehrle, Management Analyst

**SUBJECT:** **Informational Traffic Safety Update for 2000 Block of Huntington Drive**

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## **Recommendation:**

It is recommended that the Public Safety Commission (PSC) receive and file the 2000 Huntington Drive Traffic Safety Update and forward the item to the Mobility and Transportation Infrastructure Commission (MTIC) for further analysis.

## **Background**

The City Council has identified improving traffic safety as a significant and continuing goal. Recently, the City has received public comments regarding traffic and pedestrian safety concerns on Huntington Drive between Court Avenue and Garfield Avenue.

Huntington Drive is an asphalt paved street which runs east to west through the City, containing both commercial and residential areas, with a posted speed limit of 40 miles per hour. Huntington Drive has three lanes of travel in each direction, a concrete center median, dedicated turn pocket lanes, and parallel curb parking on the north and south sides of the street. The street is considered a thoroughfare, connecting Los Angeles from the west of the City to San Marino, Arcadia, etc. from the east of the City.

This report is intended to update the PSC on identified traffic safety concerns on Huntington Drive and highlights steps taken to address these issues. The two main areas of concern related to this roadway corridor are pedestrian crossing safety and excessive vehicle speeding.

On February 17, 2023, a vehicle was traveling eastbound in the number 1 lane at a high rate of speed on Huntington Drive. The driver lost control of the vehicle, which then crossed lanes 2 and 3, and collided with two parked vehicles on the south curb lane. Officers on scene determined that speeding was the primary collision factor, based on driver statements and skid markings on the roadway. City staff met with area residents on February 24, 2023 to discuss roadway concerns.

## Analysis

Proper consideration of traffic safety concerns consist of three sub-categories: education, enforcement, and engineering. Police Department staff has been increasing efforts of education and enforcement on the 2000 block of Huntington Drive after receiving public comment regarding the area. The Department's radar trailer has been deployed in the area to notify drivers of their speed. Staff has also placed educational signage along the center median to remind drivers to decrease their travel speeds on the roadway.

The Police Department has also gathered data regarding recent collisions in the area surrounding the 2000 block of Huntington Drive, and the collision data can be found in Table 1 below. Several of the collisions listed had primary collision factors of speeding or failure to yield.

Table 1

|        | Injury Collisions | Non-Injury | Pedestrian |
|--------|-------------------|------------|------------|
| 2022   | 7                 | 6          | 0          |
| 2021   | 0                 | 3          | 0          |
| 2020   | 5                 | 4          | 0          |
| Totals | 12                | 13         | 0          |

Since traffic violations and citations are often not confined to a single street block along a corridor, staff counted citations issued along Huntington Drive between Fremont Avenue and Garfield Avenue from January 2020 to March 2023 in Table 2 below:

Table 2

| Year            | Number of Citations |
|-----------------|---------------------|
| 2022-2023 (YTD) | 118                 |
| 2021            | 28                  |
| 2020            | 62                  |
|                 | 208                 |

Beyond the above-listed efforts regarding education and enforcement, the final element to addressing traffic safety would be engineering. As stated in section 2.47-2 of the South Pasadena Municipal Code, the City's Mobility and Transportation Infrastructure Commission (MTIC) serves as an advisory body to the City Council involving policies regarding traffic management plans, transit, multimodal transportation and active transportation, regional transportation matters, and neighborhood traffic management plans. The MTIC Commission is also noted to serve as a forum for community input on mobility topics.

The City division handling traffic engineering resides within the Public Works Department and, and would require further review by a licensed traffic engineer, with findings presented to the MTIC Commission. It is recommended that the PSC review the information in this report, and forward the item to the Public Works Department and the MTIC Commission for further review

**Fiscal Impact**

There is no fiscal impact associated with this report at this time. However, budgetary implications may change with engineering review and implementation of any roadway design changes.

**Environmental Analysis**

At this time, this item is exempt from any California Environmental Quality Act (CEQA) analysis. This may change with any recommended engineering changes to the public right-of-way.

**Attachments:**

- A. Overview of area of 2000 block of Huntington Drive



# **ATTACHMENT A**

Overview of area of 2000 block of Huntington Drive

